



Tantasqua Regional/School Union 61 Districts

320A Brookfield Rd., Fiskdale, MA 01518

(508)347-3077

FAX (508)347-2697

Erin Nosek, Ed. D

Superintendent of Schools

Deborah J. Boyd

Associate Superintendent

Brenda Looney

Special Education Director

Betsy Philpott

Student Support Services Coordinator

Gregory Rossow

Technology Director

Roger Pontbriand

Treasurer

NOTICE OF VACANCIES

ASSISTANT SUPERINTENDENT

Tantasqua Regional/Union 61 School Districts

2018/2019 School Year

Anticipated Start Date: July 1, 2018

Reports to: Superintendent

Responsibilities:

- ❖ Serves as the Superintendent's representative to the School Committees in her absence
- ❖ Guides development, implementation and evaluation of curriculum.
- ❖ Provides leadership in planning and conducting studies, including for special programs and new courses.
- ❖ Facilitates the selection of instructional materials and provides support for implementation.
- ❖ Recommends, implements, interprets, and oversees Tantasqua/Union 61 Public Schools' achievement assessments.
- ❖ Submits annual written evaluations of selected Principals and Central Office staff members as determined by Superintendent.
- ❖ Analyzes assessment data; assists school based staff in understanding implications of data and in addressing student needs identified data.
- ❖ Works with principals and teachers to organize and coordinate grade level and departmental meetings to achieve horizontal and vertical articulation of instructional programs.
- ❖ Encourages the development, publication and use of new instructional materials by the professional staff.
- ❖ Implements and oversees all staff development programs.
- ❖ Prepares a Professional Development budget in accord with state mandates and local resources.
- ❖ Assists with the development of schools' instructional budgets.
- ❖ Assists with NEASC accreditation processes and supports implementation of needed changes in accordance with recommendations of the visiting Committee.
- ❖ Coordinates intern educator placements.
- ❖ Coordinates and monitors the District Improvement Plan; reviews School Improvement Plans in collaboration with Principals and Superintendent.
- ❖ Assists with writing, development and implementation of grants
- ❖ Serves as a member of the Superintendent's Administrative Council.
- ❖ Acts as Title I Director, and Coordinator of New Teacher Induction Program
- ❖ Assists in report writing for federal, state and local agencies.
- ❖ Supervises the development of goals for educational services, the preparation of short and long-range plans to accomplish these goals, and implementation of the agreed upon priorities.
- ❖ Reviews home schooling requests and makes recommendations to the Superintendent with regard to these requests.
- ❖ Initiates and maintains effective liaison with other school districts and with independent schools in order to keep abreast of new educational developments and ideas.
- ❖ Works cooperatively with all departments and schools under the general guidance of the Superintendent.
- ❖ Insures that all professional staff has current and valid certifications and supports recertification process
- ❖ Works with Central Office staff and building Principals to support an environment that fully integrates technology into the instructional program.
- ❖ Performs other duties as directed by the Superintendent of Schools.

Qualifications:

- ❖ A valid Massachusetts Department of Education Superintendent/Assistant Superintendent license
- ❖ Strong educational background
- ❖ At least three years of successful experience as an Administrator required
- ❖ Good communication and interpersonal skills
- ❖ Experience with technology used for both data management and instructional purposes

Send letter of interest, resume, three current signed letters of reference, transcripts and a copy of MA licensure to: Dr. Erin Nosek, Superintendent, 320A Brookfield Rd., Fiskdale, MA 01518

POSTED: 04/13/2018

APPLICATION DEADLINE:

04/20/2018

NOTICE OF VACANCIES (Continued)

**Tantasqua Regional Sr. High School
.66 – HS Fine Arts Teacher – Gr. 9-12
POSITION DATES: 2018/2019 School Year
Anticipated Start Date: August 27, 2018**

For complete posting and to apply please visit SchoolSpring:

<http://www.schoolspring.com/job?2919980>

POSTED: 04/13/2018

APPLICATION DEADLINE: 04/26/2018

**Tantasqua Regional Sr. High School
HS Physical Education/Movement Science Teacher – Gr. 9-12
2018/2019 School Year
Anticipated Start Date: August 27, 2018**

For complete posting and to apply please visit SchoolSpring:

<https://www.schoolspring.com/job.cfm?jid=2919994>

POSTED: 04/13/2018

APPLICATION DEADLINE: 04/26/2018

**Tantasqua Regional Sr. High School
HS Science Teacher – Gr. 9-12
2018/2019 School Year
Anticipated Start Date: August 27, 2018**

For complete posting and to apply please visit SchoolSpring:

<https://www.schoolspring.com/job.cfm?jid=2920004>

POSTED: 04/13/2018

APPLICATION DEADLINE: 04/26/2018

**Tantasqua Regional Sr. High School
HS General History/Social Studies Teacher – Gr. 9-12
2018/2019 School Year
Anticipated Start Date: August 27, 2018**

For complete posting and to apply please visit SchoolSpring:

<https://www.schoolspring.com/job.cfm?jid=2920011>

POSTED: 04/13/2018

APPLICATION DEADLINE: 04/26/2018

**Brimfield Elementary School
Nurse
Full-Time Position
2018/2019 School Year
Anticipated Start Date: August 27, 2018**

For complete posting and to apply please visit SchoolSpring:

<https://www.schoolspring.com/job.cfm?jid=2920024>

POSTED: 04/13/2018

APPLICATION DEADLINE: 04/30/2018

**Brimfield Elementary School
Special Education Teacher
Full-Time Position
2018/2019 School Year
Anticipated Start Date: August 27, 2018**

For complete posting and to apply please visit SchoolSpring:

<https://www.schoolspring.com/job.cfm?jid=2920039>

POSTED: 04/13/2018

APPLICATION DEADLINE: 04/30/2018

**TANTASQUA SENIOR HIGH SCHOOL
CHEMISTRY/PHYSICAL SCIENCE TEACHER
POSITION DATES: FY 2018-2019
Anticipated Start Date: August 27, 2018**

For complete posting and to apply please visit SchoolSpring:

<https://www.schoolspring.com/job.cfm?jid=2915292>

Posted: 04-04-2018

Deadline for Applications: 04-20-2018

NOTICE OF VACANCIES (Continued)

Cafeteria Substitutes

Tantasqua Regional School District

For complete posting and to apply please visit SchoolSpring: <https://www.schoolspring.com/job.cfm?jid=2871815>

Posted: 12-1-17

Substitutes Needed – All Schools – All Grades – All Subjects Tantasqua Regional/Union 61 School Districts

Please submit letter of interest and resume.

Please complete and submit CORI form found here: <http://www.tantasqua.org/superintendent/docs/coriform.pdf>

You may submit in person or by mail **if the CORI is notarized and accompanied by a copy of a driver's license.**

Please complete the Substitute Application Form found here: <http://tantasqua.org/superintendent/docs/subapplic.pdf>

Substitutes are as needed, on an on-call basis. Each school generates its own substitute coverage list.

Please submit all paperwork to:

Brenda McCann
Executive Assistant to the Superintendent
TRSD/Union 61
320A Brookfield Rd.
Fiskdale, MA 01518 mccannb@tantasqua.org

Applications accepted until positions filled. Start date: immediately.

POSTED: 03/21/2018

Tantasqua Regional/Union 61 Districts are committed to maintaining a work and learning environment free from discrimination on the basis of race, color, religion, national origin, pregnancy, gender identity, sexual orientation, marital/civil union status, ancestry, place of birth, age, citizenship status, veteran status, political affiliation, genetic information or disability, as defined and required by state and federal laws. Additionally, we prohibit retaliation against individuals who oppose such discrimination and harassment or who participate in an equal opportunity investigation.