

Brimfield Elementary School Committee Meeting
Minutes of October 24, 2017
6:30 p.m.

Present:

Michele Shea, Chair
Jennifer Custance, Vice-Chair
Delia Brower, Secretary
Rusty Corriveau
Jennifer Foley
Dr. Erin Nosek, Superintendent
Brian Ledbetter, Principal

Motion 18-08 made by Mr. Corriveau, seconded by Mrs. Custance, to accept the September 26, 2017 Regular Session Meeting Minutes.

Discussion: None

In favor: Mrs. Shea, Mrs. Custance, Mrs. Brower, Mr. Corriveau

Abstain: Mrs. Foley

Financial Report:

Dr. Nosek reviewed the financial report:

- No significant variances; in good shape.
- Memo was provided regarding FY19 School Budget Liaisons.
- Recycling receptacle on order

Communications:

None

Public Access:

None

Principal's Report:

Mr. Ledbetter presented his Principal Report, highlighting the following topics.

- Teaching Highlights – PK students are being taught about the life cycle of a butterfly.
- Thanksgiving Baskets – During the weeks leading up to Thanksgiving, the school will be collecting food for the Thanksgiving baskets.
- PBIS Rewards – Monthly assemblies will be held throughout the year to focus on the PBIS theme. October's focus has been lunch room behavior.

Tantasqua Representative

- Joint Meeting will be held November 21st to review the Superintendent Evaluation and FY 18-19 calendar
- Trip to Costa Rica has been approved
- Electrical Class – Providing work around the districts
- Curriculum Team is meeting December 4th
- Teacher negotiations coming up in January
- Deb Grimaldi will be retiring in December

P.T.O.:

- Fundraisers are complete
- Family Fun Night went well
- Polar Express and Santa's Breakfast are upcoming fundraisers
- Social Emotional Learning based grant has been submitted

Report of Committees:

Union 61 Subcommittee:

None

Personnel Subcommittee:

None

Building and Physical Plant:

None

Issue/Study Subcommittee:

None

By-Law and Policy Subcommittee:

None

Negotiations

None

Superintendent's Report:

Dr. Nosek reviewed the Superintendent's Report:

- TRSD/Union 61 Joint Meeting – Will be held November 21, 2017 at 6:00 p.m.
- Professional Development Day Program – Teachers could choose what they wanted for workshops.
- October 1st Report was included in the packet for review
- Deb Grimaldi will be retiring December 31, 2017 – Position has been posted.
- MCAS – Reports came out; will discuss at November meeting. School did very well. Will be utilizing four standards.
- Superintendent's Evaluation – FY17 Goals as well as FY18 Goals were provided. These were sent electronically to school committee members.

Old Business:

Motion 18-09 made by Mr. Corriveau, seconded by Mrs. Foley, to approve Policy KF Rules and Regulations for Use of School Property on Second Reading and Vote for Adoption.

Discussion: None

In favor: Unanimous

New Business:

None

Public Access II:

If school is cancelled on the same day as a school committee meeting, typically the meeting is not cancelled unless there is a state of emergency.

At 7:09 p.m. Motion 18-10 was made by Mrs. Custance, seconded by Mrs. Foley, to adjourn the meeting.

In favor: Unanimous

Respectfully submitted,

Karen Miarecki

Recording Secretary