



Tantasqua Regional/School Union 61 Districts

320A Brookfield Rd., Fiskdale, MA 01518

(508)347-3077

FAX (508)347-2697

Erin Nosek, Ed. D

Superintendent of Schools

Deborah J. Boyd

Associate Superintendent

Jodi Bourassa

Assistant Superintendent

Brenda Looney

Special Education Director

Gregory Rossow

Technology Director

Betsy Philpott

Student Support Services Coordinator

NOTICE OF VACANCIES

BRIMFIELD ELEMENTARY SCHOOL

Integration Assistant – Grade 5 & 6

Anticipated Start Date – January 2, 2019

2018/2019 School Year

Applications accepted through School Spring only. <https://www.schoolspring.com/job.cfm?jid=3025477>

POSTED: November 15, 2018

APPLICATION DEADLINE: November 30, 2018

BURGESS ELEMENTARY SCHOOL

EDUCATIONAL ASSISTANT – Student Support (Full-time)

START DATE: November 26, 2018

Reports to: Building Principal/Assistant Principal and special or general educators with whom he or she works for daily consultation

Responsibilities: To provide general support to regular and special needs students, as required.

Essential Functions:

- maintains high level of ethical behavior and confidentiality of information about students and their records
- assists in all regular and special needs instructional programs for students, as assigned:
 - conducts modified teacher-planned lessons and assessments with small groups of children and/or individuals under the supervision of a general /special educator or specialist
 - performs daily classroom routines and duties as requested
 - supports and implements discipline philosophy of the building
 - meets regularly with the general and/or special educator to discuss students' progress and plan for necessary modifications
 - works as necessary with students outside of the regular classroom setting to provide reinforcement under the direct supervision of the teacher
- supervises students in instructional and non-instructional activities as assigned, to include, but not limited to:
 - arrival and dismissal duties
 - lunchroom and recess duties
 - field trips
 - classroom coverage for teachers attending meetings
 - classroom housekeeping
 - reading to students
 - classroom directions, skill-building practice activities, behavior and work habits, and in related activities
 - maintaining homework notebooks
 - provides MCAS accommodations and/or coverage, as needed
 - implementing personal health and safety protocols, which may include diaper changing, with appropriate training
- participates in in-service training programs and/or workshops as assigned
- performs other duties as assigned

Education:

- minimum of high school diploma, or equivalent required; two or more years experience working with children and post-secondary training or degree preferred.
- experience in working within an educational setting preferred

Please send letter of interest, resume, three current letters of reference, transcripts and a copy of MA DESE licensure to:

Kathleen Pelley, Principal - Burgess Elementary School

45 Burgess School Rd.

Sturbridge, MA 01566

pelleyk@tantasqua.org

POSTED: 11/15/2018

APPLICATION DEADLINE: 11/21/2018

NOTICE OF VACANCIES (Continued)

Substitute Teachers
ALL SCHOOLS – All Subjects – ALL GRADES
TANTASQUA REGIONAL/UNION 61 SCHOOL DISTRICTS
SCHOOL YEAR: 2018-2019
ANTICIPATED START DATE: Immediately
DAILY RATE VARIES

You may apply through [schoolspring.com](https://www.schoolspring.com)., send completed application by mail or electronically, or apply in person to:

Brenda McCann
Executive Administrative Assistant to Superintendent
320A Brookfield Rd.
Fiskdale, MA 01518
508-347-3077
mccannb@tantasqua.org

Applications accepted through [schoolspring.com](https://www.schoolspring.com): <https://www.schoolspring.com/job.cfm?jid=3012470>

Application form with CORI form found here: <http://www.tantasqua.org/superintendent/docs/subapplic.pdf>

CORI form must be submitted, either in person, or with a notarized copy of driver's license..

POSTED: 10-03-2018

APPLICATION DEADLINE: Until Filled

Bus Drivers – Spare/Substitute
STURBRIDGE ELEMENTARY SCHOOL DISTRICT
SCHOOL YEAR: 2018-2019
ANTICIPATED START DATE: Immediately
RATE: \$18 per hour

Submit letter of interest, resume, and letters of reference through [schoolspring.com](https://www.schoolspring.com) or:

Wendy McRoy, Transportation Coordinator
mcroyw@tantasqua.org

Applications accepted through [schoolspring.com](https://www.schoolspring.com): <https://www.schoolspring.com/job.cfm?jid=3007844>

POSTED: 09-20-2018

Deadline for applications: Until Filled

Substitute School Nurses
TRSD/UNION 61
2018/2019 School Year

Anticipated Start Date: As needed

Substitute application may be found here: <http://www.tantasqua.org/superintendent/docs/subapplic.pdf>

CORI forms may be found here <http://www.tantasqua.org/superintendent/docs/coriform.pdf>

Please note that a government issued photo ID must be submitted with the CORI form (if mailed a notarized copy must be submitted).

Please follow the link here to register online for the FBI fingerprint background check <http://www.identogo.com/FP/Massachusetts.aspx>

District codes listed here: <http://www.tantasqua.org/TRSD/employeecorner.php>.

School Spring: <https://www.schoolspring.com/job.cfm?jid=2962505>

POSTED: 06/20/2018

ANTICIPATED START DATE: As needed

Tantasqua Regional/Union 61 Districts are committed to maintaining a work and learning environment free from discrimination on the basis of race, color, religion, national origin, pregnancy, gender identity, sexual orientation, marital/civil union status, ancestry, place of birth, age, citizenship status, veteran status, political affiliation, genetic information or disability, as defined and required by state and federal laws. Additionally, we prohibit retaliation against individuals who oppose such discrimination and harassment or who participate in an equal opportunity investigation.