

Brimfield Elementary School Committee Meeting
Meeting Minutes of Tuesday January 25, 2022
Brimfield Elementary School
6:00 p.m.

Present: Jennifer Custance, Michele-Lee Shea, Eric Jaeger, Brian McNally

Absent: Angela Bradway

Also Present: Deborah Boyd, Superintendent; Steve Nembirkow, Finance Director; Brian Ledbetter, Principal

The School Committee Meeting opened the Regular Session at 6:00 p.m.

Motion 22-21 made by Michele-Lee Shea, seconded by Eric Jaeger to Approve the November 23, 2021, Brimfield Regular Committee Minutes.

Discussion:

VOTE: Unanimous

Financial Report

- No significant variances FY22

Budget FY23 Budget

Overview of Budget Process Review

Tonight will be a page by page review of the FY22/23 budget with the school committee. No vote will be taken tonight. February meeting will request a vote for the budget figure to bring forward to the March Public Hearing. March meeting will be the official vote to bring forward to the town.

The budget was discussed page by page. Reviewed the 5-Year Capital Plan.

Communications

- SWCEC 1Qtr - Sent electronically 11/22 (include 11/23/21)
- SWCEC FY21 Annal - Sent electronically 11/22 (included 11/23/21)
- Friendship Baptist Church - Thank you
- DESE Mask Update and FAQ's
- New Program Discussed by Governor Baker - There is a new program that will provide test kits to students once per week who opt in for home testing. The school will not be doing contract tracing and test and stay with this new process in place. Symptomatic or Pool Testing will stay in place.

Public Access

Brian Ledbetter thanked everyone for the outpouring caring thoughts, support and condolences provided to him and his family from everyone in the school community with the recent passing of his mother.

Principal's Report Mr. Ledbetter highlighted the following topics:

- Student Attendance - Attendance and COVID cases will continue to be monitored and parents messaged to keep their children home if they are symptomatic.
- COVID Clinics - Free COVID Vaccination clinic was provided to Brimfield, Holland and Wales families by the Brimfield Board of Health, Massachusetts Department of Public Health and Catalano Ambulance Services.
- Spreading Holiday Cheer and Gifts - Raffle was held in December. Businesses donated gift cards to be raffled off to families and staff, all proceeds from the raffle went toward purchasing gifts for 12 designated families.
- Holiday Singalong - December 23rd, Brimfield students took part in a holiday singalong
- Professional Development Day - Held on January 14th. Geode's training and MCAS test preparation took place
- Gym Practices - Looking at hosting and having kids travel for games; possibly starting in February with Teams.

Tantasqua Representative

- Role change SRO
- Student Handbook Review
- OSV Charter - Extension/Expansion
- Capital Plan Review
- December had a retirement party for Dr. Erin Nosek
- Various Policies Approved

- Tech Program - Preparing for Skills USA
- Culinary - Receiving New Equipment
- DESE Updates Provided

PTO Report

- Ugly Sweater Cookie Decorating took place, wonderful event
- Santa Elves –Provided Teachers with items from their “wish lists” fulfilling classroom needs; teachers were very happy with their gifts
- No fundraisers planned yet, maybe in the spring

Report of Committees

Curriculum (Michele-Lee Shea)

None

Building and Physical Plant (Eric Jaeger/ Angela Bradway)

None

Issue/Study Subcommittee (TBD)

None

By-Law and Policy Subcommittee (Michele-Lee Shea/Jennifer Custance)

None

Negotiations (Michele-Lee Shea/Jennifer Custance)

Superintendent’s Report Deborah Boyd reviewed the Superintendent's Report

- DESE Testing Protocol Updates
- Monthly Packets
- Wales Satellite Update - Mold testing is complete and came out fine. Waiting on engineering plans to be stamped and submitted to building inspector. Hoping to have application provided to the building inspector by the end of the week.
- Proud and grateful to staff with attendance and their commitment to education after the return on January 1st
- February Meeting - Week to meet falls on school vacation week - Will be Monday 2/28 @ 6PM

Unfinished Business

- HA - Negotiations Goals - New Second Reading and Adoption
- HF - School Committee Negotiating Agents - New Second Reading and Adoption
- IGBEA - Title 1 - New Second Reading and Adoption
- IHBD - Compensatory Education (Title 1) - New Second Reading and Adoption

Motion 22-22 made by Michele-Lee Shea, seconded by Eric Jaeger to Approve Adopted Policies HA, HF, IGBEA and IHBD on Second Reading

Discussion:

VOTE: Unanimous

New Business

Virtual School Enrollment Restriction - Vote Requested

Motion 22-23 made by Michele-Lee Shea, seconded by Brian McNally to vote to restrict future enrollment to 1% for Virtual School Enrollment

Discussion:

VOTE: Unanimous

Public Access II

None

At 7:14p.m. **Motion 22-24** made at Jennifer Custance, seconded by Eric Jaeger to adjourn the meeting.

VOTE: Unanimous

Respectfully submitted,
Karen Miarecki, Recording Secretary