

Brimfield Elementary School Committee Meeting  
Minutes of August 30, 2016  
6:30 p.m.

Present:

Michele Shea  
Rusty Corriveau  
Jennifer Custance  
Jennifer Foley  
Dr. Erin Nosek, Superintendent  
Brian Ledbetter – Principal

Absent:

Delia Brower

Meeting started at 6:30 p.m.

**Reference Material:**

Financial Report  
Principal's Report  
Letter from MA DESE re: Newly, Currently and No Longer Mandated School Breakfast Program  
TSHS Class 2016 Post Graduate Plans  
TSHS Class of 2016 Four Year College Acceptances

**Approval of Minutes:**

Motion 16-49 made by Jennifer Custance, seconded by Jennifer Foley to accept the June 28, 2016 Regular Session minutes.

Discussion: None

In favor: Rusty Corriveau, Jennifer Foley, Jennifer Custance

Abstain: Michele Shea

**Financial Report:**

Dr. Nosek reviewed the Financial Report:

- Special Ed Transportation continues to be a problem area. Changes in students and placement locations are currently being analyzed to determine whether FY17 will run short.
- Fuel - decreases in cost as well as utilization resulted in remaining balance, helping fund other areas of shortfall.

**Communications:**

- Letter from MA DESE re: Newly, Currently and No longer Mandated School Breakfast Program - FYI provided in packet
- TSHS Class of 2016 Post Graduate Plans - FYI
- TSHS Class of 2016 Four Year College Acceptances - FYI

**Public Access:**

None

**Principal's Report:**

Mr. Ledbetter provided his Principal Report included in the packet; highlighting the following topics.

- Welcome New Staff - Mr. Ledbetter welcomed all new staff to Brimfield Elementary
- Summer School - Eighteen students participated in the summer school program
- Before/After School Program - Currently there are 21 students signed up for the morning and 30 for the afternoon.
- C.A.R.E - Each classroom will take time to Connect, Appreciate, Respect Everyone (CARE).

- Summer Projects - Thanks provided to all the staff for the work they did over the summer to get the building ready for the first day of school.

Motion 16-50 made by Michele Shea, seconded by Jennifer Custance, to declare the Everyday Math Textbooks obsolete

Discussion: None

In favor: Unanimous

**Tantasqua Representative:**

None

**P.T.O.:**

None

**Report of Committees:**

Union 61 Subcommittee:

None

Personnel Subcommittee:

None

Building and Physical Plant:

Issue/Study Subcommittee:

None

By-Law and Policy Subcommittee:

None

Negotiations

None

**Superintendent's Report:**

Dr. Nosek reviewed the Superintendent's Report:

- Opening Day - Went very smoothly; visiting as many areas as possible
- OSV Charter School - They have reapplied; prospectus was submitted
- New preliminary Reduction in Force language; review document at next school committee meeting
- The bus turnaround that was used in the past will not be assessable as the house that allowed the turnaround has just had a new driveway installed
- JLCDD - Administering Medicine to students; nose spray - Narcan - Review of document will be provided at next month's school committee meeting

**Old Business:**

None

**New Business:**

None

**Public Access II:**

None

At 7:00 p.m. Motion 16-51 made by Jennifer Custance, seconded by Jennifer Foley, to adjourn the meeting.

In favor: Unanimous

Respectfully submitted,

Jennifer Foley

Secretary

JF/km