

Brimfield Elementary School Committee Meeting
Minutes of June 25, 2013
6:30 p.m.

Dan Valcour – Chairman
Jennifer Foley
Michelle Shea
Brian Ledbetter – Principal
Deb Boyd Business Manager

Reference Material:

Brimfield Elementary School Committee Regular Session minutes – May 20, 2013
Brimfield Elementary School Executive Session minutes – May 20, 2013
Financial Report – June 2013
Principal’s Report – June 2013
Letter to Deborah Maher re: Years of Service

Deb Boyd called the meeting to order at 6:30 p.m.

Reorganization:

Dan Valcour nominated as Chairman by Michelle Shea.
Nomination seconded by Jen Foley.
All in favor.

Sharon Palmer nominated as Vice-Chair by Dan Valcour.
Nomination seconded by Jen Foley.
All in favor.

Jen Foley nominated as Secretary by Dan Valcour.
Nomination seconded by Michele Shea
All in favor.

Committees:

Tantasqua Representative: Dan Valcour
Union 61 Representatives: Dan Valcour, Michelle Shea, Jen Foley
Curriculum: Jen Foley, Dan Valcour
Building and Physical Plant: Jen Foley, Michelle Shea
Negotiations: Michelle Shea, Aimee Campbell
By-Law and Policy: Sharon Palmer, Michelle Shea
Issue and Study: Dan Valcour, Sharon Palmer

The Committee will remove the Personnel Subcommittee due to long term inactivity.

Approval of Minutes:

May minutes tabled until August meeting – new members were not in attendance.

Financial Report: Deb Boyd

A new Special Education placement may impact the FY 2014 budget. Deb Boyd will update the Committee in August. The Special Education revolving fund was created for these situations.

Communications:

A letter of recognition to Deb Maher was included in this month’s packet.

Public Access:

Heidi Doreika presented a list of books purchased by Union 61 Teachers Association and the North Brookfield Animal Shelter for the Brimfield Elementary Library as a gift in honor of Read Across America Day.

Motion made by Dan Valcour to accept the donation of books as presented.

Motion seconded by Michelle Shea.

All in favor.

Heidi Doreika presented a list of books with the request for permission to discard them.

Motion made by Dan Valcour to approve the request to discard the books as presented.

Motion seconded by Jen Foley.

All in favor.

Principal's Report: Brian Ledbetter

Mr. Ledbetter reviewed his written report.

Family Bingo night was held to kick off the summer reading initiative. There is a summer math initiative for students as well. Students have enjoyed various end of the year activities such as field day, the spring concert and sixth grade activities.

Mr. Fazio took the 5th and 6th grade band to a Band Camp in Agawam. The group earned a Gold Medal.

Mr. Ledbetter commended Fran Fazio and Stephanie Sarkisian for their great work with the music program.

MCAS Data is beginning to come in.

Tantasqua Representative:

The Superintendent Review was discussed at the Union 61 Joint Meeting.

The Committee approved a contract for office staff and custodians.

The Committee is looking at a new model for Athletic Director.

P.T.O. Shannon Field

Shannon Field reported that the PTO donated \$5,000 to the Elementary School to help purchase new folding cafeteria tables. The PTO Committee voted to approve the donation.

There was discussion regarding fundraising with respect to existing policy. She asked the Committee for approval for fundraising to take place over the summer.

Motion made by Dan Valcour to approve the following fundraising activities.

Car Wash

Candy bar sales

Can & Bottle redemption

Recycling drives

Motion seconded by Jen Foley.

All in favor.

The fundraising policy will be referred to the By Law and Policy Subcommittee.

Recreation Committee: Michele Shea

Upcoming events:

- Annual Golf Tournament Sept. 14th
 - Shotgun start
 - \$85 per person in advance - \$100 the day of the event
 - Chicopee Country Club

Report of Committees:

Union 61 Subcommittee:

No report

Personnel Subcommittee:

No report

Building and Physical Plant:

No report

Issue/Study Subcommittee:

No report

By-Law and Policy Subcommittee:

No report.

Negotiations:

No report

Superintendent's Report: Deb Boyd

There have been many year- end activities.

Graduation was a success – no issues despite the heat.

Incoming Kindergarteners and their families were welcomed with a gathering at the Jr. High school.

They were presented with backpacks and introduced as the Tantasqua class of 2022.

Old Business:

None

New Business:

Education Evaluation language was presented last month. A vote to accept the new language is necessary. The vote was tabled until the August 27th School Committee meeting as the two new Committee members have not seen the language prior to tonight.

Motion made by Dan Valcour to authorize Erin Nosek to represent Brimfield Elementary School with the Worcester County Educational Collaborative.

Motion seconded by Jen Foley.

All in favor.

Public Access II:

None

Motion made by Michelle Shea to adjourn the meeting at 7:10 p.m. Motion seconded by Jen Foley.

All in favor.

Meeting adjourned.

Respectfully submitted by Andrea Beaudry

