

Brimfield Elementary School Committee Meeting
Minutes of January 23, 2018
6:30 p.m.

Present:

Michele Shea
Jennifer Custance
Rusty Corriveau
Jennifer Foley
Delia Brower
Dr. Erin Nosek, Superintendent
Deborah Boyd, Associate Superintendent
Brian Ledbetter – Principal

Motion 18-13 made by Rusty Corriveau, seconded by Jennifer Custance to accept the November 28, 2017 Regular and Executive Session Meeting Minutes.

Discussion: None

Financial Report:

Dr. Erin Nosek reviewed the financial report:
No significant variances; in good shape.

FY19 DRAFT BUDGET REVIEW

Deborah Boyd provided the process for reviewing the FY19 Budget. Tonight, will be the first look, reviewing the budget page by page; no voting will take place. February will be reviewing the budget again addressing anything that may be pressing, with the obligation to vote the bottom line dollar on what to bring forward to the March Public Hearing. March is the formal hearing; the finalized amount will be voted for the warrant.

Brian Ledbetter and Deborah Boyd reviewed the FY19 Budget; page by page discussing any inquiries that arose.

Communications:

None

Public Access:

None

Principal's Report:

Mr. Ledbetter provided his Principal Report within the packet; highlighting the following topics.

- Teaching Highlights - Teachers are using the IPADs to challenge students in a fun and competing way.
- SAFE Program - On November 30, the Brimfield Fire Department came to the school to lead the class in a lesson on fire, ice and smoke safety.
- Senior Center - The sixth graders walked to the Brimfield Senior Center on December 21st and sang Christmas songs.

- After School Program - In an effort to gain information on the After-School Program, Mr. Ledbetter will be sending out surveys to parents and students to find out information on how we can improve the options and accessibility of our Program.
- Rock Project - As part of our PBIS initiative, all of the students in the school will be working in art to decorate their own rocks that will then be displayed in a rock garden in the outside courtyard.

Tantasqua Representative

- High school discussion on update for repairs was provided
- Massachusetts School Building Authority - Formal vote

P.T.O. :

Glitch in the email system for receiving emails; this is being looked into.

Report of Committees:

Dr. Erin Nosek provided a list to the school committee members on which Sub Committee they belong on.

Union 61 Subcommittee:

None

Personnel Subcommittee:

None

Building and Physical Plant:

None

Issue/Study Subcommittee:

None

By-Law and Policy Subcommittee:

None

Negotiations

None

Superintendent's Report:

Dr. Erin Nosek reviewed the Superintendent's Report:

- Hired Executive Administrative Assistant - Brenda McCann
- Tastefully Ted - Fundraiser update
- High School updates on repairs was provided
- The Assistant Superintendents roles have been provided to various support personnel. Full search will begin in the spring for July decision.

Old Business:

None

New Business:

Motion 18-14 made by Jennifer Foley, seconded by Rusty Corriveau to Approve Policy EFA School Meal Charges on First Reading.

Discussion: None

Public Access II:

None

At 7:40p.m. Motion 18-15 was made at Jennifer Foley, seconded by Rusty Corriveau to adjourn the meeting.

In favor: Unanimous

Respectfully submitted,
Karen Miarecki
Recording Secretary