

BROOKFIELD ELEMENTARY SCHOOL COMMITTEE

Meeting of Tuesday, May 10, 2016

MEMBERS PRESENT:

Brian Oxman, Chair
Kyle Hill, Vice Chair/Secretary
Megan Cunningham - Committee Member

ALSO PRESENT:

Dr. Erin Nosek, Superintendent; Kathleen Hosterman, Principal; teachers and members of the community

The meeting was called to order at 6:00 p.m.

MEETING MINUTES

Motion 15-39

Mr. Hill moved, seconded by Mrs. Cunningham, to approve the minutes of April 12, 2016 Regular Session

Discussion:

VOTE: Unanimous

FINANCIAL REPORT

Dr. Nosek reviewed the financial report:

No significant variances with the current budget

PTO REPORT

- Ending the year with \$12,000 - Possibly using these funds for a walking trail/fitness equipment - It will take at least one year to move forward with this.
- Ukuleles - Fifth and sixth grade will receive up to 25 ukuleles that PTO will fund

PUBLIC ACCESS

None

COMMUNICATIONS

- Letter from DESE re: Special Education Parents Advisory Council- FYI provided in packet
- Letter to Sheriff Evangelidis re: Paint Crew Program - FYI provided in packet (start on hallways and some metal doors)
- Massachusetts Senate Press Release re: Education Reform Legislation - RISE Act - Referenced equity around Charter Schools

PRINCIPAL'S REPORT

Mrs. Hosterman reviewed the Principal's Report; which was included in the packet. The full report is available for review.

Motion 15-40

Mr. Hill moved, seconded by Mrs. Cunningham, to accept up to seven available spots for Kindergarten students for FY17.

Discussion:

VOTE: Unanimous

School Improvement Plan

Reviewed objectives, actions to be taken, professional development, success measurements and success outcomes for the following goals:

- Goal#1 - Student Achievement
- Goal#2 - Social Awareness/School Safety
- Goal#3 - Parent Involvement and Communication
- Goal#4 - Technology

Mr. Oxman commented that having the ability to pilot many different technology options is a wonderful opportunity for Brookfield Elementary.

Mrs. Hosterman presented an overview of the Crisis Management Plan. She reviewed functional protocols which include evacuation, reverse evacuation, lockdown, shelter-in-place, drop, cover, hold, off-campus evacuation, family reunification and crisis intervention (mental health). She reviewed event specific procedures that are a single functional protocol and may be included in one or more specific emergencies. ALICE drills are performed twice per year.

SUPERINTENDENT'S REPORT

Dr. Nosek provided her report:

Technology Update - MDM (Mobile Device Management) will be provided at a cost of \$5000, which includes appliance license and implementation. MDM will support all educational models and is configured through Apple.

Motion 15-41

Mr. Hill moved, seconded by Mrs. Cunningham, to approve spending up to \$10,000 for the MDM system and professional development for the teachers. Final figures will be provided and voted upon in June.

Discussion:

VOTE: Unanimous

June meeting will be moved to Friday, June 10th at 6:00 p.m.

TANTASQUA REPRESENTATIVE

Mrs. Cunningham provided highlights from the meeting:

- Veterans' Breakfast will be held at the Junior High honoring Veterans
- Spirit Week
- Blood Drive
- Teacher Appreciation Week took place
- Adhoc Turf Committee - Health concerns were discussed regarding the turf consisting of chrome rubber; negotiations under way with contractor for purchasing organic fill as it will come in right at budget. Mr. Gilmeister has resigned as Chair for the Ad Hoc Turf Committee but will remain as a facilitator.

UNFINISHED BUSINESS:

Motion 15-42

Mrs. Cunningham moved, seconded by Mr. Hill, to accept Policy JIC Student Discipline on Second Reading with the understanding that the number ⁽¹⁾ under suspension paragraph has no meaning, and it will be removed from the approved policy.

Discussion:

VOTE: Unanimous

NEW BUSINESS:

Day of The Hill Summary - Dr. Nosek shared information.

PUBLIC ACCESS II

None

Motion 15-43

At 7:35pm. Mr. Oxman moved, seconded by Mrs. Cunningham to adjourn the meeting.

Discussion:

VOTE:

Unanimous

Respectfully submitted,

Kyle Hill
Secretary

KH/km