



Tantasqua Regional/School Union 61 Districts

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ASK-PAC (Assist Special Kids – Parent Advisory Council)

ASK-PAC

By-laws

Article I: Name or Organization

The Name of this self-governed organization shall be the ASK-PAC (Assist Special Kids – Parent Advisory Council).

Article II: Purpose

The purpose of the ASK-PAC is to provide information and support to parents of children with disabilities. To that end, they will work to:

- Provide a network for parents and a forum for sharing ideas and information.
- Seek information about programs and resources that may be available within the community, as well as those from local, state, and national organizations that can provide support for children with disabilities and their parents.
- Provide educational opportunities for parents to learn about additional ways to support their child and to advocate more effectively.
- Work collaboratively with the school district to improve educational outcomes for students with disabilities.

Article III: Terms of membership

General membership shall be open to the public.

Voting membership shall be limited to Tantasqua Regional School District/Union 61 residents and parents or guardians of a child with disabilities who resides in the Tantasqua Regional School District/Union 61. The existence of an individual education program is not a requirement for voting membership. Voting members shall be required to provide their name and contact information. Persons affiliated with the Tantasqua Regional School District/Union 61 who have attended any meeting of ASK-PAC during the past 12 months shall be granted voting membership only if their name and the name

of their school affiliation is provided. Information provided for voting membership will be kept confidential and will not appear on ballots.

Voting membership is required to vote in elections and other business that comes before and ASK-PAC meeting.

Meetings are defined as any ASK-PAC activity that has been publicized and/or any sub committee meetings at which attendance is taken.

Article IV: Officers

Officers of the ASK-PAC presently consist of a president and vice-president who will serve until the next election. ASK-PAC officers share responsibility for:

- Setting the agenda for each general meeting
- Presiding at all meetings of the ASK-PAC
- Recommending the organization and monitoring of sub-committees
- Acting as liaison with the Director of Special Education and other school officials.
- Helping to co-ordinate related school and public communications.
- Preparing periodic reports for the Special Education Administration regarding ASK-PAC activities as needed.

Article V: Elections

Elections shall be held annually at the May meeting, having public notification.

Article VI: Meetings

General Meetings shall be held regularly, from September through June. Notice of all general meeting dates and elections shall be published in the local press in advance. The officers shall consider recommendations for the calendar of meetings and shall include dates and times of the meetings and projected activities for the year whenever possible. Matters which require a vote to be taken of the voting membership include, but are not limited to the following items:

- A change in the By-laws
- Elections

Article VII: Subcommittees

Subcommittees shall be created as needed.

Article VIII: Amendments

These by-laws may be amended by a simple majority of the voting members at a general meeting, but may not be voted upon in the same meeting as they are proposed.

Article IX: Rules of Conduct

Robert Rules of Order are the default procedures for this organization.