

Brimfield Elementary School Committee Meeting  
Minutes of February 24, 2015  
6:30 p.m.

Aimee Campbell- Chairman  
Michele Shea  
Jennifer Foley  
Delia Brower  
Jennifer Custance  
Brian Ledbetter – Principal  
Erin Nosek, Superintendent  
Deb Boyd, Associate Superintendent  
Jeff Zanghi, Assistant Superintendent

**Reference Material:**

Financial Report

Aimee Campbell opened the meeting at 6:34 p.m.

**Approval of Minutes:**

February 3, 2015 Regular Session:

Motion 15-16 made by Michele Shea to accept the February 3, 2015 Regular Session meeting minutes as written.

Motion seconded by Jenn Foley

Discussion: None

In favor: All

**Financial Report:**

Mrs. Boyd stated we are doing well so far this year. Watching utilities, as always.

FY16 Budget:

Motion 15- 17 made by Michele Shea to present at the Public Hearing on the FY 2016 Budget, the figure of \$3,612,091.00.

Motion seconded by: Jennifer Custance

Discussion: None

In favor: All

Mrs. Boyd noted that the Finance Committee did recommend Wi-fi money in their Capital Budget for FY16.

The Public Hearing will be at 7 p.m. on March 24, 2015, after the regular meeting.

**Communications:**

None

**Public Access:**

Is there a snow day policy regarding school committee meetings when the school is closed due to weather? It is posted at the town hall and at the front entrance of the school. It is also on the town website and our website.

**Principal's Report:** Brian Ledbetter

Mr. Ledbetter shared that Brimfield students, grades 3-6, will be participating in the PBA version of PARCC, March 16-April 17<sup>th</sup>, on the computer. Both math and reading will be assessed.

Community Reading day will be celebrated March 2, 2015. Special guest author, Kate Hanscom will read her books to the students.

February 11, 2015 marked the 100<sup>th</sup> day of school with special activities around the number 100.

The After School program will begin the spring session on March 3<sup>rd</sup> and will run for six weeks. Some classes being offered are Jewelry Making, CSI Club and World's Tastiest Foods.

Jenn Lach came to the meeting to explain about the Literacy/Spelling Curriculum. A packet was handed out and discussed.

**Tantasqua Representative:** Aimee Campbell

Tantasqua meeting is February 25, 2015. Aimee will update next month.

**P.T.O.:** Shannon Field

**Recreation Committee:** Michele Shea

None

**Report of Committees:**

Union 61 Subcommittee:

None

Personnel Subcommittee:

None

Building and Physical Plant:

Issue/Study Subcommittee:

None

By-Law and Policy Subcommittee:

None

Negotiations:

Ongoing. Will discuss in Executive Session.

**Superintendent's Report:** Educator Evaluation Surveys

Dr. Nosek discussed the model sample surveys for the educator evaluation system found in the packet. It has been introduced and has been well accepted. Some new components are surveys that are given to the students anonymously for their teacher.

**Old Business:**

Michele Shea reported that after speaking with the Board of Selectmen, the Brimfield School Committee would not send a letter of support for the Brimfield Windmill Project, as the roles and responsibilities of the school committee members are education, finances, and policies relative to the Brimfield Elementary School.

**New Business:**

Playground Grant- Mrs. Boyd explained that if the committee accepts the grant, we are then committed to spending it by the end of August.

The Playground committee will be meeting this month.

Mrs. Brower discussed two ideas: The small project would be to re-do the current playground. The big project is to flip the fields around with the playground and re-surface/level everything.

Mrs. Brower is going to get a list of possible grant money/donations that we may be getting.

Depending on what money is donated and raised, this project can be done in pieces.

Mrs. Boyd added that the kids in our Tech Program would be able to help with some of this. Mrs. Brower will contact Mr. Wood at the high school.

Motion 15-18 made by Jennifer Custance to accept a \$30,000 grant from Dannon.

Motion seconded by Michele Shea

Discussion: The grant will be overnighted to Dannon so they receive it by February 26, 2015.

In favor: All

**Public Access II:**

None

Motion 15-19 made by Aimee Campbell, seconded by Jennifer Custance to enter into Executive Session in accordance with MGL Ch. 30A, Section 221A (3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the Chair so declares. The Committee adjourned from Executive Session.

Roll call vote into Executive Session at 7:46 p.m.:

Aimee Campbell- Yes

Michele Shea- Yes

Delia Brower- Yes

Jenn Custance- Yes

Jenn Foley- Yes

Motion 15-20 (reflected in Executive Session minutes) to end the Executive Session and adjourned the meeting at 8:18 p.m.

Respectfully submitted,

JoDee Phillips

Recording Secretary