

Brimfield Elementary School Committee Meeting
Minutes of September 1, 2015
6:30 p.m.

Delia Brower
Rusty Corriveau
Jennifer Custance
Jennifer Foley
Michele Shea
Dr. Erin Nosek, Superintendent
Deb Boyd, Associate Superintendent
Brian Ledbetter – Principal

Reference Material:

Financial Report
Principal's Report
Policy ADDA-R Model CORI Policy
Policy EEAF Digital Video Cameras on School Transportation

The meeting was called to order at 6:30 p.m.

Approval of Minutes:

June 23, 2015 Regular Session:

Motion 16-01 made by Jenn Foley to accept the June 23, 2015 Regular Session meeting minutes as written.

Motion seconded by Rusty Corriveau

Discussion: None

In favor: All

Financial Report:

Deb Boyd reviewed the FY15 year-end report. She explained that the balance being turned back to the town would help offset increasing out-going School Choice assessments to the Town. She stated that the start of FY16 looks good from a budget perspective.

Deb Boyd reported that she and Rick Wetherbee, Facilities Manager, have contacted the DOT regarding their Safe Routes to Schools program and have submitted paperwork to enroll in the program. Updates will be given as more information becomes available.

Communications:

None

Public Access:

None

Principal's Report: Brian Ledbetter

Brian Ledbetter report on a successful opening day to the new school year. Six new staff members came on as noted in his report.

Mr. Ledbetter reported that the summer school program was a great success and hopes to expand it next summer.

Mr. Ledbetter expressed thanks to Jakob Shea for his summer work on the playground landscaping as part of his Eagle Scout project.

Tantasqua Representative: Michele Shea

Michele Shea discussed the Tantasqua meeting of August 26. College acceptance lists were distributed to the Committee. The Committee approved TRY Soccer's request to place a storage shed at the Jr. High fields. The Technical Division received a grant for a saw mill, allowing them instead to purchase CAD computers with capital plan funds. \$2500 was raised by Tantasqua students and staff for Special Olympics.

P.T.O. : Shannon Field

Shannon Field reported on membership changes over the summer. The new PTO president is Shannon Field and vice-president is Kristen Timmons. A new fundraiser will begin next week: soup sales. The annual pie sale will soon follow.

Report of Committees:**Union 61 Curriculum Subcommittee:**

Motion 16-02 was made by Jenn Custance to appoint Jenn Foley and Rusty Corriveau to the Curriculum subcommittee. Motion seconded by Delia Brower.

Discussion: None

In favor: All

Personnel Subcommittee:

Motion 16-03 was made by Jenn Custance to eliminate the Personnel subcommittee. Motion seconded by Delia Brower.

Discussion: None

In favor: All

Building and Physical Plant:

None

Issue/Study Subcommittee:

None

By-Law and Policy Subcommittee:

None

Negotiations Subcommittee:

None

Superintendent's Report:

Dr. Nosek distributed the latest publication of Mass General Laws School Edition as well as copies of the OSV Charter School proposal for committee members to review. Jim Donahue from OSV will be at the September 15th Tantasqua meeting to discuss the proposal. All elementary school committee members are welcome to attend.

Dr. Nosek reported on a great opening day across the district. She thanked Keith Ventimiglia for his assistance in ordering and installing AEDs across the district over the summer.

The School Committee tab on the school website has been moved to allow for easier access by the public as well as committee members.

Dr. Nosek stated that Brimfield's Building Use Policy had been distributed to all committee members and anyone wishing to make changes or discuss further should let Administration know. All agreed to leave the formal policy as is for now, knowing the Rec Committee will be sending out memos on building use expectations to all coaches prior to sports seasons

Old Business:

Motion 16-04 was made by Jenn Custance to accept Policy ADDA-R Model CORI Policy and Policy EEAF Digital Video Cameras on School Transportation on the second reading and request for adoption.

Motion seconded by Rusty Corriveau

Discussion: None

In favor: All

New Business:

Motion 16- 05 was made by Jenn Foley to change the ½ Professional Development day from March 24 to April 1 due to a conflict with high school MCAS.

Motion seconded by Jenn Custance

Discussion: None

In favor: All

Motion 16-06 was made by Jenn Custance to appoint Dr. Nosek as the voting member to the Southern Worcester County Education Collaborative.

Motion seconded by Delia Brower

Discussion: None

In favor: All

Playground Plans: Delia Brower updated all on the playground plans and distributed photos. The next phase will be a project totaling \$41,000 and will be moving forward this fall. FY16 school budgeted funds for mulch will be used for ground cover.

Public Access II:

None.

Motion 16-07 was made by Delia Brower to adjourn the meeting at 7:30 p.m.

Seconded by Jenn Custance

Discussion: None

In favor: All

Respectfully submitted,
Deborah Boyd