

BROOKFIELD ELEMENTARY SCHOOL COMMITTEE

Meeting of Tuesday, December 11, 2012

MEMBERS PRESENT:

Donald Faugno, Chair
Barbara Wilson, Vice-Chair/Secretary
Sharron Austin, Tantasqua Representative

ALSO PRESENT:

Erin Nosek, Superintendent; Kathleen Hosterman, Principal; Karen Miarecki, Recording Secretary; teachers and members of the community

The meeting was called to order at 6:00 p.m.

MEETING MINUTES:

Motion 13-08

Mrs. Wilson moved, seconded by Mr. Faugno, to approve the Minutes of November 13, 2012 Regular Session

Discussion:

VOTE: Mrs. Wilson – Yes, Mr. Faugno – Yes, Mrs. Austin - Abstain

FINANCIAL REPORT

Mrs. Nosek reviewed the Financial Report provided in the packet:

- Good shape – No issues to discuss
- Camp Bournedale: Discussed in length regarding ways to utilize funds from PTO, fundraisers and the possibility of allocation of School Choice funding for the Camp Bournedale trip for all students. Mrs. Hosterman will provide total figures to the School Committee to be reviewed and decided upon at that time.

PTO REPORT

N/A

PUBLIC ACCESS I

N/A

COMMUNICATIONS

- Memorandum to Boards of Selectmen and Finance Committees re: FY 14 School Budget Liaisons- FYI
- Letter from Brookfield ESP Association re: Negotiations – Mr. Faugno, Mrs. Wilson and Mrs. Austin all would like to participate. Times and dates to be determined.

PRINCIPAL'S REPORT

Mrs. Hosterman reviewed the Principal's Report, which was included in the packet regarding Enrollment Data, Implementation of School and District Improvement Plans, Activities in Support of School Committee/Superintendent Goals/Principal's Goals, Staff Development

Activities, Building/Maintenance Issues and Upcoming Events. In addition, the following was discussed (the full report can be viewed upon request):

- Educational consultants – Visited Brookfield to observe classrooms in order to evaluate inclusive practices for special education and make recommendations regarding the capacity to provide all students access to the general education curriculum in the least restrictive environment.
- Birds of Prey – Thanks to Mrs. Nagel for writing a grant which allowed Brookfield Elementary to host Tom Ricardi's, Birds of Prey, he came with a variety of birds sharing with students why birds are endangered and how they can help preserve the habitat.

SUPERINTENDENT'S REPORT

Mrs. Nosek reviewed the Superintendent's Report:

- New Teacher Evaluation – Training on 5-step cycle/Goal setting
- Parent Camp Sponsored through Title 1 - Pilot model, spending time with parents and students discussing fun ways to get kids to learn at school and home. Standards/Report Cards passed out to review and each student left with a backpack of age appropriate items.
- Update on Insurance

TANTASQUA REPRESENTATIVE

Mrs. Austin reviewed the Tantasqua Representative Report:

- School uniform discussion – Deferred to elementary schools
- Legislation discussion – Suspension/expulsion
- AP Program on High School District "Honor Roll" – Top 90 districts in New England; 1 of 43 in Massachusetts
- Presentation by Guidance Program – Supporting students; provided samples of data
- Trip to Costa Rica for April was approved
- MCAS Reviewed

UNFINISHED BUSINESS:

Mr. Faugno inquired on when revolving funds are balanced. Mrs. Nosek noted that they are balanced quarterly and June 30th 2012.

NEW BUSINESS:

Motion 13-09

Mrs. Austin moved, seconded by Mr. Wilson, to approve the Policies AC, ACA, BEC, EBC, GBA, GCF, IJ, JB and JBA on First Reading.

Discussion: Typo's under Policy GCF and a change to IJ (changes noted during meeting)

VOTE: Unanimous, as amended

Motion 13-10

Mrs. Austin moved, seconded by Mr. Wilson, to approve the Policy JFBB-1 on First Reading.

Discussion:

Change number one to: That by April 1 of every school year the number of spaces available to choice students for grades 1-6 will be determined by the school committee, Kindergarten spaces will be determined by June 1.

Change number 5 to: Siblings of accepted children will be automatically accepted prior to notifying school by January 1st – March 31st provided that the grade level has sufficient spaces as voted by the Committee.

Move number 5 (whole sentence) to number 3 position; in front of “random drawing”.

VOTE: Unanimous, as amended

Motion 13-11

Mrs. Austin moved, seconded by Mr. Wilson, to approve Mr. Faugno to sign the Memorandum of Agreement Between Brookfield Educational Support Professional Association and the Brookfield School Committee.

Discussion:

VOTE: Unanimous

Update provided on baseline regarding sex offenders for Brookfield and surrounding towns; Mrs. Hosterman will provide any changes as needed.

February Agenda Item: Standardized Report Cards – How they get rated (4th – 6th grade), History on A, B, C, D to 2-3-4 variance and how transitioning to Jr. High is effected.

PUBLIC ACCESS II

N/A

Motion 13-12

At 8:17 p.m., Mrs. Austin moved, seconded by Mrs. Wilson to adjourn the meeting.

Discussion:

VOTE: Unanimous

Respectfully submitted,

Barbara Wilson
Secretary

BW/km