

BROOKFIELD ELEMENTARY SCHOOL COMMITTEE

Meeting of Tuesday, February 11, 2014

MEMBERS PRESENT:

Sharron Austin, Chair/Tantasqua Representative
Barbara Wilson, Committee Member

ABSENT:

Brain Oxman, Vice-Chair/Secretary

ALSO PRESENT:

Dr. Erin Nosek, Superintendent; Deborah Boyd, Associate Superintendent; Kathleen Hosterman, Principal; teachers and members of the community

The meeting was called to order at 6:00 p.m. with the Pledge of Allegiance.

MEETING MINUTES

Motion 14-03

Mrs. Wilson moved, seconded by Mrs. Austin, to approve the minutes of January 14, 2014 Regular Session.

Discussion:

VOTE: Unanimous

FINANCIAL REPORT

No significant variances - FY14 reviewed the expenditures

FY15 Budget Review

Motion 14-04

Mrs. Wilson moved, seconded by Mrs. Austin, to present the FY15 Budget amount of \$2,877,860.00 at the March Public Hearing.

Discussion: Discussed subsidizing \$150,000 instead of \$100,000 from school choice, concern with this adjustment by Mrs. Austin; but was in favor for this year due to the financial situation.

VOTE: Unanimous

Public Hearing to be held March 11, 2014 at 6:30, after the regular school committee meeting at 6:00 p.m.

Five-Year Capital Plan was reviewed in detail

- Replacing Tractor - Specs will be provided at the next meeting
- Discussed Emergency Go Kits - List of supplies will be provided at next meeting; may look at funding with school choice

PTO REPORT

- Gift Card Fundraiser - Sold 999 gift cards
- Holiday Fun Night - Sixty families attended
- Staff Holiday Gift Provided

- Indoor Mini Golf Fundraiser - Held in January; good turnout
- Tastefully *Ted* Event - Held in February; tickets were raffled off
- Literacy Night - Held February 8th, stories, events and crafts provided
- K-3 Theater Trip - February 10th
- K-3 After-school Fitness - Six weeks starting February 27th - April 3rd
- Teachers request (wish lists) were filled (List to be provided next month by PTO)
- Yankee Candle Fundraiser - To be held in spring
- Security cameras - Looking at purchasing a surveillance camera (or fake one) to deter outside vandalism

PUBLIC ACCESS I

N/A

COMMUNICATIONS

Letter regarding Ferry Beach, Saco ME - Letter to 5th grade parents to advise them about the environmental trip for the fifth graders planned for next fall.

PRINCIPAL'S REPORT

Mrs. Hosterman reviewed the Principal's Report, which was included in the packet. The full report is available for review.

Highlights from the report:

- Scripps National Spelling Bee; 14 finalists
- Update on School Choice (tentative) - No openings for fourth, fifth and sixth grade, two school choice applications for Kindergarten, nine additional for Kindergarten, two for first grade, two for second grade (recommended slots of 10-12; will advise as closer to time)
- White Tiger News – Mrs. Hosterman will provide information regarding how to retrieve her “Tweets” in regards to announcements/events pertaining to the school.

SUPERINTENDENT'S REPORT

Dr. Nosek reviewed the Superintendent's Report:

End of Cycle Summative Evaluation Report; preview of report was provided by Dr. Nosek, the following goals were mentioned as well:

- Common assessments
- School visits
- Five-year plan - Program studies
- Enhance school community relations
- Challenge Grant - Four towns for IT Support Technician
- School council community relations

TANTASQUA REPRESENTATIVE

Brief meeting was held due to snowstorm:

- Subcommittee updates provided
- Budget discussions took place
- EPI Pen Vote

UNFINISHED BUSINESS:

N/A

NEW BUSINESS:

N/A

PUBLIC ACCESS II

N/A

Motion 14-05

At 7:05 p.m., Mrs. Wilson moved, seconded by Mrs. Austin to adjourn the meeting.

Discussion:

VOTE: Unanimous

Respectfully submitted,

Brian Oxman
Secretary

BO/km