Brimfield Elementary School Committee Meeting
Minutes of November 27, 2012
6:30 p.m.

Dan Valcour – Chairman
April Frost
Aimee Campbell
Brian Ledbetter – Principal
Dr. Erin Nosek – Superintendent
Deb Maher – absent
Sharon Palmer - absent

Reference Material:
Brimfield Elementary School Committee Regular Session minutes – October 23, 2012
Financial Report – November 2012
Principal's Report – November 2012

Chairman Dan Valcour called the meeting to order at 6:30 p.m.

Approval of Minutes:
Motion 12-43: made by Dan Valcour to accept the October 23, 2012 Regular Session meeting minutes as written.
Motion seconded by April Frost.
Discussion: None
In favor: Valcour, Frost, Campbell

Financial Report:
Dr. Nosek presented the Financial Report.
Special Education tuition looks O.K. so far.

Communications:
None

Public Access:
None

Principal's Report: Brian Ledbetter
Mr. Ledbetter reviewed his written report.
Additional information-

- Brag Tags – motivational necklaces/lanyards are being presented to students for excellence on nightly reading, homework, Study Island, or Citizen of the month.
- Math Facts – BES is looking to meet a high standard pertaining to multiplication mastery. Fifth grade remediation will be offered for students who are behind. Recognition is given with Pizza and Ice Cream.
- Student Voting- Students took part in a mock Presidential election on October 31st. Mitt Romney won by 10 votes.
- Refurbished computers- Refurbished computers that were previously sent to the recycling drive are instead being given to families of 3rd graders who do not have a computer. A survey was sent out to third graders asking about the need and three computers have been given out so far. This may extend to grades 4-6.
- Toto the Tornado Kitten- Jonathan Hall has been in to speak about the writing process with students.

- Thanksgiving Baskets – 15 Thanksgiving baskets were distributed to families. Each basket was estimated to be approx. $150 value
- Giving Tree – The Giving Tree will help to provide Holiday gifts for Brimfield children.

Tantasqua Representative:
Dan Valcour reported on the Tantasqua Regional School Committee meeting.
Topics discussed were:

- Policies needing amendment for the purpose of transgender inclusion
- Legislative Committee – Supports the Vocational Model.
- Suspension Policy
- MCAS

P.T.O.
No report
Recreation Committee:
No report
Report of Committees:
Union 61 Subcommittee:
No report
Personnel Subcommittee:
No report
Building and Physical Plant:
No report
Issue/Study Subcommittee:
No report
By-Law and Policy Subcommittee:
Meeting was held at 6 pm prior to tonight's meeting.
Policies will be submitted for first reading under New Business.
Negotiations:
No report
Superintendent's Report: Dr. Nosek

- School Budget Liaisons were identified
- Meeting January 7th 2013 – Technical/Vocational budget for Tantasqua to be discussed.
- Budget packets to be distributed
- 1st Quarter revenues are under projected estimates. Dr. Nosek is hoping for level funding in the Spring.
- Educator evaluator – It has been decided that a team approach will be taken during teacher evaluations. The District needs to be up and running with the new teacher evaluations by the 2013-2014 school year.
- Tantasqua Regional School Committee – the Superintendent and Principals will also be evaluated on the same standards developed for teacher evaluations.
- The Curriculum Subcommittee continues to discuss math curriculum. Brimfield students consistently perform at the same level once progressing into the Junior High. There are a few outliers, but the Committee supports changes at the Jr. High which should close the gap on these outliers.

Old Business:
No old business

New Business:
Motion 12-44: made by Dan Valcour to cancel the December 2012 School Committee meeting.
Motion seconded by April Frost.
In Favor: Campbell, Frost, Valcour.
Motion 12-45: made by Dan Valcour to approve policies AC, ACA, BEC, EBC, GBA, GCF, IJ, JBA, JB, JFBB-1 for First Reading.
Motion seconded by April Frost.
Discussion: Policy BEC amendment to include Executive Session Protocol giving clarity and increasing obligation to report and release minutes after resolution. Policy EBC needs a more rigorous plan including communication, response times and policy. The remaining policies (AC, ACA, GBA, GCF, IJ, JBA, JB, JFBB-1) were amended to include a Discrimination Statement for gender.
In Favor: Valcour, Campbell, Frost.
Public Access II:
None
Motion 12-46: made by Dan Valcour to adjourn the meeting at 6:50 p.m. Motion seconded by April Frost.
In Favor: Campbell, Frost, Valcour.
Meeting adjourned.

Respectfully Submitted by Andrea Beaudry