

**Posting: 2008-09**

**Title:** Mentor stipended position \$1,063

**Reports To:** Principal and Mentor Coordinator

**Summary of Responsibilities:**

Provide support and orientation in all aspects of the educational program, specifically curriculum, instruction and assessment, for a beginning teacher (protégée).

**Essential Functions: The mentor will:**

1. Listen to, advise/counsel, observe, be observed, act as a role model for, and coach protégée. Meet with new protégée on a sufficient basis that the protégée determines that he or she had been given adequate support for entry into the profession
2. **Attend mentor meetings regularly during after school hours.**
3. Retain a log of all interactions with protégées, identifying only the subject of the meeting, not the content. (For example: *discussion regarding curriculum implementation*)
4. Honor protegee's confidentiality
5. Conduct orientation of curriculum, instruction and assessment for specific discipline areas as required during ongoing meetings with beginning teacher.
6. Review student work products with protégée to insure that intended curriculum outcomes are reflected.
7. Facilitate the orientation of the new teacher to the building, programs beyond instructional programs, faculty and community
8. Act as a resource person to new teacher on issues such as classroom management and parent/home communication

**Education and/or Experience:** Massachusetts certification, Master's degree and/or substantial experience in teaching, training in the Pathwise Induction Model (training will be provided)

**Candidate Qualifications:**

Mentors must be able to demonstrate the background and skills necessary to provide coaching regarding the implementation of a standards-based curriculum. The successful candidate will be in a position to complete the tasks outlined in this job description in a timely manner, and have strong interpersonal skills. Prior experience in teaching is mandated; demonstrated excellence in teaching is preferred.

**Teachers interested in serving as a mentor for 2008-09 should apply directly to building principal.**