

Brimfield Elementary School Committee Meeting
Minutes of March 28, 2017
6:30 p.m.

Michele Shea
Jennifer Custance
Jennifer Foley
Delia Brower
Rusty Corriveau
Dr. Erin Nosek, Superintendent
Deborah Boyd, Associate Superintendent
Brian Ledbetter – Principal

Meeting started at 6:30 p.m.

Reference Material:

Financial Report
Policy GBEC Drug Free Workplace
Policy JICH Alcohol, Tobacco, and Drug Use by Students Prohibited
MASC - Day on the Hill

Approval of Minutes:

Motion 17-09 made by Delia Brower, seconded by Jennifer Foley to accept the February 28, 2017 Regular Session.

Discussion: None

In Favor: Unanimous

Financial Report:

Mrs. Boyd reviewed the Financial Report:
No significant variances

Communications:

Online Safety Flyer – Included in packet (to be held March 30, 2017 at 9:00 a.m.)

Public Access:

A Brimfield resident inquired about access to the gymnasium during the week for after-school Spring sport practices. The school had stopped allowing gym access for outside events/practices due to the chance of damage occurring from the equipment, as well as the upkeep that would need to be provided. The Building and Physical Plant Committee will meet to discuss options for all sports events.

At 7:05 p.m., the Committee recessed for the Public Hearing on the Proposed FY 18 Budget.

PUBLIC HEARING OPEN ON PROPOSED FY 18 BUDGET

- Mrs. Boyd and Mr. Ledbetter provided a summary for FY18; noting that the proposed budget would be a 4.9% increase.
- Reviewed operation budget by major grouping pie charts, salaries by departments, percent budget increases, student enrollment, special needs, technology support and building project. Mrs. Boyd and Mr. Ledbetter reviewed each page of the budget, answering any questions/concerns that arose.

PUBLIC HEARING CLOSED AT 7:32PM; OPENING IN REGULAR SESSION

Motion 17-10 made by Rusty Corriveau, seconded by Jennifer Custance to present the amount of \$3,899,132.00 for the FY18 Budget at the Annual Town Meeting.

Discussion:

In Favor: Unanimous

Public Access (Continued):

Motion 17-11 made by Delia Brower, seconded by Jennifer Foley to allow temporary access up to April 15, 2017 to utilize the gymnasium for after-school sport practices for elementary grades 6 or below. A formal policy will be set in place.

Discussion: No bats, specific balls need to be used, as well as regular footwear.

In Favor: Unanimous

Principal's Report:

Mr. Ledbetter's Principal Report was included in the packet; highlighting the following topics:

- Technology Spotlight - During the school year, students are assessed in math. These assessments are taken on laptops.
- After School Enrichment Program - The Spring session of the Enrichment Program has 148 students enrolled. Staff members are providing fun and engaging activities.
- Social Media Safety - Online Safety will be presented by Ellen Miller from the Worcester County D.A. on March 30th.
- MCAS Testing - Students in grades 3-6 will be taking the MCAS Assessment during the months of April and May.
- Instructional Rounds- Brimfield was happy to host one of the Instructional Rounds for the month of March.

Tantasqua Representative

- Public Hearing - Moved forward
- Relay for Life Team - Next Friday night
- Team Chef Competition - To be held April 2nd
- Self-Evaluation – FYI School Committee

P.T.O.:

Three new proposed fundraisers -

- Ferry Beach Fundraiser for Second Grade - "Brush It Off Paint" for students and parents, to be held at the Sturbridge location.
- Comedy Fundraiser - Comedy show that would run for 90 minutes; adult's night out
- Playground Committee - Monopoly game - town specific all about Brimfield. Sell spaces on the board to local business etc. Profit from selling games; product sales.

Motion 17-12 made by Delia Brower, seconded by Jennifer Foley to accept the new fundraisers as presented by PTO.

Discussion:

In Favor: Unanimous

Motion 17-13 made by Jennifer Custance, seconded by Jennifer Foley to approve adding the category of "Crafting" to the list of fundraisers.

Discussion:

In Favor: Unanimous

Report of Committees:**Union 61 Subcommittee:**

None

Personnel Subcommittee:

None

Building and Physical Plant:

None

Issue/Study Subcommittee:

None

By-Law and Policy Subcommittee:

None

Negotiations

None

Superintendent's Report:

Dr. Nosek reviewed the Superintendent's Report:

- Day on the Hill April 25, 2017 - Advocacy Day – included in packet; new location at the Grand Lodge of Masons
- Draft Updates - District Improvement Plan - FYI

Old Business:

Motion 17-14 made by Jennifer Foley, seconded by Jennifer Custance to adopt Policy GBEC Drug Free Workplace and Policy JICH Alcohol, Tobacco, and Drug Use by Students Prohibited, on second reading.

Discussion:

In Favor: Unanimous

New Business:

Student Request sent via email: Regarding purchasing a water filtration system. This will be reviewed for the future; great idea!

Public Access II:

A resident inquired whether Union 61 towns could all have the same health insurance rates. It would be difficult for all towns to agree on one rate as all have different requirements.

At 8:26 p.m. Motion 17-15 was made at Jennifer Custance, seconded by Jennifer Foley to adjourn the meeting.

In favor: Unanimous

Respectfully submitted,
Karen Miarecki
Recording Secretary