

Brimfield Elementary School Committee Meeting
Minutes of Mar. 25, 2014
6:30 p.m.

Dan Valcour – Chairman
Aimee Campbell
Jennifer Foley
Sharon Palmer
Michele Shea
Brian Ledbetter – Principal
Erin Nosek, Superintendent
Deb Boyd, Associate Superintendent
Jeff Zanghi, Assistant Superintendent

Reference Material:

Financial Report
TRSD and Union 61 Operating Budget Manual FY 2015
Principal's Report
Superintendent's Report

Meeting was called to order at 6:30 by Dan Valcour.

Approval of Minutes:

February 25, 2014 Regular Session:

Motion 14-09 made by Sharon Palmer to accept the February 25, 2014 Regular Session meeting minutes as written.

Motion seconded by Aimee Campbell

Discussion: None

In favor: All

Abstained:

Financial Report:

Mrs. Boyd confirmed that we are still doing well and this year we are able to do projects that were on hold. We are using more fuel than budgeted but that was expected. The copier was out of commission last month; looking to see if we can find the money this year to purchase it outright.

Communications:

TRSD and Union 61 Operating Budget Manual FY 2015

Public Access:

The Playground Committee updated the School Committee with a packet. They have been meeting for the last several months. The Committee solicited quotes from vendors. They are hoping to re-configure the playground, including the t-ball field and later the basketball courts.

Discussion: What is the next step to start this process? Building / Physical Plant Subcommittee should meet with the Playground Committee to understand the project and consider supporting.

Motion 14-10 made by Dan Valcour to refer the building of the playground to the Building /Physical plant Subcommittee. Seconded by Michelle Shea.

Discussion: None

In favor: Unanimous

Principal's Report: Brian Ledbetter

The 6th grade celebrated Pi Day on Friday, March 14th and did many activities, questions and answers regarding Pi.

March 7th was a half professional day and teachers took part in CPR training, reading or math meetings.

3rd-6th grade students will take the ELA MCAS March 18-28th, along with an additional long composition day for the 4th graders.

Tantasqua Representative: Dan Valcour
The FY15 Budget was discussed.

P.T.O.: Shannon Field
The PTO is wrapping up their fund raisers for the year.

Recreation Committee: Michele Shea
None

Report of Committees:
Union 61 Subcommittee:
None

Personnel Subcommittee:
None

Building and Physical Plant:
None

Issue/Study Subcommittee:
None

By-Law and Policy Subcommittee:
None

Negotiations:
None

Superintendent's Report:
Dr. Nosek noted that we are undergoing a CPR Audit through May 15, 2014 to ensure we are adhering to the Federal guidelines.
There are two events being sponsored by MASC: April 12th, MASC Advocacy Saturday (at TSHS), and April 29, 2014 is Day on the Hill. Contact Deb Grimaldi for any further details or to register.
The teacher Ed Evaluations are going well and are still being reviewed as next year will be year two of using the new system.

Old Business:
None

New Business:
Next month's meeting will be held April 29, 2014 due to April vacation.

Public Access II:
None

Motion 14-11 was made by Aimee Campbell to recess to the Public Hearing at 7:01. Jennifer Foley seconded.

Discussion: None

In favor: Unanimous

Public Hearing for Budget FY 15 began at 7:02 p.m.

Mrs. Boyd began by stating Brimfield's budget for FY15 is down 1% from FY 14. There are very little Chapter 70 monies coming this year or local aid to the budget.

FY 15 Budget Drivers:

- Decreasing student Population: 7% lower in FY 14
- Unstable utilities-electricity
- Student Transportation- level for FY 15. Keep in mind FY 16 will be a new contract
- SPED Transportation is always volatile
- Special Needs population and required services are on the rise in house but declining out of district placements

Discussion: As enrollment has decreased the number of classrooms has decreased.

Projects FY 15: flooring, A/C units, the uni-vents in the classrooms, some heating valves need to be replaced in the basement and upstairs bathroom stalls need to be updated.

Wi-fi will be added for FY 16 Budget.

Public Hearing closed at 7:35 p.m.

Motion 14-14 was made by Aimee Campbell to bring the FY 15 budget of \$3,592,890.00 to the town.

Motion seconded by Dan Valcour.

In favor: Unanimous

Motion 14-15 by Aimee Campbell to adjourn the meeting at 7:37 pm. Motion seconded by Jennifer Foley.

In favor: Unanimous

Respectfully submitted,

JoDee Phillips

Recording Secretary