

Brimfield Elementary School Committee Meeting
Meeting Minutes of Tuesday, November 23, 2021
Brimfield Elementary School
6:00 p.m.

Present: Michele-Lee Shea, Jennifer Custance, Eric Jaeger, Brian McNally, Angela Bradway

Also Present: Dr. Erin Nosek - Superintendent; Deborah Boyd - Associate Superintendent, Brian Ledbetter – Principal

The School Committee Meeting opened the Regular Session at 6:00 p.m.

Motion 22-17 made by Michele-Lee Shea, seconded by Brian McNally to Approve the October 26, 2021, Brimfield Regular Committee Minutes.

Discussion:

VOTE: Unanimous

Financial Report

- No significant variances

Communications

None

Public Access

None

Principal's Report

Mr. Ledbetter provided his Principal Report within the packet, highlighting the following topics.

- Halloween Celebrations - Students took place in many Halloween themed activities on October 29th.
- November 4th Parent Conferences - Virtual conference took place on November 4, 2021, from 1-3PM and 6-8PM.
- Scholastic Book Fair - Allows to expose students to books that they can own and provide the school with the opportunity to earn 50% off the purchase of Scholastic Books. Wales students were invited as well.
- Thanksgiving Gift Card Distribution - Currently have twelve families who will be picking up their Thanksgiving Gift Cards on 11/17/21.
- Brimfield Rec Basketball Coordinator- Star Phaneauf has agreed to coordinate the Brimfield Rec Basketball for this season.
- Building Use - Brimfield Rec Basketball will be using the gym starting November 22nd Monday - Friday.
- Looking for a December Holiday workshop for families in December with Safety Protocols put in place - Possibly having Santa attend - Date TBD (tentative December 19th) - Details will be worked out.

Tantasqua Representative

- District Plan
- Approval of the draft for FY23 Calendar
- Goals Evaluation for Superintendent
- Retreat Recap
- IPass - Looking at new Student Information System
- Role change for RSO
- Charter School - Looking to expand numbers
- Thanksgiving game will now be held Wednesday night instead of Thursday morning

PTO Report

- December Holiday Workshop
- Little Caesar Fundraiser completed
- Holiday Cheer Raffle Calendar will be in place for December. Donations from local business are provided.

Report of Committees

Curriculum (Michele-Lee Shea)

None

Building and Physical Plant (Eric Jaeger/ Angela Bradway)

None

Issue/Study Subcommittee (TBD)
None

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By-Law and Policy Subcommittee (Michele-Lee Shea/Jennifer Custance)
None

Negotiations (Michele-Lee Shea/Jennifer Custance)

Superintendent's Report Dr. Erin Nosek reviewed the Superintendent's Report

- Strategic Plan Documents - Provided in Packet
- Wales Satellite Update - Making progress. Tile in part of the old building had asbestos underneath; they need to demo the remainder and then will start the rebuild phase
- Board of Health - Vaccination Clinic will be held at Brimfield Elementary School on December 19th for 5-11 Year Old's
- Thanks to everyone for all their continued hard work

Unfinished Business

- JJ-E - Co-Curricular and Extracurricular Activities - Amend Adopted on Second Reading

Motion 22-18 made by Michele-Lee Shea, seconded by Angela Bradway to Approve Adopted Amended Policy JJ-E on Second Reading

Discussion:

VOTE: Unanimous

New Business

- HA - Negotiations Goals - New First Reading
- HB - Negotiations Legal Status - New First Reading
- HF - School Committee Negotiating Agents - New First Reading
- IGBEA - Title 1 - New First Reading
- IHBD - Compensatory Education (Title 1) - New First Reading

Motion 22-19 made by Michele-Lee Shea, seconded by Brian McNally to Approve Policies HA, HB, HF, IHBD and IGBEA (as amended) on First Reading

Discussion:

VOTE: Unanimous

Public Access II

Clarification on HB and HF - Deborah Boyd will check with legal to confirm

Thank you to Dr. Nosek for all her hard work! Dr. Nosek thanked everyone for all the support and communication from the faculty, staff, and students for all these years.

At 7:00p.m. **Motion 22-20** made at Jennifer Custance, seconded by Eric Jaeger to adjourn the meeting.

VOTE: Unanimous

Respectfully submitted,

Karen Miarecki
Recording Secretary