

## **BROOKFIELD ELEMENTARY SCHOOL COMMITTEE**

Meeting of Tuesday, November 8, 2016

### MEMBERS PRESENT:

Brian Oxman, Chair  
Kyle Hill, Vice Chair/Secretary  
Megan Cunningham - Committee Member

### ALSO PRESENT:

Dr. Erin Nosek, Superintendent; Jeff Zanghi, Assistant Superintendent; Kathleen Hosterman, Principal; teachers and members of the community.

The meeting was called to order at 6:00 p.m.

### MEETING MINUTES

#### **Motion 16-59**

Mrs. Cunningham moved, seconded by Mr. Hill, to approve the minutes of October 11, 2016 Regular Session.

Discussion:

VOTE: Unanimous

### FINANCIAL REPORT

Dr. Nosek reviewed the Financial Report:

- Good shape

### PTO REPORT

- Will meet next week

### PUBLIC ACCESS

None

### COMMUNICATIONS

- Letter from BTA re: Negotiations - FYI provided in packet (regarding successor agreement)
- Memo re: FY18 School Budget Liaisons
- SWCEC First Quarter Report - FYI provided in packet

### PRINCIPAL'S REPORT

Mrs. Hosterman reviewed the Principal's Report; which was included in the packet. The full report is available for review.

Highlights from the report:

Thank you to Mrs. Choquet's second grade classroom for creating a Thanksgiving performance for the local senior adults.

### **PARCC/MCAS Report**

Jeff Zanghi provided an overview as follows:

- Presented an overview of the levels and how they are determined

- PPI - Achievement/Growth
- Reviewed 2016 Accountability Data
- Viewed detailed 2016 data for each indicator - English Language Arts, Mathematics and Science Gap Narrowing, Extra Credit and Growth.

Mrs. Hosterman provided an overview of Commendations/Positive Trends and Improvement Opportunities; report provided in the packet.

#### SUPERINTENDENT'S REPORT

- Joint Meeting Reminder - November 15, 2016 at 6:00 p.m. - Tantasqua Junior High School Library
- Thanks to all involved with Parent Camp
- MASC Conference - Attended last week

#### TANTASQUA REPRESENTATIVE

Mrs. Cunningham provided highlights from the meeting:

- Staff Reports provided by Mr. Starczewski, Mr. Lucas and Mr. Wood discussing the following:
  - Mr. Starczewski - Annual Parent Night Out, Grade 7 students viewed the movie "Bully", Grade 8 viewed the movie "Pay it Forward", Student Council elections held October 11th, Halloween Dance on October 28th
  - Mr. Lucas - National Honor Society Coat Drive October 17th-28th, spotlight on Guidance Department, two new turf fields now open and in use, PD Day included special session on Educational Law and IEP/504 proceedings, four Merit Scholar Winners
  - Mr. Wood - Grade 9 Exploratory, Guidance- adjusting student's schedules, Carpentry Juniors and Seniors -OSV roofing job and new shed for Athletic Department, Business- BPA fall leadership conference, Electrical - Motorized screen at Wales Elementary, Cornerstone Cafe - Open Wednesday through Friday 10:30-12:30 and Health Careers -Clinical rotation at The Meadows.
- Subcommittee Reports -Student Council - Craft Fair November 12 - 125 vendors
- Other Business - Costa Rica, South Dakota and Oliver Ames HS Baystate Show Choir Festival were approved by the committee
- Mr. Zanghi presented an overview of Understanding by Design (UBD), followed by a demonstration of Atlas Curriculum Mapping software.

#### UNFINISHED BUSINESS:

- Policy IHAMB Teaching About Alcohol, Tobacco and Drugs - Second Reading and Request for vote of Adoption
- Policy JLCD Administering Medicines to Students - Second Reading and Request for Vote of Adoption

#### **Motion 16-60**

Mr. Hill moved, seconded by Mrs. Cunningham, to adopt policy IHAMB -Teaching About Alcohol, Tobacco and Drugs and Policy JLCD - Administering Medicines to Students, on Second Reading.

Discussion:

VOTE: Unanimous

NEW BUSINESS:

**Motion 16-62**

Mr. Hill moved, seconded by Mrs. Cunningham, to appoint Dr. Nosek as voting member to Southern Worcester County Educational Collaborative.

Discussion: VOTE: Unanimous

PUBLIC ACCESS II

None

**Motion 16-63**

At 7:00 p.m., Mr. Oxman moved to enter Executive Session in accordance with MGL Ch. 30A, Section 21A (3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the Chair so declares. The Committee will adjourn the meeting from Executive Session.

VOTE: Oxman - Yes, Hill - Yes, Cunningham - Yes,

Respectfully submitted,

Kyle Hill  
Secretary

KH/km