

Brimfield Elementary School Committee Meeting
Minutes of August 29, 2017
6:30 p.m.

Michele Shea
Jennifer Foley
Jennifer Custance
Delia Brower
Rusty Corriveau
Dr. Erin Nosek, Superintendent
Deborah Boyd, Associate Superintendent
Brian Ledbetter – Principal

Motion 18-01: Rusty Corriveau moved, seconded by Jennifer Custance, to accept the June 27, 2017 Regular Session Meeting Minutes.

Discussion: None

In favor: Unanimous

Financial Report:

Mrs. Boyd reviewed the Financial Report:

No significant variances; in good shape. A surplus of \$40,000 was returned to the town.

Communications:

National Identity Services (NIS) Audit - Selected for the audit - Did well; following all the rules

Public Access:

None

Principal's Report:

Mr. Ledbetter provided his Principal Report in the packet; highlighting the following topics.

- Summer Work - Stripped and waxed floors, shampooed and vacuumed rugs, painted, cut down trees, moved classrooms, cut grass and completed some of the finish work in the cafeteria.
- Projects- Building projects were completed over the summer such as the installation of flooring in the library and in a classroom.
- New Computer Lab - IT Department moved computers and installed new computers in room 280.
- Summer School - Had 30 students attend the three-week session that focused on math and reading.
- Staff Update - Some changes in staffing for the school year. Emily Peek - Building Permanent Substitute. Trish Dufault- Long Term Sub for First Grade and Deb Reilly - Long Term Sub in Second Grade.

Piano in music room has been deemed obsolete by the Committee, to be donated to a family that will be able to utilize it. The leg will need to be fixed prior to being donated.

Tantasqua Representative

None

P.T.O.:

None

Report of Committees:

Union 61 Subcommittee:

None

Personnel Subcommittee:

None

Building and Physical Plant:

None

Issue/Study Subcommittee:

None

By-Law and Policy Subcommittee:

None

Negotiations

None

Superintendent's Report:

Dr. Nosek reviewed the Superintendent's Report:

- First day of school today - Went very well
- Mass General Law Book - Received from MASC
- Tech Update - The school will be changing to a Cloud based platform; this will help communicate more effectively.
- New staff member – Betsy Philpott, Student Support Services Coordinator

Old Business:

None

New Business:

Subcommittee Assignments FY 2018 - Provided in packet

Public Access II:

None

Motion 18-02: At 6:57 p.m. a motion to adjourn was made by Jennifer Custance, seconded by Delia Brower.

In favor: Unanimous

Respectfully submitted,

Karen Miarecki

Recording Secretary