

# **BROOKFIELD ELEMENTARY SCHOOL COMMITTEE**

Meeting of Tuesday, December 10, 2013

## MEMBERS PRESENT:

Sharron Austin, Chair/Tantasqua Representative  
Brain Oxman, Vice-Chair/Secretary  
Barbara Wilson, Committee Member

## ALSO PRESENT:

Dr. Erin Nosek, Superintendent; Kathleen Hosterman, Principal; teachers and members of the community

The meeting was called to order at 6:15 p.m. with the Pledge of Allegiance

## MEETING MINUTES

### **Motion 13-54**

Mr. Oxman moved, seconded by Mrs. Austin, to approve the minutes of November 12, 2013 Regular Session.

Discussion:

VOTE: Unanimous

## FINANCIAL REPORT

No significant variances

## PTO REPORT

N/A

## PUBLIC ACCESS I

N/A

## COMMUNICATIONS

## PRINCIPAL'S REPORT

Mrs. Hosterman reviewed the Principal's Report, which was included in the packet. The full report is available for review.

## SUPERINTENDENT'S REPORT

Dr. Nosek reviewed the Superintendent's Report:

- PARCC Assessment Field Test - Performance based assessment to be provided at Brookfield Elementary; MCAS to be utilized as well
- Professional Development 1/2 Day - Ted Foundation will provide a workshop on how to write a Ted Grant to be held January for entire district
- Joint Meeting - Calendar was approved
- Camp Bournedale - Concerns from teachers regarding a number of issues. Some of these concerns are that they do not have a fully aligned curriculum. Will be looking into other options for the upcoming school year.
- EPI Pen Training - Explore possibilities of having nurses trained for EPI Pen training regarding food allergies

## TANTASQUA REPRESENTATIVE

Mrs. Austin reviewed the Tantasqua Representative Report:

- Calendar approved
- First review - Administration office budget
- Retired Library Books - Engaging conversation on books to be retired and which ones to keep
- Lunch price increase discussion
- Town grant - Town technology; looking at competitive consolidation grant for technology assistance
- Thanksgiving Day traffic - Anne Gobi will explore options in the future for free tolls on the Mass Pike (Sturbridge exit)
- National Honor Society
- Ongoing Concerts

## UNFINISHED BUSINESS:

### **Motion 13-55**

Mrs. Wilson moved, seconded by Mr. Oxman, to approve the Bullying Prevention Policy JICFB-1 on Second Reading and Vote of Adoption.

Discussion:

VOTE: Unanimous

## NEW BUSINESS:

Brookfield will be keeping both options for utilizing gas or oil for the school; whichever is most efficient each year.

## PUBLIC ACCESS

Teacher as well as parent who was present at meeting provided thanks in regards to the discussion of EPI Pens and is very happy to hear they will be looking into this. Requested consideration for Heimlich and CPR Training as well; this will be explored.

### **Motion 13-56**

At 7:00 p.m., Mr. Oxman moved, seconded by Mrs. Wilson to adjourn the meeting.

Discussion:

VOTE: Unanimous

Respectfully submitted,

Brian Oxman  
Secretary

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BO/km