

**Brimfield Elementary School Committee Meeting
Meeting Minutes of Tuesday October 26, 2021
Brimfield Elementary School
6:00 p.m.**

Present: Michele-Lee Shea, Jennifer Custance, Eric Jaeger, Brian McNally

Absent: Angela Bradway

Also Present: Dr. Erin Nosek – Superintendent; Deborah Boyd – Associate Superintendent;
Jodi Bourassa – Assistant Superintendent; Brian Ledbetter – Principal; and members of the public

The School Committee Meeting opened the Regular Session at 6:00 p.m.

Motion 22-13 made by Brian McNally, seconded by Jennifer Custance to Approve the September 28, 2021 Brimfield Regular Committee Minutes.

Discussion:

VOTE: Unanimous

Financial Report

- No significant variances

Communications

- Vaccination Rate Threshold - DESE Document: 09-27-2021
- Memo to Town BOS Re: FY23 School Budget Liaison

Public Access

None

Principal's Report

Mr. Ledbetter provided his Principal Report within the packet, highlighting the following topics.

- PBIS - Launched the 6th Grade PBIS Bear Council this year
- School Safety Professional Development - Staff took part in trainings that were focused on student and staff safety
- October 27 Literacy Training - Teachers will take part in training regarding Dyslexia and best practices that can be used in the classrooms
- November 4, 2021, Parent Conferences - Will be held virtually
- School Pictures - Were held on October 5th and 6th
- Brimfield Use - Continues to be a resource that benefits the community.

Tantasqua Representative

- Jr. High - Water Heater Purchase
- Various Policies were approved
- Introduced the New SRO
- Homecoming - Last weekend the dance and game occurred

PTO Report

- Little Caesar - Fundraiser
- Interstate 91 - Wonderful turnout; will entertain to do yearly
- New Staff - PTO to provide New Staff with "Brimfield Strong Shirts"
- Email Reminders to teachers from the PTO that there are funds available for teacher requests
- Parent Teacher Conference - PTO to provide snacks and drinks for teachers
- Thanksgiving Food Drive - Upcoming

Report of Committees

Curriculum (Michele-Lee Shea)

None

Building and Physical Plant (Eric Jaeger/ Angela Bradway)

None

Issue/Study Subcommittee (TBD)

None

By-Law and Policy Subcommittee (Michele-Lee Shea/Jennifer Custance)

None

Negotiations (Michele-Lee Shea/Jennifer Custance)

Superintendent's Report Dr. Erin Nosek reviewed the Superintendent's Report

- Thank you to all Brimfield Staff, Families and Students
- Wales Bus Accident - Thanks to everyone who helped, staff, law enforcement, fire department and all
- Wales Satellite Update - Letter will be going home to families notifying them that repairs will be moving forward (tiles, carpentry, and restrooms); timeline for completion will be TBD
- Joint Meeting - November 16, 2021, at Jr. High - Review Superintendent Goals and 2023 School Year Calendar
- Retreat - Strategic Plan and Review: Discussion on next steps for setting a vision and plan for 10-years
- Mask Mandate - New Mandate through January 15, 2022

Spring 2021 MCAS Presentation

Jodi Bourassa, Assistant Superintendent and Brian Ledbetter, Principal; provided an overview of the spring MCAS Report for Brimfield Elementary School 2021 presenting the following:

- Commendations/Positive Trends
- Grade Level ELA, Mathematics, Science MCAS Multi-Year Trends
- Student Growth
- Improvement Opportunities

Unfinished Business

- GCG - Part-time and Substitute Professional Staff Employment - Second Reading and Adoption
- GCJ - Professional Teacher Status - Second Reading and Adoption
- GDB - Support Staff Contracts and Compensation Plans - Second Reading and Adoption
- HF - School Committee Negotiating Agents - Second Reading and Adoption
- GCE - Professional Staff Recruiting/Posting of Vacancies- Amend on Second Reading and Adoption
- GCF - Professional Staff Recruiting Posting of Vacancies - Amend on Second Reading and Adoption
- GCRD - Tutoring for Pay - Amend - Amend Second Reading and Adoption
- GCL - Professional Staff Time Schedules - RESCIND Second Reading and Adoption
- GCO-R - Evaluation of Teachers Administrators - RESCIND Second Reading and Adoption
- GCQA - Reduction in Professional Staff Work Force - RESCIND Second Reading and Adoption

Motion 22-14 made by Michele-Lee Shea, seconded by Jennifer Custance to Approve and Adopt New Policies GCG, GCJ, GDB and HF on Second Reading, Approve Adopted Amended Policies GCE, GCF, and GCRD on Second Reading, and Rescind Adopted Policies GCL, GCO-R and GCQA on Second Reading.

Discussion:

VOTE: Unanimous

New Business

- JJ-E – Co-Curricular and Extracurricular Activities - Amend First Reading

Motion 22-15 made by Michele-Lee Shea, seconded by Eric Jaeger to Approve Amended Policy JJ-E on First Reading

Discussion:

VOTE: Unanimous

Virtual Selectmen Meeting - Update provided regarding the Alarm Situation with Water Pump - Will be followed up with regarding Capital Planning for a summer project

Public Access II

None

Motion 22-16 made by Brian McNally, seconded by Eric Jaeger to adjourn the meeting at 7:00 p.m.

VOTE: Unanimous

Respectfully submitted,
Karen Miarecki
Recording Secretary