

Brimfield Elementary School Committee Meeting  
Minutes of Feb. 25, 2014  
6:30 p.m.

Dan Valcour – Chairman  
Aimee Campbell  
Jennifer Foley  
Sharon Palmer  
Michele Shea  
Brian Ledbetter – Principal  
Erin Nosek, Superintendent  
Deb Boyd, Associate Superintendent  
Jeff Zanghi, Assistant Superintendent

**Reference Material:**

Financial Report  
Bournedale Letter  
Principal's Report  
Superintendent's Report

Meeting was called to order at 6:31 by Dan Valcour.

**Approval of Minutes:**

January 28, 2014 Regular Session:

Motion 13- 38 made by Dan Valcour to accept the January 28, 2014 Regular Session meeting minutes as written. Motion seconded by Aimee Campbell.

Discussion: None

In favor: Unanimous

Abstained:

**Financial Report:**

Deb Boyd said we are in good shape for FY 14, even if we spend more on oil than was budgeted due to the winter months.

She then discussed FY 15 budget. Brimfield is able to decrease their budget by \$100,000 due to a SPED student private tuition that is no longer needed. This brings FY 15 budget to \$3,592,890.00.

Mrs. Boyd attended the finance committee meeting and requested that the Wi-Fi figure of \$46,000 be added into the FY16 budget. We will try to do it at the same time as Holland and Wales attempting to obtain a better deal.

Motion 13-39 was made to accept the proposed FY 15 School Budget of \$3,592,890.00, to bring to the public hearing, by Dan Valcour.

Motion seconded by Aimee Campbell.

In favor: Unanimous

Abstained:

The Public Hearing on the FY 2015 Budget will be held March 25, 2014 at 7:00 p.m.

**Communications:**

Bournedale Letter - Dr. Nosek explained that Camp Bournedale has fallen below expectations for our students, so an alternate program has been chosen. There will be a presentation in the spring by the Executive Director of Ferry Beach Ecology School. Our administrators were very impressed with the quality of programs at Ferry Beach.

**Public Access:**

A parent from another district asked if our town has pre-screening for Irlen Syndrome.

The BTA Building representative, Heidi Doreika, noted that she would like to gift to Brimfield Elementary School books that were on display for Read Across America 2014.

Motion 13-40 made by Michele-Lee Shea to accept the Read Across America books as gifts from BTA. Motion seconded by Sharon Palmer.

Discussion: None

In Favor: Unanimous

**Principal's Report:** Brian Ledbetter

The 100th day of school was celebrated on Feb. 10th. The school was decorated with slogans such as "We're 100 days smarter" and the kids got to enjoy dressing up.

Study Island is being used in our 3-6 grades and going very well. The kids at Brimfield Elementary School collectively answer about 5000 questions a week in Study Island to reinforce concepts taught by the teachers.

On Feb. 28, we will be celebrating Read Across America Day. Staff and students will come to school dressed as their favorite character from a book.

**Tantasqua Representative:** Dan Valcour

Tantasqua is having a meeting tomorrow night. Mr. Valcour will give us an update next month.

**P.T.O.:** Shannon Field

None

**Recreation Committee:** Michele Shea

None

**Report of Committees:**

**Union 61 Subcommittee:**

None

**Personnel Subcommittee:**

None

**Building and Physical Plant:**

None

**Issue/Study Subcommittee:**

None

**By-Law and Policy Subcommittee:**

None

**Negotiations:**

None

**Superintendent's Report:**

Dr. Nosek announced Brimfield will participate in the PARCC assessment, as a field test, after the MCAS test in May. No public data will be generated on students.

Dr. Nosek reviewed the End of Cycle Summative Evaluation Report. This is a tool the committee members will have to fill out at the end of this year.

Superintendent Evaluation (Goals and Elements Update) - Dr. Nosek gave a brief update on her goals that were established last year. She has created a schedule that allows her to be in the schools and classrooms monthly, working with teachers and principals to help students and teachers meet the Common Core. This schedule also helps her with discussions on increasing achievement by 2-3%. Dr. Nosek has also reviewed academics and scheduling at the Jr. High and Sr. High level. She is also working to enhance relations between the schools and the communities. Dr. Nosek has created a Twitter account and this feed is also on the Superintendent's web page. There is a binder at Central Office that includes all of the information on these goals.

**Old Business:**

None

**New Business:**

None

**Public Access II:**

None

Motion 13-41 was made by Dan Valcour to adjourn the meeting at 7:07 p.m. Motion seconded by Sharon Palmer.

In favor: Unanimous

Meeting adjourned.

Respectfully submitted,  
JoDee Phillips  
Recording Secretary