

BROOKFIELD ELEMENTARY SCHOOL COMMITTEE
Meeting of Tuesday, October 8, 2013

MEMBERS PRESENT:

Sharron Austin, Chair/Tantasqua Representative
Brain Oxman, Vice-Chair/Secretary
Barbara Wilson, Committee Member

MEMBERS ABSENT:

ALSO PRESENT:

Dr. Erin Nosek, Superintendent; Jeffrey Zanghi, Assistant Superintendent; Kathleen Hosterman, Principal; teachers and members of the community

The meeting was called to order at 6:00 p.m.

MEETING MINUTES

Motion 13-47

Mrs. Wilson moved, seconded by Mr. Oxman, to approve the minutes of September 10, 2013 Regular Session.

Discussion:

VOTE: Unanimous

FINANCIAL REPORT

Dr. Nosek reviewed the Financial Report provided in the packet. Account balances including school choice were discussed.

\$100,000 in School Choice funds was voted toward the operating budget. These funds will cover the shortfall showing in the Prof. Salaries Teachers line. (\$20,000 in Title I Funds has not been applied yet to this line).

PTO REPORT

N/A

PUBLIC ACCESS I

N/A

COMMUNICATIONS

Consent for Medication Administration Form –provided in packet (students being able to self-administer certain medications at school with appropriate approval).

PRINCIPAL'S REPORT

Mrs. Hosterman reviewed the Principal's Report, which was included in the packet. The full report is available for review.

- Self-Assessment Training – Self-Assessments have been approved for all staff; will begin working on their SMART Goals due November 1, 2013
- iPad Training for all interested staff – Will be provided by Julie Keefe, Technology Professor for Worcester State, on October 17th.

SUPERINTENDENT'S REPORT

Dr. Nosek reviewed the Superintendent's Report:

- Educator Evaluation System – Well on way for self-assessment
- PD Day
- 11/19/2013 – Joint Committee Meeting focusing on Budget and School Calendar

Mr. Zanghi provided an overview on the MCAS Report:

- Commendations/Positive Trends
- Improvement opportunities
- Additional intervention strategies for targeted students
- Reviewing Reading/English Language Arts/Mathematics – third through sixth grade providing an overview/analysis of percentages for each area reviewed

Mr. Zanghi presented the Math Pilot, providing an overview on history, concerns and processes for both the Envision and Go-Math Pilots.

TANTASQUA REPRESENTATIVE

Mrs. Austin reviewed the Tantasqua Representative Report:

- Housekeeping
- Subcommittees were set in place
- SRO Vote – Defeated
- PARCC

UNFINISHED BUSINESS:

N/A

NEW BUSINESS:

Motion 13-48

Mr. Oxman moved, seconded by Mrs. Wilson, to use up to \$4,471.50 from School Choice Funds to assist with the grant regarding the 25 Nabi 2 Tablets

Discussion: Teachers will provide an overview after the first 6 months of use.

VOTE: Unanimous

Motion 13-49

Mr. Oxman moved, seconded by Mrs. Wilson, to vote to allow one signature on all warrants during the summer.

Discussion:

VOTE: Unanimous

PUBLIC ACCESS II

- Discussed iPass regarding communication/access for parent involvement
- Computers located in the classroom - More will be accessible in the future as new ones arrive, and teachers will receive the rotated ones

Motion 13-50

At 7:36 p.m., Mr. Oxman moved, seconded by Mrs. Wilson to adjourn the meeting.

Discussion:

VOTE: Unanimous

Respectfully submitted,

Brian Oxman
Secretary

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BO/km