

Brimfield Elementary School Committee Meeting  
Minutes of August 28, 2012  
6:30 p.m.  
**REORGANIZATION**

Dan Valcour – Chairman

April Frost

Aimee Campbell

Deb Maher

Sharon Palmer

Brian Ledbetter – Principal

Dr. Erin Nosek – Superintendent

Deborah Boyd – Associate Superintendent of Business and Finance

Jeffrey Zanghi – Assistant Superintendent of Learning and Teaching

**Reference Material:**

Brimfield Elementary School Committee Regular Session minutes – June 26, 2012

Brimfield Elementary School Committee Executive Session minutes – June 26, 2012

Financial Report – Final Expenditures Fiscal Year 2011- 2012

Principal's Report – August 2012

Dan Valcour called the meeting to order at 6:30 p.m. announcing that the Committee would complete reorganization during Old Business.

**Approval of Minutes:**

**Motion 12-35** made by Aimee Campbell accept the June 26, 2012 Regular and Executive Session meeting minutes as written.

Motion seconded by April Frost.

In favor: Valcour, Frost, Campbell, Palmer, Maher

Motion passes.

**Financial Report:** Deb Boyd

Deb Boyd presented the Financial Report.

She reported that year finished as anticipated, with approximately \$6,000 left to turn over to the Town.

There were no special education changes during the summer.

The school year will start in good shape.

**Communications:**

None.

**Public Access:**

None.

**Principal's Report:** Brian Ledbetter

Mr. Ledbetter reviewed his written report.

All teachers returned for the first day today. Dr. Nosek began the day addressing faculty at a meeting at the High School. The P.T.O. sponsored a luncheon for the Brimfield Faculty.

Additions to the Brimfield faculty include – Michelle Jones – sixth grade, Melissa Plumley Pre-K Aide, and Melissa Lacombe as Permanent Substitute.

Janitors worked diligently over the summer getting the building in shape for the new school year. They have done a beautiful job. Jen Lach is the new Literacy Leader. She will be working with the Leap program as well as professional development regarding literacy and writing. Professional Development this month will focus on continuity among grades with regard to writing.

**Tantasqua Representative:** Dan Valcour

The Committee discussed changes to Vocational reimbursement. The changes are set to take place in 2014, but further discussion is expected.

Dan Valcour was appointed to the Negotiation and Curriculum Committees.

**P.T.O.** Shannon Field

The new P.T.O. Board is:

Shannon Field – President

Danielle Kacasz – Vice President

Michelle Shea – Secretary

Julie Labeau – Treasurer

The P.T.O. sponsored a luncheon for teachers today.

New goals are being created, and the P.T.O. will update the School Committee monthly.

**Recreation Committee:**

No report.

**Report of Committees:**

**Union 61 Subcommittee:**

No report.

**Personnel Subcommittee:**

No report.

**Building and Physical Plant:**

No report.

**Issue/Study Subcommittee:**

No report.

**By-Law and Policy Subcommittee:**

No report.

**Negotiations:**

No report.

**Superintendent's Report:** Dr. Nosek

Dr. Nosek introduced Jeffrey Zanghi to the Committee. He is the new Assistant Superintendent for Learning and Teaching.

The Committee received copies of the new MA General Laws.

Dr. Nosek recommended that the By-Law Committee meet over the next few months to update a few policies.

Title I and IIA Grant figures came in as expected.

There has been an automated EMS upgrade in the building.

It was a great first day with faculty excited to start the new-year.

Wednesday and Thursday will be professional development days – they will focus on writing initiatives.

**Old Business:**

**Motion 12-36:** made by April Frost to nominate Sharon Palmer as Vice- Chair.

Motion seconded by Aimee Campbell.

All in favor.

Motion passes.

**Committee appointments:**

**Curriculum:** Deb Maher, Sharon Palmer

**Personnel:** April Frost, Aimee Campbell

**Building and Physical Plant:** Sharon Palmer, Dan Valcour

**Issue/Study:** Deb Maher, April Frost

Bylaw and Policy: April Frost, Deb Maher  
Negotiations: Aimee Campbell, Dan Valcour

**New Business:**

None.

**Public Access II:**

None

**Motion 12-37:** made by Deb Maher to adjourn the School Committee meeting at 6:51 p.m.

Motion seconded by Aimee Campbell.

In Favor: Valcour, Campbell, Frost, Maher, Palmer.

Meeting adjourned.

Respectfully Submitted by Andrea Beaudry