

Brimfield Elementary School Committee Meeting  
Minutes of February 26, 2013  
6:30 p.m.

Dan Valcour – Chairman  
April Frost  
Aimee Campbell  
Sharon Palmer  
Brian Ledbetter – Principal  
Dr. Erin Nosek – Superintendent  
Deb Boyd – Associate Superintendent Business/Finance  
Deb Maher – absent

**Reference Material:**

Brimfield Elementary School Committee Regular Session minutes – November 27, 2012  
Brimfield Elementary School Committee Regular Session minutes – January 23, 2013  
Financial Report – February 2013  
Principal’s Report – February 2013  
SWCEC Annual Report 2011-2012  
Teachers 21 – Improving Instruction and Learning through Supervision and Evaluation  
Massachusetts Model System for Educator Evaluation Part III  
Massachusetts Model System for Educator Evaluation Part IV

Vice – Chair Sharon Palmer called the meeting to order at 6:30 p.m.

**Approval of Minutes:**

**Motion 13-01:** made by April Frost to accept the November 27, 2012 Regular Session meeting minutes as written.

Motion seconded by Aimee Campbell.

Discussion: None

In favor: Palmer, Frost, Campbell

Meeting notes – January 22, 2013 tabled until next meeting.

**Financial Report:** Deb Boyd

Deb Boyd presented the Financial Report.

No new issues expected this year. Deb Boyd anticipates that there may be a \$50,000 reduction in Special Education tuition due to a graduation.

Deb Boyd recommended bringing a proposed budget of \$3,679,806 to the March Public Hearing.

**Motion 13-02:** Motion made by April Frost to bring a proposed budget of \$3,679,806 to the March Public Budget Hearing.

Motion seconded by Aimee Campbell.

Discussion – None

In favor: Palmer, Valcour, Campbell, Frost.

The Public Budget Hearing will be held on Tuesday March 26<sup>th</sup>. The School Committee meeting will begin at 6:30 pm and recess at 7pm for the Public Hearing.

**Communications:**

Communications were distributed for informational purposes.

**Public Access:**

A parent asked whether a third class will be added if the Special Education tuition is reduced by \$50,000. Deb Boyd explained that the number of classroom were determined based on census figures not just financial concerns.

**Principal's Report:** Brian Ledbetter

Mr. Ledbetter reviewed his written report.

Additional information-

- 100<sup>th</sup> day of School – Primary grades made 100<sup>th</sup> day of school projects depicting 100 in various creative ways. Third grade students dressed to look like they were 100 years old.
- Community Reading Day – Friday March 1<sup>st</sup> students will dress up as their favorite character from a book in recognition of Dr. Seuss' birthday.
- Student Advisory Council- 5 Sixth grade students were chosen for a Student Advisory Council. This group meets with Mr. Ledbetter to discuss issues and concerns of the student body. Students are offering input regarding areas of improvement. Mr. Ledbetter hopes that this council will develop as a tool for conflict resolution as well as give 6<sup>th</sup> grade students exposure to student government.

**Tantasqua Representative:**

Dan Valcour reported that the Tantasqua Regional School Committee will meet tomorrow.

**P.T.O.**

The Butter Braid Fundraiser packets were distributed.

The P.T.O. is working on streamlining Bournedale Fundraising with each grade fundraising as a group rather than individually.

The Committee is working on planning the Carnival on the Common in June.

**Recreation Committee:**

Baseball and Softball sign-ups are complete.

**Report of Committees:**

Union 61 Subcommittee:

No report

Personnel Subcommittee:

No report

Building and Physical Plant:

No report

Issue/Study Subcommittee:

No report

By-Law and Policy Subcommittee:

No report.

Negotiations:

No report

**Superintendent's Report:** Dr. Nosek

Dr Nosek reported that budget preparation continues.

The District has received notification from the MA Department of Education accepting the request for a waiver to allow the District PAC to meet the PAC requirements.

The Math coaches are meeting to work on the next step to align the curriculum with Common Core standards. They are looking at standards in each grade as well as common assessments to be administered to grade level students from each Elementary School at the same time. PARCC assessments will be administered 4 times per year.

**Old Business:**

**Motion 13-03:** made by Dan Valcour to approve the following policies for Second Reading and Adoption: AC, ACA BEC, EBC, GBA, GCF, IJ, JBA, JB, JFBB-1.

Motion seconded by April Frost.

Discussion: None

In Favor: Palmer, Valcour, Campbell, Frost.

**New Business:**

The Public Budget Hearing will be held on March 26, 2013 at 7 p.m.

**Public Access II:**

None

**Motion 13-04:** made by Dan Valcour to adjourn the meeting at 7:10 p.m.

Motion seconded by April Frost.

In Favor: Campbell, Frost, Valcour, Palmer.

Meeting adjourned.

Respectfully Submitted by Andrea Beaudry