

BROOKFIELD ELEMENTARY SCHOOL COMMITTEE

Meeting of Tuesday, November 12, 2013

MEMBERS PRESENT:

Sharron Austin, Chair/Tantasqua Representative
Brian Oxman, Vice-Chair/Secretary

MEMBERS ABSENT:

Barbara Wilson, Committee Member

ALSO PRESENT:

Deborah Boyd Associate Superintendent; Kathleen Hosterman, Principal; teachers and members of the community

The meeting was called to order at 6:00 p.m. with the Pledge of Allegiance.

DILP Classroom Visit:

The committee, teachers, and members of the community toured the DILP Classroom. The teacher provided an overview of all the sensory items and special tools being used for children who utilize the classroom. A wonderful benefit to the Brookfield Elementary School; providing much specialized assistance to all involved.

MEETING MINUTES

Motion 13-51

Mr. Oxman moved, seconded by Mrs. Austin, to approve the minutes of October 8, 2013 Regular Session.

Discussion:

VOTE: Unanimous

FINANCIAL REPORT

Reminder: \$100,000 in School Choice funds was voted toward the operating budget.

Motion 13-52

Mr. Oxman moved, seconded by Mrs. Austin, to approve the increased cost for school lunches for students from \$2.50 to \$2.75 and adults from \$3.00 to \$3.50 for FY14.

Discussion:

VOTE: Unanimous

PTO REPORT

N/A

PUBLIC ACCESS I

N/A

COMMUNICATIONS

- Memorandum from D. Boyd re: FY 15 Budget Liaisons – FYI
- SWCEC Quarterly Report – FYI
- Letter to B. Benoit re: signatures on Warrants - FYI

PRINCIPAL'S REPORT

Mrs. Hosterman reviewed the Principal's Report, which was included in the packet. The full report is available for review.

Highlights:

- Gas findings – Completed survey in regarding using gas vs. oil at the school as the oil tank is being repaired. Found it to be significantly less to switch over to gas, will finish oil repair keeping allotment in tank and switch over to gas next year.
- Enrichment Program Update – Paperwork will be sent out to parents November 15th and returned by December 2nd, with a lottery planned for December 3rd. The Art workshop has been replaced with the linoleum floor mat. Survey will be provided to parents at the end of the year regarding the program.

SUPERINTENDENT’S REPORT

Mrs. Boyd reviewed the Superintendent’s Report:

- MASS/MASC Joint Conference – Sessions on teacher evaluation; work in progress
- Superintendent Evaluation
- PARCC – Partnership Assessment Readiness

TANTASQUA REPRESENTATIVE

Mrs. Austin reviewed the Tantasqua Representative Report:

- Costa Rica – Approved trip for students ecology tour
- Committee report on regional agreement
- Soccer rubrics
- Common application problem – Filling out applications for colleges
- MCAS Report 7th and 8th grade

UNFINISHED BUSINESS:

N/A

NEW BUSINESS:

Motion 13-53

Mr. Oxman moved, seconded by Mrs. Austin, to approve the updated Bullying Prevention Policy JICFB-1 on First Reading.

Discussion:

VOTE: Unanimous

PUBLIC ACCESS II

N/A

Motion 13-54

At 7:08 p.m., Mr. Oxman moved, seconded by Mrs. Austin to adjourn the meeting.

Discussion:

VOTE: Unanimous

Respectfully submitted,

Brian Oxman
Secretary

BO/km