

Brimfield Elementary School Committee Meeting
Meeting Minutes of Tuesday, August 31, 2021
Brimfield Elementary School
REORGANIZATION
6:00 p.m.

Present: Jennifer Custance, Michele-Lee Shea, Eric Jaeger, (*Angela Bradway arrived after Reorganization*)

Also Present: Dr. Erin Nosek – Superintendent; Deborah Boyd – Associate Superintendent, Brian Ledbetter – Principal

Absent: Kim Hirsch (**Reason denoted under Superintendent Report*)

REORGANIZATION

At 6:00 p.m., Dr. Nosek Opened up nominations for Chair for the School Committee

Motion 22-01 made by Michele-Lee Shea, seconded by Eric Jaeger to nominate Jennifer Custance as Chair.

Discussion:

Vote: Shea – Yes, Custance – Yes, Jaeger – Yes

Motion 22-02 made by Michele-Lee Shea, seconded by Jennifer Custance to nominate Eric Jaeger as Vice-Chair.

Discussion:

Vote: Shea – Yes, Custance – Yes, Jaeger – Yes

Motion 22-03 made by Michele-Lee Shea, seconded by Eric Jaeger to nominate Jennifer Custance as Tantasqua Representative.

Discussion:

Vote: Shea – Yes, Custance – Yes, Jaeger – Yes

Motion 22-04 made by Jennifer Custance, seconded by Eric Jaeger to nominate Michele-Lee Shea as Secretary.

Discussion:

Vote: Shea – Yes, Custance – Yes, Jaeger – Yes

The three Union 61 Representatives are Jennifer Custance, Eric Jaeger and Michele-Lee Shea

The two Alternate Representatives are Angela Bradway and the New School Committee Member (to be announced)

At 6:05 p.m., Jennifer Custance Opened up the Regular Session Meeting

The School Committee Meeting opened the Regular Session at 6:05 p.m.

Motion 22-05 made by Michele-Lee Shea, seconded by Eric Jaeger to approve the May 25, 2021, Brimfield Regular and Executive School Committee Minutes.

Discussion:

VOTE: Unanimous

Financial Report

Due to many COVID State and Federal Grants, budgeted expenses in several areas were able to be funding outside of the general budget, leaving a large positive balance to turn back.

Communications

- Family Letters – Provided in Packet

Public Access

None

Principal's Report

Mr. Ledbetter provided his Principal Report within the packet, highlighting the following topics.

- Summer Work – Stripping and waxing floors, landscaping, painting, putting rooms back together and replacing air filters
- Staff Changes – Excited to welcome our new staff to the Brimfield Elementary School
- Summer School – Sessions were on Tuesday through Thursday during the summer. Twenty children were committed in attending.
- Start of School Plans – A message was sent out of staff and families over the summer from the Department of Education regarding plans for in-person full time instruction.

Tantasqua Representative

- No Meeting

PTO Report

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- Reorganization took place
- Fundraiser for Harvest Festival will take place

Report of Committees

Curriculum (Kim Hirsch/Michele-Lee Shea)

None

Building and Physical Plant (Eric Jaeger/ Angela Bradway)

None

Issue/Study Subcommittee (TBD)

None

By-Law and Policy Subcommittee (Michele-Lee Shea/Jennifer Custance)

None

Negotiations (Michele-Lee Shea/Jennifer Custance)

None

Superintendent's Report Dr. Erin Nosek reviewed the Superintendent's Report:

- Thank you to everyone for all their hard work on getting everything ready for the school year
- Welcomed over 50 new staff across six districts
- Home School Update
- DESE Guidance
- Mask Guidance
- Meeting Dates Provided for Upcoming Year
- *School Committee Resignation – Kim Hirsch provided her resignation for the school committee as she will be working for the school, congratulations to Kim on her new position! Vacancy will be filled after all the protocol has been followed. Votes will be submitted for a new committee member.

Unfinished Business

- JICC – Student Conduct on School Buses – Second Reading and Adoption
- FA – Facilities Development Goals – Second Reading and Adoption
- FF Naming New Facilities – Second Reading and Adoption
- GA – Personnel Policies Goals – Second Reading and Adoption
- GBEA – Staff Ethics/Conflict of Interest – Second Reading and Adoption
- GBGB – Staff Personal Security and Safety – Second Reading and Adoption
- GBA – Equal Employment Opportunity – Second Reading and Adoption
- GBJC – C.O.R.I. Policy – RESCIND Second Reading and Adoption

Motion 22-06 made by Michele-Lee Shea, seconded by Jennifer Custance to Adopt Policies JICC, FA, FF, GA, GBEA, GBGB and GBA on Second Reading, and to Rescind Policy GBJC on Second Reading and Adoption.

Discussion:

VOTE: Unanimous

New Business

None

Public Access II

Brian McNally mentioned his interest in serving on the school committee. He has children in the school system and would be honored to take part on the committee and will follow the process.

At 6:35 p.m. **Motion 22-07** made by Michele-Lee Shea, seconded by Eric Jaeger to adjourn the meeting.

VOTE: Unanimous

Respectfully submitted,

Karen Miarecki
Recording Secretary