

BROOKFIELD ELEMENTARY SCHOOL COMMITTEE

Meeting of Tuesday, December 9, 2014

MEMBERS PRESENT:

Brian Oxman, Chair/Secretary

Marie Pecore, Committee Member/Tantasqua Representative

Gary Brunell - Committee Member

ALSO PRESENT:

Dr. Erin Nosek, Superintendent, Jeff Zanghi, Assistant Superintendent; Kathleen Hosterman, Principal; teachers and members of the community.

The meeting was called to order at 6:00 p.m.

Mr. Oxman acknowledged Sharron Austin and Barbara Wilson for their service to the Committee and presented them with Certificates of Appreciation.

MEETING MINUTES

Motion 14-52

Mrs. Pecore moved, seconded by Mr. Brunell, to approve the minutes of November 10, 2014 Regular Session.

Discussion: None

VOTE: Unanimous

FINANCIAL REPORT

No significant variances. No concerns for the overall budget. There was discussion on electricity rates and contracts.

PTO REPORT

Mrs. Grybowski reported on upcoming events and fundraisers.

PUBLIC ACCESS I

Mrs. Grybowski inquired about members being on two town boards and possible open meeting law and conflict of interest questions. Dr. Nosek suggested legal opinion/guidance. The committee agreed. She will seek an opinion from the school department attorney.

COMMUNICATIONS

October 1, 2014 Enrollment Figures - FYI

PRINCIPAL'S REPORT

Mrs. Hosterman reviewed the Principal's Report which was included in the packet. The full report is available for review.

Highlights:

- On November 20, 2014 students in grade 2 performed a short play titled, "*The First Thanksgiving*."
- Trimester I report cards will be sent out Friday, December 12

- Spencer Paving was called to repair a catch basin in front of the building in the Kindergarten wing and it was completed.
- Upcoming Events can be found on the Brookfield Elementary website

SUPERINTENDENT'S REPORT

Dr. Nosek provided an overview of the Superintendent's Report

- Dr. Nosek discussed the FY 16 Calendar. It will be posted after January 1st.
- Educator Evaluation: The data was reported to the Dept. of Ed. last summer. Two of our districts' information did not make it to their website.
- 97% of our teachers were rated in the proficient category. The state average for proficient was 85%; Brookfield is well above the state average.
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TANTASQUA REPRESENTATIVE

Mrs. Pecore provided a few highlights from the meeting.

Updates will be given at the next meeting on the legislative sub-committee meeting that took place.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Request for vote to allow training on Epi-Pen Administration.

Motion 14-53

Mrs. Pecore moved, seconded by Mr. Brunell, to allow training of Epi-Pen Administration in the Brookfield Elementary School.

Discussion: None

VOTE: Unanimous

PUBLIC ACCESS II

None

Motion 14-54

At 6:48 p.m., Mrs. Pecore moved, seconded by Mr. Brunell, to adjourn the meeting.

Discussion: None

VOTE: Unanimous

Respectfully submitted,

Brian Oxman
Secretary

BO/jp