

BROOKFIELD ELEMENTARY SCHOOL COMMITTEE

Meeting of Tuesday, October 11, 2016

MEMBERS PRESENT:

Brian Oxman, Chair

Kyle Hill, Vice Chair/Secretary

Megan Cunningham – Tantasqua Representative

ALSO PRESENT:

Deborah Boyd, Associate Superintendent; Kathleen Hosterman, Principal; teachers and members of the community.

The meeting was called to order at 6:00 p.m.

MEETING MINUTES

Motion 16-54

Mr. Hill moved, seconded by Mrs. Cunningham, to approve the minutes of September 13, 2016 Regular Session.

Discussion:

VOTE: Unanimous

FINANCIAL REPORT

Deborah Boyd reviewed the Financial Report:

- Transfers will be provided next month

PTO REPORT

- Discussed various fundraisers
- Movie Night- Low attendance; will revisit to see if this is an event that will continue
- Coupon Book - Considering as a fundraiser again, but for local businesses
- Gift Cards - Will continue to offer as a fundraiser
- Will be looking for a new PTO president for next year

PUBLIC ACCESS

None

COMMUNICATIONS

None

PRINCIPAL'S REPORT

Mrs. Hosterman reviewed the Principal's Report, which was included in the packet. The full report is available for review.

Highlights:

Kathleen Hosterman attended a two-day workshop; it was an excellent opportunity. Backward Design; planning with the end in mind. The outcome will be electronic curriculum map; will provide performance assessment types.

- Technology Update- Reviewed current inventory; provided in packet

- MDM - Mobile Device Manager- working on process, viewing webinars. Will be working on this over the next few months; hoping to be complete by the end of the calendar year. The system will allow students to connect to the school from home base.

SUPERINTENDENT'S REPORT

Deborah Boyd reviewed the Superintendent's Report:

- OSV Academy Update - FYI provided in packet on Massachusetts Charter Schools
- MSBA Survey - Copy of questionnaire provided in the packet as an FYI
- MASC Conference - Reminder that the conference is held in November; register with Deb Grimaldi if interested in attending.

TANTASQUA REPRESENTATIVE

Mrs. Cunningham reviewed highlights from the meeting:

- Staff Reports submitted by Mr. Starczewski, Mr. Lucas and Mr. Wood discussing the following:
 - Mr. Starczewski - Open House, facilities updates, *Ted* Grants, and currently there are 23 clubs and activities available for students
 - Mr. Lucas - Summer PD, Freshman/New Student Orientation, Student Council, Performing Arts, Athletics, Quizlets English Projects and Guidance 4-year college application process
 - Mr. Wood - CAD, Health Careers, Manufacturing, Electrical, Carpentry, Information Technology, Culinary, and Exploratory.
- Subcommittee Reports - Two new student reps
 - Student Council Homecoming week
 - Hosting CDMASC on November 9th
 - Craft Fair - To be held on November 12th - 125 vendors
 - Field is ready; first home football game was held on October 7th

UNFINISHED BUSINESS:

- Policy KHC Distribution of Flyers - Discussed keeping the policy as is (no vote is needed)
- Standing Desks Information - Discussion on desk utilization and design

Motion 16-55

Mr. Hill moved, seconded by Mrs. Cunningham, to approve up to \$3000 from the general budget to be used towards eight Standing Desks for various grades.

Discussion:

VOTE: Unanimous

NEW BUSINESS:

Motion 16-56

Mr. Hill moved, seconded by Mrs. Cunningham, to approve Policy IHAMB Teaching About Alcohol, Tobacco and Drugs - MASC Recommended Policy on First Reading

Discussion: VOTE: Unanimous

Motion 16-57

Mr. Hill moved, seconded by Mrs. Cunningham, to approve Policy JLCD Administering Medicines to Students - MASC Recommended Policy on First Reading

Discussion: VOTE: Unanimous

Massachusetts Ballot Question 2 - Charter Schools - Union 61 Representatives requested that the school committee take a stand on Question 2. Brookfield School Committee does not feel they should take a position as everyone has their opinion.

PUBLIC ACCESS II

None

Motion 16-58

At 7:11 p.m. Mr. Oxman moved, seconded by Mrs. Cunningham to adjourn the meeting.

Discussion:

VOTE: Unanimous

Respectfully submitted,

Kyle Hill
Secretary

KH/km