

Brimfield Elementary School Committee Meeting
Minutes of June 23, 2015
6:30 p.m.

Delia Brower
Rusty Corriveau
Jennifer Custance
Jennifer Foley
Michele Shea
Deb Boyd, Associate Superintendent
Brian Ledbetter – Principal

Reference Material:

Financial Report
Policy JK Student Conduct
Policy JIC Student Discipline
Policy ADDA-R Model CORI Policy
Policy EEAF Digital Video Cameras on School Transportation

The meeting was called to order at 6:32 p.m. by Deb Boyd.
Deb Boyd opened the meeting asking for nominations for Chairperson.

Motion 15-46 was made by Jenn Custance to nominate Michele Shea as the Chair of the Brimfield School Committee.

No other nominations
Discussion: None
In favor: All

Motion 15-47 was made by Michele Shea to nominate Jenn Custance for Vice-Chair of the Brimfield School Committee.

No other nominations
Discussion: None
In favor: All

Motion 15-48 was made by Michele Shea to nominate Jenn Foley for Secretary of the Brimfield School Committee.

No other nominations
Discussion: None
In favor: All

Motion 15-49 was made by Jenn Foley to nominate Michele Shea for Tantasqua Representative from the Brimfield School Committee.

No other nominations
Discussion: None
In favor: All

Motion 15-50 was made by Delia Brower to nominate Michele Shea, Jenn Custance and Jenn Foley for Union 61 Representatives and Delia Brower to be alternate one and Rusty Corriveau to be alternate two.

Motion Seconded by Jenn Custance
Discussion: None
In favor: All

Michele Shea appointed Delia Brower and Rusty Corriveau as Building and Physical Plant subcommittee representatives.

Michele Shea appointed Jenn Custance and Jenn Foley as the By-Law and Policy Subcommittee representatives.

Michele Shea appointed Jenn Custance and herself as the Negotiations Subcommittee representatives.

Michele Shea called the regular meeting to order at 6:48 p.m.

Michele introduced and welcomed the newest member of the school committee, Rusty Corriveau.

Approval of Minutes:

May 15, 2015 Regular Session:

Motion 15-51 made by Jenn Foley to accept the May 15, 2015 Regular Session meeting minutes as written.

Motion seconded by Delia Brower

Discussion: None

In favor: Shea, Custance, Foley, Brower

Abstained: Rusty Corriveau

Financial Report:

Deb Boyd discussed the year-end financial report. The bottom line is Brimfield is doing well and we will have some money to give back to the town at the close of FY15. This year Brimfield was able to purchase and pay for many things that will be used in FY16.

Deb Boyd stated that over the summer, there will be key pads put on the back and front entrance doors.

Communications:

MASC Talking Points

Building Use Forms/Policies Union 61 Districts

Public Access:

Heidi Doreika asked for the committee to make a motion to be able to discard 134 old library books. She puts them in boxes and gives away to kids to take home.

Motion 15- 51 made by Jenn Custance to discard old library books.

Seconded by Jenn Foley

Discussion: None

In favor: All

Principal's Report: Brian Ledbetter

Brian Ledbetter congratulated Sarah Parsons for winning the MSBA's My Ideal School Contest. Sarah won first place out of almost 2000 entries!

The Spring concert was held June 11th.

Brimfield Elementary will be offering a three week summer school program that focuses specifically on early literacy. 18 students have agreed to take part in this program already.

He recognized and thanked Trish Dufault, Christine Lafleche and Pauline Malvey for their many years of service and wished them a happy retirement.

Brian Ledbetter introduced the "Go Kits" that will be given to each teacher in the event of a lock down, evacuation, etc.

Tantasqua Representative: Michele Shea

Michele Shea stated they talked about making the press box handicapped accessible. The trip to DC for 8th grade band was approved. The trip to Costa Rica was approved. The amendments to the Regional Agreement were supported. Some policies and by-laws were changed.

P.T.O.: Shannon Field

PTO members were voted on

Recreation Committee:

None

Report of Committees:**Union 61 Subcommittee:**

None

Personnel Subcommittee:

None

Building and Physical Plant:

None

Issue/Study Subcommittee:

None

By-Law and Policy Subcommittee:

None

Superintendent's Report:

Deb Boyd stated that replacement and additional AED's were ordered across the districts. Every AED across the districts will be the same. This will help with training, etc. The AED's will be installed before FY16 begins.

Old Business:

Motion 15-52 was made by Jenn Foley to accept Policy JK Student Conduct and Policy JIC Student Discipline on the second reading and request for adoption.

Motion seconded by Delia Brower

Discussion: None

In favor: Shea, Foley, Custance, Brower

Abstained: Rusty Corriveau

New Business:

Motion 15- 53 was made by Jenn Foley to accept Policy ADDA-R Model CORI Policy on the first reading.

Motion seconded by Jenn Custance

Discussion: None

In favor: All

Motion 15-54 was made by Jenn Custance to accept Policy EEAF Digital Video Cameras on School Transportation on the first reading.

Motion seconded by Delia Brower

Discussion: When the policy is approved, notification will be sent to parents or added to the student hand book.

In favor: All

Playground Plans: Delia Brower stated that the committee does have funds to spend and will be beginning by August 30th. The playground committee wants the school committee to allow them to go out to vendors at this point.

Deb Boyd stated the school committee currently "owns" the grant money for the playground. The playground committee can use a "state approved vendor" without doing a formal bid. However, the committee needs a full plan for the project. If a state vendor is not used, three quotes must be received.

Delia Brower stated that she has spoken with vendors about doing the project in phases.

The first phase will most likely be the Pre-K playground. The vendors have stated they will come in after school hours and on a weekend to avoid being on property while the kids are in school. Rec soccer in the Fall should not be affected either.

The Playground Committee needs to check with the town for possible permits.

Motion 15-55 was made by Jenn Custance to support moving forward with the playground committee recommendations.

Seconded by Jenn Foley

Discussion: Discussed time frames, etc.

In favor: All

August meeting: Suggestion is to meet September 1, 2015 vs the end of August.

Motion 15-56 was made by Jenn Foley to have the August meeting on September 1, 2015.

Seconded by Jenn Foley

Discussion: None

In favor: All

The September meeting will stay the same, fourth Tuesday of the month.

Public Access II:

Michele Shea brought up “safe routes to school.” MDOT would come here and evaluate side walk safety, etc. It is money that MDOT offers. Deb Boyd and the Facility Manager will look into this further.

Motion 15-57 was made by Jenn Foley to adjourn the meeting at 8:29 p.m.

Seconded by Jenn Custance

Discussion: None

In favor: All

Respectfully submitted,

JoDee Phillips

Recording Secretary