

BROOKFIELD ELEMENTARY SCHOOL COMMITTEE

Meeting of Tuesday, February 12, 2013

MEMBERS PRESENT:

Donald Faugno, Chair
Barbara Wilson, Vice-Chair/Secretary
Sharron Austin, Tantasqua Representative

ALSO PRESENT:

Erin Nosek, Superintendent; Deborah Boyd, Associate Superintendent; Kathleen Hosterman, Principal; Karen Miarecki, Recording Secretary; teachers and members of the community

The meeting was called to order at 6:12 p.m.

MEETING MINUTES:

Motion 13-18

Mrs. Austin moved, seconded by Mrs. Wilson, to approve the Minutes of January 8, 2013. Regular Session.

Discussion: Under Tantasqua Representative, last bullet should read: Common Core – Letter to support repeal of The Common Core.

VOTE: Unanimous, as amended

FINANCIAL REPORT

Mrs. Boyd reviewed the Financial Report provided in the packet:
Good shape – No significant variances

Discussed FY14 Budget figure to present at Public Hearing.

Motion 13-19

Mrs. Austin moved, seconded by Mrs. Wilson, to present the FY14 Budget amount of \$2,930,638.00 at the March Public Hearing.

Discussion:

VOTE: Unanimous

The March meeting will be held at 6:00 p.m.

The Public Hearing will be held at 6:30 p.m.

PTO REPORT

N/A

PUBLIC ACCESS I

N/A

COMMUNICATIONS

- SWCEC Annual Report 2011-2012: Report provided in packet - FYI
- Teachers 21 – Improving Instruction and Learning Through Supervision and Evaluation – FYI provided in packet
- Massachusetts Model System for Educator Evaluation Part III – FYI provided in packet
- Massachusetts Model System for Educator Evaluation Part IV – FYI provided in packet
- Sound System Information – FYI

PRINCIPAL'S REPORT

Mrs. Hosterman reviewed the Principal's Report. In addition, the following was discussed (the full report can be viewed upon request):

Standards Based Assessment and Report Cards - Mrs. Hosterman reviewed in detail the purpose/meaning of the Report Cards regarding utilizing numbers 1, 2, 3 and 4.

1. Needs assistance
2. Approaching Grade Level
3. At Grade Level
4. Above Grade Level

A clarifying document will be reviewed for possible use as a translation guide on how children's performances are measured for the above as well as tools to differentiate the standards on the report card in relationship to A, B, C ranges.

SUPERINTENDENT'S REPORT

Mrs. Nosek reviewed the Superintendent's Report:

- Superintendent Evaluation Guide – All Brookfield School Committee members were at the training, with a second training to be held in the spring/summer.
- Superintendent Goals Subcommittee – February 27th – How to proceed under new evaluation system
- Ted Foundation – January 29th – Teacher based grants
- Ed Evaluation Language Meeting – To be held on February 13th
- Implementation requirements - Timetable; impact to student learning – FYI passed out at meeting.
- Executive Session allotments – Protocols – FYI passed out at meeting
- Sex Offender Policy – School periodically checks with the police department regarding compliance; following policy to the best of their ability.

TANTASQUA REPRESENTATIVE

Mrs. Austin reviewed the Tantasqua Representative Report:

- Impact of schools regarding offering in state tuition to immigrant students in the system; tabled indefinitely.
- Budget/updates
- Legislative discussion

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Motion 13-20

Mrs. Austin moved, seconded by Mrs. Wilson, that Brookfield Elementary School remains School Choice; slots filled based on availability.

Discussion: Keep class size at 20; recommend accepting all on the wait list should no one come forward from now to then.

VOTE: Unanimous

Capital Plan was discussed in detail regarding Facility/Operations Improvement and Technology/Media; some additional items added were New Library Books, iPad Apple Cart, DILP and Sound System.

After School Enrichment Programs will be reviewed for the future.

Motion 13-21

Mrs. Austin moved, seconded by Mrs. Wilson, to approve the Brookfield Elementary School Choice Recommendations for the Capital Technology /Media Improvement Plan in the amount of \$119,266.

Discussion:

VOTE: Unanimous

Software for the iPads communicating with the SMARTboards will be reviewed.

Motion 13-22

Mrs. Austin moved, seconded by Mrs. Wilson, to approve the Brookfield Elementary School Choice Recommendations for the Capital Facility Operation Improvement Plan in the amount of \$123,200.

Discussion:

VOTE: Unanimous

Motion 13-23

Mrs. Austin moved, seconded by Mrs. Wilson, to allow the School Librarian (in reviewing inventory and identifying appropriate replacements) to discard or distribute books deemed obsolete.

Discussion:

VOTE: Unanimous

PUBLIC ACCESS II

N/A

Motion 13-24

At 8:18 p.m., Mrs. Austin moved, seconded by Mrs. Wilson to adjourn the meeting.

Discussion:

VOTE: Unanimous

Respectfully submitted,

Barbara Wilson
Secretary

BW/km