

Brimfield Elementary School Committee Meeting
Minutes of May 16, 2016
6:00 p.m.

Rusty Corriveau
Jennifer Custance
Michele Shea
Jennifer Foley
Deborah Boyd, Associate Superintendent for Business and Finance
Brian Ledbetter – Principal

Absent:
Delia Brower

Reference Material:

Financial Report
Principal's Report
Letter from DESE re: Union 61 Special Education Parents Advisory Council
SWCEC - 3rd Quarter Report

The meeting was called to order at 6:00 p.m.

Approval of Minutes:

Motion 16-38 made by Rusty Corriveau, seconded by Jennifer Custance to accept the April 26, 2016 regular and Executive Session meeting minutes as written.

Discussion: None
In favor: Unanimous

Financial Report:

Mrs. Boyd reviewed the financial report:
No significant variances. Will provide any available end of year funds toward ongoing maintenance such as working on carpets, air conditioning, roof and brick work.

Communications:

Letter from DESE re: Union 61 Special Education Parents Advisory Council - FYI Provided in Packet
SWCEC - 3rd Quarter Report - FYI Provided in Packet

Public Access:

None

Principal's Report:

Mr. Ledbetter reviewed the principal report.

- Technology Spotlight - PTO provided a "Brain Show" assembly for the students before vacation. It was a trivia based assembly where children are brought up on stage and asked questions; receiving points for questions that are answered correctly.
- May 13th Half Day - Final plans for the PBIS initiative took place - to be launched at the beginning of the 2016-2017 school year.
- Spring Concert - Will take place on June 3rd.
- Building Use - Brimfield Elementary continues to be a resource that benefits the community; many different groups utilize the facility for their programs.

Tantasqua Representative:

- Adhoc Turf Committee - Health concerns were discussed in regard to the turf consisting of crumb rubber; negotiations under way with contractor for purchasing organic fill as it will come in right at budget.
- Committee Reports were reviewed

- Coordinated Program Review was provided

P.T.O.:

None

Report of Committees:

Union 61 Subcommittee:

None

Personnel Subcommittee:

None

Building and Physical Plant:

Issue/Study Subcommittee:

None

By-Law and Policy Subcommittee:

None

Negotiations

None

Superintendent's Report:

Dr. Erin Nosek reviewed the Superintendent's Report:

- Reviewed the approved Corrective Action Plan from CPR (Coordinated Program Review) - Progress Report Summary was provided at the meeting.
- Dr. Nosek and Brian Ledbetter attended special meetings today - Science Standards, Literacy Data Collection and Early Childhood Learning were a few that were attended.
- June 5th is Graduation

Public Hearing on School Choice

No attendees.

Mrs. Custance moved, seconded by Mr. Corriveau, that Brimfield Elementary vote not to participate in School Choice for the 2016-2017 school year due to current class sizes and budget.

In favor: Unanimous

Old Business:

None

New Business:

Dogs on the fields - Ongoing issue with dogs defecating on the fields. Signs will be installed notifying owners to pick up after dogs; possibly a Connect Ed as well.

Public Access II:

None

At 6:27 p.m. Motion 16-39 was made at Rusty Corriveau, seconded by Jennifer Foley to adjourn the meeting.

In favor: Unanimous

Respectfully submitted,
Karen Miarecki
Recording Secretary