

Brimfield Elementary School Committee Meeting  
Minutes of January 26, 2016  
6:30 p.m.

Delia Brower  
Rusty Corriveau  
Jennifer Custance  
Jennifer Foley  
Michele Shea  
Erin Nosek, Superintendent  
Deborah Boyd, Associate Superintendent for Business and Finance  
Brian Ledbetter – Principal

**Reference Material:**

Financial Report  
Principal's Report  
Legislative Bulletin  
SWCEC FY Annual Report  
SWCEC FY Auditor's Report  
Proposed School Budget FY17

The meeting was called to order at 6:30 p.m.

**Approval of Minutes:**

Motion 16-18 made by Jennifer Custance, seconded by Rusty Corriveau to accept the November 24, 2015 Regular Session meeting minutes as written.

Discussion: None

In favor: Rusty Corriveau - Yes, Jennifer Custance - Yes, Michele Shea - Yes,  
Jennifer Foley - Abstain, Delia Brower (arrived after vote)

**Financial Report:**

Mrs. Boyd reviewed the financial report; no significant variances for FY16.

Mrs. Boyd reviewed the process for the FY 17 Budget review. Tonight is the first review; no voting will take place. February will review again and vote the budget amount to bring forward to the March Public Hearing. March is the formal hearing; the finalized amount will be voted for the town meeting warrant.

Mrs. Boyd and Mr. Ledbetter reviewed the FY17 Budget providing explanations of each item in detail.

**Communications:**

- MASC Legislative Update- FYI Provided in Packet
- SWCEC FY Annual Report- FYI Provided in Packet
- SWCEC FY Auditor's Report - FYI Provided in Packet

**Public Access:**

Larger Class Sizes - Great to have more independence in Grade 5 for preparing toward Jr. High School

**Principal's Report:**

Mr. Ledbetter reviewed the Principal's Report.

- Technology Spotlight – Students' skills improved using integrated technology, viewing short videos on their laptops and taking notes of the important details. This activity is used in class

when students are asked to determine theme or central ideas and compare/contrast different forms of genre and media.

- Winter Concert - Was held on December 16. Chorus and band put on a great show. Thanks to all who supported this great event.
- Senior Center Sing-a-Long - On December 17th Brimfield fourth graders and Brimfield Senior Center members shared some songs during the students' visit to the senior center.
- Giving Tree - Through donations from teachers and families, Brimfield Elementary School was able to donate Christmas gifts to 56 children in Brimfield.
- Building Use - Brimfield Elementary continues to be a resource that benefits the community; many different groups utilize the facility for their programs.

### **Tantasqua Representative:**

Michele Shea reviewed the Tantasqua report and Joint Committee Meeting:

- CPR Smart School - Approved to train the students

### **P.T.O.:**

- Scholastic Minibook subscription for classes
- February - March Madness Calendars will be coming out
- Hosting March Read-a-thon - Reach for the Stars
- Request for Ferry Beach for 5th Grade - Looking to include Business Profit Sharing, i.e.: Interskate 91, Mini-golf, Bowling, etc. for fundraisers.

Motion 16-19 made by Delia Brower, seconded by Jennifer Custance to approve the fundraising requests for The Ferry Beach Committee.

Discussion: To amend JJE Policy to reflect Business Profit Sharing for fundraising

In favor: All

Motion 16-20 made by Delia Brower, seconded by Jennifer Foley to amend Policy JJE to include fundraising for "Business Profit Sharing" to include Roller Skating, Dinners, Mini-golf, Bowling, etc.

Discussion:

In favor: All

### **Report of Committees:**

Union 61 Subcommittee:

None

Personnel Subcommittee:

None

Building and Physical Plant:

Issue/Study Subcommittee:

None

By-Law and Policy Subcommittee:

None

Negotiations:

None

### **Superintendent's Report:**

Dr. Nosek reviewed the Superintendent's Report:

- Scheduling negotiations

- Tastefully Ted - Reminder the fundraiser will be held Friday night at the Public House

**Old Business:**

Charter School - Board of Education will vote on February 23, 2016 to approve or not approve

**New Business:**

After School Program - Will look into the possibility of an after-school program as something viable for Brimfield Elementary; this would be a pay as you go program by the parents of the students. Surveys will be given to the parents to see if this is something that may benefit them.

**Public Access II:**

None

Motion 16-21 was made at 7:55p.m., Delia Brower motioned, seconded by Jen Custance, to adjourn the meeting.

In favor: Unanimous

Abstained:

Respectfully submitted,

Karen Miarecki

Recording Secretary