

Brimfield Elementary School Committee Meeting  
Minutes of September 26, 2017  
6:30 p.m.

Present:

Michele Shea  
Jennifer Custance  
Rusty Corriveau  
Deborah Boyd, Associate Superintendent  
Brian Ledbetter – Principal

Absent:

Jennifer Foley  
Delia Brower

**Motion 18-03** made by Mr. Corriveau, seconded by Mrs. Custance to accept the August 29, 2017 Regular Session minutes.

Discussion: None

In favor: Unanimous

**Financial Report:**

Mrs. Boyd reviewed the Financial Report:  
No significant variances; in good shape.

**Communications:**

None

**Public Access:**

Inquiry as to whether the computers should be shut down at night, or if they are to stay on for updates. Mrs. Boyd will follow-up.

**Principal's Report:**

Mr. Ledbetter provided his Principal Report; highlighting the following topics:

- Teaching Highlights - Innovative teachers working at Brimfield assist with the needs of students when planning lessons assessments.
- Ecology School - Sixth graders attended the Ecology School in Saco, Maine from September 11-13th. They participated in a variety of activities.
- Open House was held on September 14th.
- Staff ID Badges - Staff will be required to wear ID badges starting in October.

**Motion 18-04** made by Michele Shea, seconded by Jennifer Custance to support a new Recycling Bin/Plant to replace the old one using up to \$350 from the budget.

Discussion: None

In favor: Unanimous

**Tantasqua Representative**

- Annual retreat was held Saturday the 16th. Met on regular business and reviewed finances.
- Presentation process in the tech division
- Reviewed process of the Superintendent's Goals.

**P.T.O.:**

- Did well last year - Presented \$400 to each grade for their field-trips; goal is to award more next year.
- Two fundraisers are on hold - Flea Market and Comedy Show. Flea Market company backed out; looking for other options for next year. Looking for a venue for the adult night out for the Comedy Show.

**Report of Committees:**

Union 61 Subcommittee

None

Personnel Subcommittee

None

Building and Physical Plant

**Motion 18-05** made by Mrs. Custance, seconded by Mr. Corriveau, to approve Policy KF on First Reading.

Discussion: None

In favor: Unanimous

Issue/Study Subcommittee

None

By-Law and Policy Subcommittee

None

Negotiations

None

**Superintendent's Report:**

Mrs. Boyd reviewed the Superintendent's Report:

Request to appoint Dr. Nosek as the voting member to SWCEC.

**Motion 18-06**

Mrs. Shea moved, seconded by Mr. Corriveau to appoint Dr. Nosek as the voting member to SWCEC.

Discussion: None

In favor: Unanimous

The TRSD/Union 61 Joint meeting will be held November 21, 2017 at 6:00 p.m. Agenda items will include: Superintendent Goals, FY19 Budget and calendar discussion.

**Old Business:**

None

**New Business:**

None

**Public Access II:**

None

**Motion 18-07**

At 6:57 p.m., Mrs. Custance moved, seconded by Mr. Corriveau, to adjourn the meeting.

Discussion: None

In favor: Unanimous

Respectfully submitted,

Karen Miarecki

Recording Secretary