

## **BROOKFIELD ELEMENTARY SCHOOL COMMITTEE**

Meeting of Tuesday, June 10, 2016

### MEMBERS PRESENT:

Brian Oxman, Chair  
Kyle Hill, Vice Chair/Secretary  
Megan Cunningham - Committee Member

### ALSO PRESENT:

Dr. Erin Nosek Superintendent; Deborah Boyd, Associate Superintendent; Kathleen Hosterman, Principal; teachers and members of the community

The meeting was called to order at 6:00 p.m.

### REORGANIZATION

Dr. Nosek requested for nominations for Chair.

#### **Motion 15-44**

Mrs. Cunningham moved, seconded by Mr. Hill to nominate Brian Oxman as Chair for the Brookfield Elementary School Committee.

Discussion:

VOTE: Unanimous

#### **Motion 15-45**

Mr. Oxman moved, seconded by Mrs. Cunningham to nominate Kyle Hill as Vice Chair for the Brookfield Elementary School Committee.

Discussion:

VOTE: Unanimous

#### **Motion 15-46**

Brian moved, seconded by Mr. Hill to nominate Megan Cunningham as Tantasqua Representative for the Brookfield Elementary School Committee.

Discussion:

VOTE: Unanimous

#### **Motion 15-47**

Mr. Oxman moved, seconded by Mrs. Cunningham to nominate Kyle Hill as Secretary for the Brookfield Elementary School Committee.

Discussion:

VOTE: Unanimous

#### **Motion 15-48**

Mr. Oxman moved, seconded by Mr. Hill to nominate Kyle Hill and Megan Cunningham as the Union 61 Representatives for the Brookfield Elementary School Committee.

Discussion: Brian Oxman as Chair is a Union 61 Representative.

VOTE: Unanimous

### MEETING MINUTES

### **Motion 15-49**

Mr. Hill moved, seconded by Mrs. Cunningham, to approve the minutes of May 10, 2016

Regular Session

Discussion:

VOTE: Unanimous

### FINANCIAL REPORT

Mrs. Boyd reviewed the Financial Report:

No significant variances with the current budget; ending in comfortable condition

### PTO REPORT

None

### PUBLIC ACCESS

None

### COMMUNICATIONS

- SWCEC 3rd Quarter Report –provided in packet
- MA DESE Memo re: National Assessment of Educational Progress –provided in packet
- Letter to Tantasqua Education Foundation - Regarding Support in Grant Program
- Letter to Brookfield Highway Department - Regarding Assistance in winter

### PRINCIPAL'S REPORT

Mrs. Hosterman reviewed the Principal's Report; which was included in the packet. The full report is available for review.

- Paving - Will begin after school year is out; received an excellent quote. Adding 24 parking spaces; lines will be painted for parking spaces as well
- Music Program - Stellar program; everyone was singing in harmony - Jazz band was fabulous as well. Letter will be drafted to Mr. Fazio and Mrs. Paras in appreciation for all their hard work.

### SUPERINTENDENT'S REPORT

Dr. Nosek provided her report:

- Joint Meeting - Will be held at 6:00 p.m. at the Junior High
- MDM Device Update - Technology Update – MDM (Mobile Device Management) will be purchased for \$5000 which includes appliance license and implementation. MDM will support all educational models and is configured through Apple. Pilot training to start by October 1st.

### TANTASQUA REPRESENTATIVE

Mrs. Cunningham provided highlights from the meeting:

Recognition of Service -

- MAVA Outstanding Student Award Recipient - Eric Rousseau
- Recognition of committee members Ed Boyce & Steve Anderstrom (Holland/Wales) who did not seek re-election.
- Staff Reports:
  - Mr. Starczewski and Mr. Lucas provided highlights for the Junior and High School - A few highlights below:
    - Spring Open Classroom event held on April 28th

- Student of the Month recognitions were presented.
- NELMS Scholar Leaders: Megan Frisella & Cole Warren
- Senior Send-off: Class Night held on June 2nd followed by graduation on June 5th
- Spotlight on Foreign Language Department
- Athletic updates
- American Cancer Society Tantasqua Relay for Life on April 29th - 30th
- Performing Arts updates

Mr. Wood (Technical Director/Principal) provided highlights for the Technical Division:

- Skills USA State Competition April 28th - May 1st
- Construction Career Event
- IT - 2 Juniors appointed to the Server Administration Team
- Subcommittee Reports submitted by Technical, Curriculum, Budget and RAAC

UNFINISHED BUSINESS:

Walk through of the Brookfield Elementary School will take place in the fall.

NEW BUSINESS:

None

PUBLIC ACCESS II

None

**Motion 15-50**

At 6:50 p.m. Mr. Oxman moved, seconded by Mrs. Cunningham to adjourn the meeting.

Discussion:

VOTE: Unanimous

Respectfully submitted,

Kyle Hill  
Secretary

KH/km