

Brimfield Elementary School Committee Meeting  
Minutes of April 25, 2017  
6:30 p.m.

Michele Shea  
Jennifer Custance  
Jennifer Foley  
Delia Brower  
Rusty Corriveau  
Dr. Erin Nosek, Superintendent  
Brian Ledbetter – Principal

Meeting started at 6:30 p.m.

**Reference Material:**

District Improvement Plan Update  
Principal's Report

**Approval of Minutes:**

Motion 17-16 made by Rusty Corriveau, seconded by Jennifer Foley, to accept the March 28, 2017 Regular Session minutes.

Discussion: None

In favor: Unanimous

**Financial Report:**

Dr. Nosek reviewed the Financial Report. No significant variances.

**Communications:**

None

**Public Access:**

None

**Principal's Report:**

Mr. Ledbetter provided his Principal's Report in the packet, highlighting the following topics:

- Social Media Safety - Ellen Miller from the Worcester County D.A.'s Office gave a presentation on the topic of Online Safety to parents and fifth and sixth grade students.
- Kindergarten Orientation will be held April 28th
- PBIS Update - Each month students have been recognized for positive behavior with Brimfield Bucks

**Tantasqua Representative**

None

**P.T.O.:**

- Yankee Candle fundraiser complete; raised an estimated \$2000
- Teacher Appreciation Day will be coming up
- New PTO board positions - Next month
- Field Day - June 13th

**Report of Committees:**

Union 61 Subcommittee:

None

Personnel Subcommittee:

None

Building and Physical Plant:

Met twice; reviewed the previous policy. The gym has the most complexity; working on policy to bring back to the board. Possible implementation of fees.

Issue/Study Subcommittee:

None

By-Law and Policy Subcommittee:

None

Negotiations

None

**Superintendent's Report:**

Dr. Nosek reviewed the Superintendent's Report. She recommended moving the May school committee meeting to May 15<sup>th</sup>, the night of the Annual Town Meeting.

Motion 17-17 made by Delia Brower, seconded by Rusty Corriveau to move the May 23rd School Committee Meeting to May 15th at 6:00 p.m.

Discussion: None

In Favor: Unanimous

- Public Hearing on School Choice May 2017 - FYI to take place next month
- District Improvement Plan Update - Reviewed the following completion/near completion of goals regarding objectives, actions, responsible parties, timelines and evidence:
  - Goal 1 - To increase student achievement
  - Goal 2 - To maintain and enhance the districts' comprehensive program of student support services
  - Goal 3 - To maintain and enhance the districts use of technology to support teaching, learning and communication
  - Goal 4 - To develop and maintain positive relationships with members of the school and local communities

**Old Business:**

None

**New Business:**

None

**Public Access II:**

After School Program - Discussed the possibility of incorporating certain tech programs into the after-school program. All agreed this would be an excellent idea to review. Further discussion to follow at future meetings.

Better communication provided on the school website - Looking to have school information, updates, announcements in one place, possibly on the front page; this will be reviewed.

Motion 17-18 was made at 7:22 p.m. by Jennifer Custance, seconded by Jennifer Foley, to adjourn the meeting.

In favor: Unanimous

Respectfully submitted,

Karen Miarecki

Recording Secretary