

BROOKFIELD ELEMENTARY SCHOOL COMMITTEE

Meeting of Tuesday, March 11, 2014

MEMBERS PRESENT:

Sharron Austin, Chair/Tantasqua Representative
Barbara Wilson, Committee Member
Brain Oxman, Vice-Chair/Secretary

ALSO PRESENT:

Dr. Erin Nosek, Superintendent; Deborah Boyd, Associate Superintendent; Kathleen Hosterman, Principal; teachers and members of the community

The meeting was called to order at 6:00 p.m. with the Pledge of Allegiance.

MEETING MINUTES

Motion 14-06

Mr. Oxman moved, seconded by Mrs. Wilson, to approve the minutes of February 11, 2014 Regular Session.

Discussion:

VOTE: Unanimous

FINANCIAL REPORT

No significant variances - FY14 reviewed the expenditures; watching utilities closely for possible line item reduction.

FYI - Cafeteria revolving fund provided in packet for review

PTO REPORT

N/A

PUBLIC ACCESS I

Kermit Eaton from the Capital Improvement Committee introduced himself to the school committee members.

Sue Brogan from Financial Committee asked how the voting process works. The committee responded that only the committee members vote.

COMMUNICATIONS

PRINCIPAL'S REPORT

Mrs. Hosterman reviewed the Principal's Report, which was included in the packet. The full report is available for review.

Highlights from the report:

- Now have building-wide wireless access
- National Script Spelling Bee - Congratulations to finalists Brianna P., Kayleigh Y., and Spencer C., they will represent the regional tournament in Lynn, MA, on March 14th. Congratulatory letters will be sent to the students.

SUPERINTENDENT'S REPORT

Dr. Nosek reviewed the Superintendent's Report:

- PARCC Assessment discussion - Brookfield will be testing performance based; same model as MCAS. The PARCC information section can be found on the district web page.
- Coordinated Program Review - Audit all federal programs
- Leadership Team - Educator Evaluation, great day for learning and teaching

TANTASQUA REPRESENTATIVE

- Tantasqua budget approved
- Superintendent Evaluation discussion

UNFINISHED BUSINESS:

N/A

NEW BUSINESS:

N/A

Recess at 6:25 p.m.

Public Hearing FY 2015 Budget 6:35 p.m.

Mrs. Boyd reviewed the process of the Public Hearing, stating the budget will be reviewed page by page. Charts were reviewed for FY15 Budget and past history.

FY15 Budget Drivers:

- Steady student population
- Unknown utilities - Hoping to reduce once new vendors steady
- Student Transportation - Level FY15 cost - new contract starting FY16
- Special Needs population and services required are on the rise - both in house and out of district placements
- Facilities Projects and Technology - Continue to fund with school choice funds
- Town Finances - Ongoing concerns with tax rate and little new state revenues resulted in increased school choice funds toward operating budget

Mrs. Boyd and Mrs. Hosterman reviewed the Brookfield Elementary School Budget page by page. Committee members discussed all questions/comments. Extensive Capital Improvement Plan questions/answers discussed regarding the bidding system.

8:35 pm closed Public Hearing

8:43 pm Reconvene regular scheduled meeting

Discussed dollar amount to bring to town budget

Motion 14-07

Mr. Oxman moved, seconded by Mrs. Austin to bring forth the amount of \$2,865,638.00 to the Annual Town Meeting.

Discussion:

VOTE: Unanimous

Motion 14-08

Mr. Oxman moved, seconded by Mrs. Austin to approve the Capital Improvement Plan of \$171,500.00, as provided, with a hold regarding the tractor investment.

Discussion: Discussion on the tractor will continue at a future meeting.

VOTE: Unanimous

Discussion for maintenance (tractor/attachment) for next month.

PUBLIC ACCESS II

N/A

Motion 14-09

Request to enter into Executive Session in accordance with MGL Ch. 30A, Section 21A(3) to discuss strategy with respect to collective bargaining or litigation as an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the Chair so declares. The Committee will reconvene the meeting in open session solely for the purpose of adjournment.

Discussion:

VOTE: Mrs. Austin - Yes, Mr. Oxman - Yes,

Motion 14-10

At 9:30 p.m., Mr. Oxman moved, seconded by Mrs. Austin to adjourn the meeting.

Discussion:

VOTE: Unanimous

Respectfully submitted,

Brian Oxman
Secretary

BO/km