

BROOKFIELD ELEMENTARY SCHOOL COMMITTEE

Meeting of Tuesday, September 10, 2013

MEMBERS PRESENT:

Sharron Austin, Chair/Tantasqua Representative

Brain Oxman, Vice-Chair/Secretary

Barbara Wilson, Committee Member

MEMBERS ABSENT:

ALSO PRESENT:

Dr. Erin Nosek, Superintendent; Kathleen Hosterman, Principal; Megan Cunningham, PTO representative

The meeting was called to order at 6:01 p.m.

MEETING MINUTES

Motion 13-44

Mrs. Wilson moved, seconded by Mr. Oxman, to approve the minutes of June 7, 2013 Regular Session.

Discussion:

VOTE: Unanimous

FINANCIAL REPORT

Dr. Nosek reviewed the Financial Report provided in the packet. Account balances including school choice were discussed.

Cafeteria Revolving Report and Cafeteria Trends Data to be included in October packet.

PTO REPORT

Mrs. Cunningham gave a report including new officers, fundraisers, Scarecrows for Solutions, Book Fair, Parent-Teacher surveys, Tiger Training.

PUBLIC ACCESS I

N/A

COMMUNICATIONS

➤ Allergy Accommodations in School Lunches.

Mrs. Austin shared information. Discussion included special dietary needs regulations and allergies.

PRINCIPAL'S REPORT

Mrs. Hosterman reviewed the Principal's Report, which was included in the packet.

SUPERINTENDENT'S REPORT

Dr. Nosek reviewed the Superintendent's Report:

➤ Opening Day

➤ Professional Development

- Bullying Prevention Policy

TANTASQUA REPRESENTATIVE

Mrs. Austin reviewed the Tantasqua Representative Report:

- June meeting
- September 7th meeting

UNFINISHED BUSINESS:

N/A

NEW BUSINESS:

- Southern Worcester County Educational Collaborative Board Appointment

Motion 13-45

Mrs. Wilson moved, seconded by Mr. Oxman, to appoint Dr. Nosek as the representative member to the Southern Worcester County Educational Collaborative.

VOTE: Unanimous

- Discussion regarding parents providing supplies (cost). This will be a discussion for budget planning.
- Discussion regarding a tour of the DILP Classroom – possibly October or November.

PUBLIC ACCESS II

N/A

Motion 13-46

At 7:02 p.m., Mrs. Wilson moved, seconded by Mr. Oxman to adjourn the meeting.

Discussion:

VOTE: Unanimous

Respectfully submitted,

Brian Oxman
Secretary

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BO/dg