

Brimfield Elementary School Committee Meeting
Minutes of October 25, 2016
6:30 p.m.

Michele Shea
Delia Brower
Rusty Corriveau
Jennifer Custance
Dr. Erin Nosek, Superintendent
Brian Ledbetter – Principal

Absent:
Jennifer Foley

The meeting was called to order at 6:30 p.m.

Reference Material:

Financial Report
Principal's Report
Policy JJE Fund Raising
Policy JLCD Administering Medicines to Students
Policy IHAMB Teaching About Alcohol, Tobacco, and Drugs

Approval of Minutes:

Motion 16-58 made by Rusty Corriveau, seconded by Jennifer Custance to accept the September 27, 2016, regular session minutes.

Discussion: None

In favor: Unanimous

Financial Report:

Dr. Nosek reviewed the Financial Report:

- Tight year ahead; will monitor closely
- New Flame Detector needed for boiler - Not manufactured anymore; will look for something compatible.

Communications:

Policy JJE Fund Raising provided in packet as an FYI - School committee will reach out to PTO to let them know that this incorporates the Can Drive.

Public Access:

Book Fair - 20th Anniversary this year

Principal's Report:

Mr. Ledbetter reviewed his Principal Report included in the packet; highlighting the following topics:

- Technology Spotlight - Fourth graders have been studying how the surface of the Earth changes.
- Some of the sessions in which staff participated on Professional Development Day October 7th were: Curriculum Mapping, Restraint Training, Inclusive Practices and Differentiation and Managing the Changing Difficult Behavior that Interrupts Instructions.
- Instructional Rounds - During the month of November, Brimfield will be hosting some of the Leadership Team members for the Instructional Rounds.
- Enrichment Program - 130 students enrolled in the program. A few of the classes offered are Cooking, Drama, Floor Hockey, Yoga and Arts and Crafts.

Tantasqua Representative:

- Field Trips - Costa Rica and South Dakota approved
- Show Choir Festival
- Atlas Demonstration - Curriculum Mapping
- Purchasing a new scoreboard

P.T.O.:

- Gift Card Fundraiser - \$1000 in Gift Card orders
- Soup Fundraiser – FYI
- Santa Breakfast Fundraiser - FYI

Report of Committees:Union 61 Subcommittee:

None

Personnel Subcommittee:

None

Building and Physical Plant:Issue/Study Subcommittee:

None

By-Law and Policy Subcommittee:

None

Negotiations

None

Superintendent's Report:

Dr. Nosek reviewed the Superintendent's Report

(Items reviewed and upcoming events):

- Joint Committee Meeting will take place at 6:00 pm on November 15th. Topics: Central Office budget, Draft Calendar FY 2018, and Superintendent Evaluation
- SWCEC - Quarterly Report - FYI
- Parent Survey - The survey provided was accurate; it is a program evaluation and will update language for next time it is sent out.
- Ted Foundation - Turkey Trot Fundraiser

Old Business:

Motion 16-59 made by Rusty Corriveau, seconded by Delia Brower, to approve Policy JLCD Administering Medicines to Students on Second Reading and vote for adoption.

Discussion:

In favor: Unanimous

Motion 16-60 made by Rusty Corriveau, seconded by Jennifer Custance, to approve the Reduction in Force Language Update.

Discussion:

In favor: Unanimous

New Business:

Motion 16-61 made by Delia Brower, seconded by Rusty Corriveau, to approve Policy IHAMB Teaching about Alcohol, Tobacco, and Drugs on First Reading

Discussion:

In favor: Unanimous

Motion 16-62 made by Delia Brower, seconded by Rusty Corriveau, to appoint Dr. Nosek as the voting member to Southern Worcester County Educational Collaborative.

Discussion:

In favor: Unanimous

Public Access II:

Consider a sign to be placed out front to state "No Parking Beyond This Point"; this will be a follow-up discussion.

At 7:00p.m. Motion 16-63 was made by Jennifer Custance, seconded by Delia Brower, to adjourn the meeting.

In favor: Unanimous

Respectfully submitted,

Karen Miarecki

Recording Secretary