

BROOKFIELD ELEMENTARY SCHOOL COMMITTEE

Meeting of Tuesday, January 19, 2017

MEMBERS PRESENT:

Brian Oxman, Chair
Kyle Hill, Vice Chair/Secretary
Megan Cunningham – Tantasqua Representative

ALSO PRESENT:

Dr. Erin Nosek, Superintendent; Deborah Boyd, Associate Superintendent; Kathleen Hosterman, Principal; teachers and members of the community

The meeting was called to order at 6:00 p.m.

MEETING MINUTES

Motion 17-01

Mr. Hill moved, seconded by Mrs. Cunningham, to approve the minutes of December 13, 2016 Regular Session.

Discussion:

VOTE: Unanimous

Motion 17-02

Mrs. Cunningham moved, seconded by Mr. Hill, to approve the Executive Session Minutes of December 13, 2016.

Discussion:

VOTE: Unanimous

FINANCIAL REPORT

Deborah Boyd reviewed the Financial Report:

- Good shape; no significant variances
- Warrant Signatures - Designated person to sign for AP or Payroll Warrants, allowable due to change in the law

Motion 17-03

Mr. Hill moved, seconded by Mrs. Cunningham, to recommend Mr. Oxman as the designated signatory and Mr. Hill as the alternate for the warrant signatures.

Discussion:

VOTE: Unanimous

PTO REPORT

- Continue with Genevieve's
- Gift Card Fundraiser will continue
- Family Dance - Western Country theme which will include one hour of trained dancing and one hour of free dance.

PUBLIC ACCESS

None

COMMUNICATIONS

None

PRINCIPAL'S REPORT

Mrs. Hosterman reviewed the Principal's Report; which was included in the packet. The full report is available for review.

Highlights:

Winter Enrichment Program going very well. Cupcake Decorating and Intro. to Dance are a couple of the new offerings.

Roof - Quotes are being requested. Next month a formal recommendation of dollar amount to allocate from school choice will be brought forth to the school committee, if information is available. Looking to undertake this summer.

SUPERINTENDENT'S REPORT

- Public Records Law - Updated - FYI provided at the meeting
- Ted Foundation - Will be held February 3rd - Tastefully Ted will include Appetizers and Desserts
- Executive Session Meeting will be scheduled at 5:30 on February 14th, followed by the School Committee Meeting at 6:15p.m.

FY18 BUDGET REVIEW:

Mrs. Boyd reviewed the process for the FY 18 Budget review. This is the first look at reviewing what is in the budget; no voting will take place. February will review again; anything that may be pressing. Will decide the amount to present at the March Public Hearing. March is the formal hearing; the finalized amount will be voted for the Annual Town Meeting Warrant.

Mrs. Boyd and Mrs. Hosterman reviewed the FY18 by line by line items, detailing any areas of discussion. They reviewed the Facility/Operations Improvement and Technology/Media Capital Plans.

TANTASQUA REPRESENTATIVE

Mrs. Cunningham reviewed highlights from the meeting:

Highlighted Staff Reports presented at the meeting:

- Mr. Starczewski (TJHS) – National Geography Bee, Visit from Senator Anne Gobi, G7 ELA studied “A Christmas Carol”, 7 Red Science completed projects on Genetics and created a TED Talk.
- Mr. Lucas (TSHS) – Spotlight on Math Department; Mr. Jefferson’s Anatomy Class hosted Grade 5 students from Burgess – Interactive lessons,; Student Council – “Spread the Word to End the Word”; Athletics – Basketball, Swimming, Indoor Track and Ice Hockey.
- Mr. Wood (TSHS Technical Division) – Guidance; QCC presentation; Manufacturing - Electronic Discharge Machine, WWII Southbend Lathe, Super MAX Lathe; Hospitality – Freshmen Exploratory completed six rotations; CAD Redesign – Space was transformed into a sleek environment; Acts of Kindness – Displays of kindness that are consistent with the season.
- Subcommittee Reports – Building and Physical Plant met to discuss updates to Facility Use Fees.
- Other Business – TRSD Committee will explore Self-Evaluation. Superintendent Evaluation training tentatively scheduled for March 1st at 6p.m. Tastefully Ted event at the Publick House on Friday, February 3rd at 7:00 p.m. Thank you to Michael Zanghi for the donation of a digital drum, snare drum and cymbals. Culinary Arts shared their recipe for Sweet Potato and Apple Chowder. Cheryl Wood Creeden (Sturbridge Committee Member) attended a forum on Understanding the Amirian Muslim and provided highlights to the committee.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

PUBLIC ACCESS II

None

Motion17-04

At 7:30 p.m., Mr. Oxman moved to enter into Executive Session in accordance with MGL Ch. 30A, Section 21A (3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. The Committee will adjourn the meeting from Executive Session.

VOTE: Oxman – Yes; Hill – Yes; Cunningham - Yes

Respectfully submitted,

Kyle Hill
Secretary

KH/km