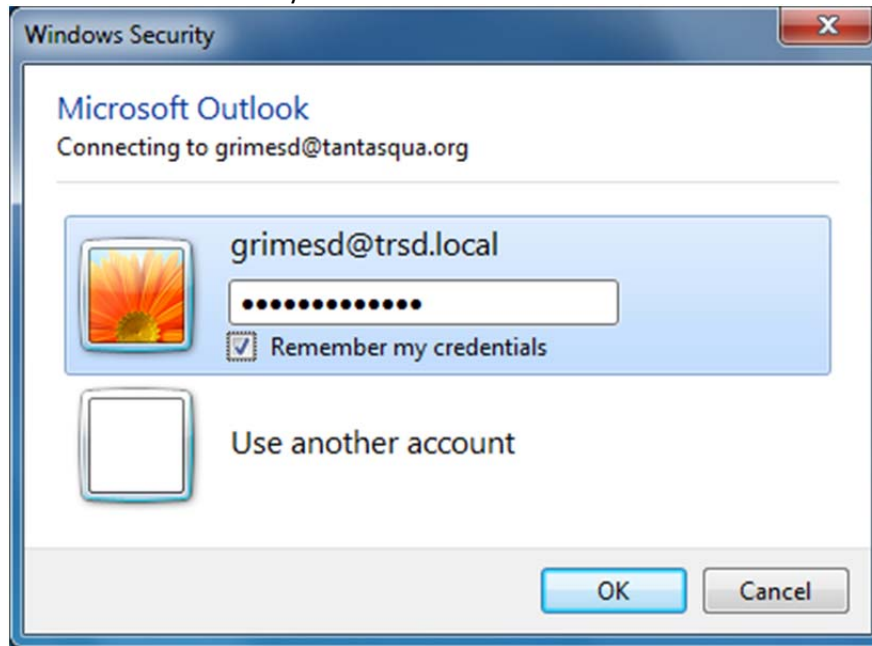


OFFICE 2016 & OUTLOOK 2016 PROMPT

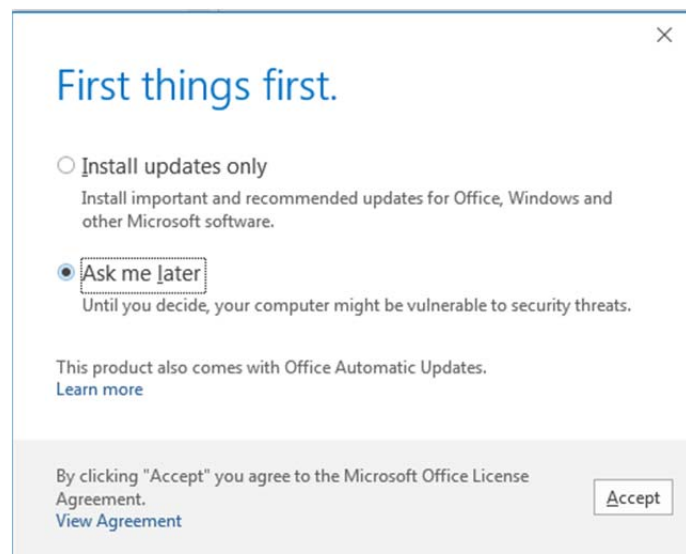
With Office 2016 now installed on all computers, here is what to look for for new icons.



If you've used Outlook before and you're now getting a prompt like the one pictured below simply type in your **EMAIL password**, and check the box to "Remember my credentials" and then click OK.



If you also get the following box, simply click "Ask me later" and click "Accept"



Having more issues? Simply fill out a help desk ticket on the help desk. The help desk is located on the employee corner of Tantasqua's website.