

Brimfield Elementary School Committee Meeting
Minutes of November 28, 2017
6:30 p.m.

Present

Michele Shea
Jennifer Custance
Delia Brower
Jennifer Foley
Rusty Corriveau
Dr. Erin Nosek, Superintendent
Jeff Zanghi, Assistant Superintendent
Brian Ledbetter – Principal

Motion 18-10 made by Mr. Corriveau, seconded by Mrs. Custance, to accept the October 24, 2017 Regular Session Meeting Minutes.

Discussion: None

VOTE: Unanimous

Financial Report

Dr. Erin Nosek reviewed the Financial Report:
No significant variances; in good shape.

Communications

SWCEC - First Quarter Report - Sent electronically
Memo from D. Boyd re: FY 19 School Budget Liaisons - included in the packet

Public Access

None

Principal's Report

Mr. Ledbetter provided his Principal Report in the packet. The following topics were highlighted:

- Teaching Highlights - *Plicker* App - New method of assessing understanding; is being used in the classrooms with visual cards with their answers.
- Thanksgiving Baskets - Collected donations, sorted and assembled 21 baskets that went out to families
- Tech Department Work - Many electrical projects are being completed at the school; installing new phone lines and in the process of installing LCD projectors in the art and music rooms.
- Smile Dentist - November 7th and 8th; they provided cleanings and other dental work for the students.

MCAS Presentation

MCAS Report was presented by Mr. Zanghi and Dr. Nosek, highlighting the following:

- Brimfield Elementary School participated in the first round of the Next Generation MCAS in the spring of 2017. The 2017 assessment will be the baseline for future achievement.
- Commendations/Positive Trends
- Improvement Opportunities
- Reviewed the assessment system
- General Achievement Level Definitions - Next Generation Tests (starting 2017)
- Legacy Tests
- MCAS - Alt Achievement Levels and Descriptors
- PARCC (Administered in 2015-2016)
- Grade/Subject Code Acronyms

- Massachusetts School and District Profiles
- Reviewed ELA and Mathematics School Achievement and Growth by Grade

Tantasqua Representative

- Policy Discussion
- Student Reports reviewed
- Budget updates for next year

P.T.O.

- Fundraisers are completed for the year
- Upcoming activities - Polar Express and Santa Breakfast
- March Madness Calendars

Report of Committees

Union 61 Subcommittee

None

Personnel Subcommittee

None

Building and Physical Plant

None

Issue/Study Subcommittee

None

By-Law and Policy Subcommittee

None

Negotiations

None

Superintendent's Report

Dr. Nosek reviewed the Superintendent's Report:

- Results of MSBA Survey - Reviewed rubric provided with overview; building is in good shape.
- Joint Meeting - Approved calendar for School Year 18-19
- Deb Grimaldi - retiring; final stages for interviewing in process
- Issues with Google Mail; IT working on resolution
- Central office budget approved
- Reminder that Jeff Zanghi is leaving for another position as Superintendent of the Berlin/Boylston Regional School District. Current staff will fulfill duties for the remainder of this school year.
- There will not be a school committee meeting in December

Old Business

None

New Business

Fundraising for Ferry Beach (Ecology School) - Concern about fundraising for children attending the ecology school. Looking for assistance with fundraising options. The following are a few suggestions:

- Recycling Bin will be placed with appropriate signage on where to recycle.
- Dances will be allocated as "Socials" to keep the anticipation/anxiety at a minimum for the students; but still allowing fundraising to occur
- Use of gym for fundraising - Concession stands will be allowed for packaged food that has been deemed appropriate, to protect the floor from damage.

Motion 18-11

Mrs. Brower moved, seconded by Mrs. Shea, to add a line item to next year's budget for 50% allowance for students attending Ferry Beach and moving forward. At the end of this year whatever supplemental money is left will be provided toward compensation for the Ferry Beach Ecology School for the students to spread across the class; figure to be voted upon at that time.

Discussion: None

VOTE: Unanimous

Public Access II:

Discussion regarding confidential student bullying issue which took place and was moved to Executive Session

Motion 18-12

At 8:20 p.m., Mrs. Shea moved, seconded by Mr. Corriveau, to enter into Executive Session in accordance with MGL regarding student confidentiality. The Committee will adjourn the meeting from Executive Session.

VOTE: Shea - Yes, Custance - Yes, Brower - Yes, Corriveau - Yes, Foley- Yes

Respectfully submitted,

Karen Miarecki

Recording Secretary