

Brimfield Elementary School Committee Meeting  
Meeting Minutes of Tuesday September 28, 2021  
Brimfield Elementary School  
New Staff Introductions  
6:00 p.m.

**Present:** Michele-Lee Shea, Jennifer Custance, Eric Jaeger, Brian McNally

**Absent:** Angela Bradway

**Also Present:** Dr. Erin Nosek - Superintendent; Deborah Boyd - Associate Superintendent, Brian Ledbetter – Principal, Community members

The School Committee Meeting opened the Regular Session at 6:00 p.m.

**Motion 22-08 made** by Michele-Lee Shea, seconded by Eric Jaeger to Approve the August 31, 2021, Brimfield Regular Committee Minutes.

Discussion:

VOTE: Unanimous, with one abstention - Brian McNally

**Financial Report**

- No significant variances
- Water pressure alarm is being triggered by hardware issue; this is being investigated
- Budget Transfers- Review

**Motion 22-09 made** by Michele-Lee Shea, seconded by Eric Jaeger to move to approve the Budget Transfers as presented.

Discussion:

VOTE: Unanimous

**Communications**

- Family Letters - Provided in packet
- School Committee - Roles/Terms

**Public Access**

None

**Principal's Report**

Mr. Ledbetter provided his Principal Report within the packet, highlighting the following topics.

- Welcomed the New Staff that were in attendance
- Open House will be postponed with a future date to families soon
- Student Benchmark Assessments - First week of school, teachers provided benchmarks assessment to students
- High School Intern - Sixth Grade will be hosting a high school intern on Friday afternoons.
- September 16<sup>th</sup> Professional Development Day
- Band Presentation - Fourth Grade students watched a great band presentation by Lucy Colwell and her Jr. High band students on September 14<sup>th</sup>.
- School Pictures - Will be holding the annual school picture days on October 5<sup>th</sup> and 6<sup>th</sup>
- Building Use - Will discuss with the Board of Health for utilization of the school for outside events i.e., Basketball, sports, and mask usage.

**Tantasqua Representative**

- Various Bylaws were passed
- Retreat at the Jr. High - October 23<sup>rd</sup> by Tony Bent; a great facilitator - Shared some challenges and roles for the school committee
- Tantasqua Technical Division - Will now be lottery across the board for the admission policy
- New SRO Officer

**PTO Report**

- Dunk Tank - Huge success for the Harvest Festival; raised up to \$1,000
- Interskate 91 fundraiser will be occurring with 100% ticket sales going to PTO
- Little Caesar's Kits - Fundraiser will be occurring in October

## Report of Committees

2

### Curriculum (Kim Hirsch / Michele-Lee Shea)

None

### Building and Physical Plant (Eric Jaeger/ Angela Bradway)

None

### Issue/Study Subcommittee (TBD)

None

### By-Law and Policy Subcommittee (Michele-Lee Shea/Jennifer Custance)

None

### Negotiations (Michele-Lee Shea/Jennifer Custance)

None

### Superintendent's Report Dr. Erin Nosek reviewed the Superintendent's Report

- Wales Satellite Update
- Thanks to everyone for a great opening and for welcoming the Wales School
- School Committee Retreat - October 23rd
- MCAS- Data state wide scores went down
- October 8th - Professional Day

### Unfinished Business

None

### New Business

- GCG - Part-time and Substitute Professional Staff Employment - (New) First Reading
- GCJ - Professional Teacher Status - (New) First Reading
- GDB - Support Staff Contracts and Compensation Plans - (New) First Reading
- HF - School Committee Negotiating Agents - (New) First Reading
- GCE - Professional Staff Recruiting/Posting of Vacancies- Amend First Reading
- GCF - Professional Staff Recruiting Posting of Vacancies - Amend on First Reading
- GCRD - Tutoring for Pay - Amend - Amend First Reading
- GCL- Professional Staff Time Schedules - RESCIND First Reading
- GCO-R - Evaluation of Teachers Administrators - RESCIND First Reading
- GCQA - Reduction in Professional Staff Work Force - RESCIND First Reading
- DESE Mask Mandate

**Motion 22- 10** made by Michele-Lee Shea, seconded by Eric Jaeger to Approve New Policies GCG, GCJ, GDB and HF on First Reading, Approve Amended Policies GCE, GCF, and GCRD on First Reading, and Rescind Policies GCL, GCO-R and GCQA on First Reading.

Discussion:

VOTE: Unanimous

**Motion 22-11** made by Brian McNally, seconded by Michele-Lee Shea, to suspend Policy EBCFA and Replace by following the communication of the Current DESE Mask Requirements until the new Policy is created.

Discussion:

VOTE: Unanimous

### Public Access II

None

At 7:00p.m. **Motion 22-12** made by Michele-Lee Shea, seconded by Brian McNally to adjourn the meeting.

VOTE: Unanimous

Respectfully submitted,  
Karen Miarecki  
Recording Secretary