

BROOKFIELD ELEMENTARY SCHOOL COMMITTEE

Meeting of Tuesday November 14, 2017

MEMBERS PRESENT:

Brian Oxman, Chair
Megan Cunningham - Committee Member
Kyle Hill, Vice Chair/Secretary

ALSO PRESENT:

Dr. Erin Nosek, Superintendent; Dr. Kathleen Hosterman, Principal; teachers and members of the community

The meeting was called to order at 6:00 p.m.

MEETING MINUTES

Motion 18-08

Mrs. Cunningham moved, seconded by Mr. Hill, to approve the minutes of October 10, 2017 Regular Session.

Discussion:

VOTE: Unanimous

FINANCIAL REPORT

- No significant variances; good shape for the start of the year
- Reminder: up to \$180,000 in school choice funds has been voted toward FY18 Operations
- Hiring two new custodians

PTO REPORT

- Genevieve's fundraiser successful
- Planning through February for fundraising events
- Upcoming event - Snowman activity
- Good start to the year with new leadership

PUBLIC ACCESS

None

COMMUNICATIONS

- Letter of Appreciation to Jaci Egan
- Memo from D. Boyd re: FY19 School Budget Liaisons
- SWCEC 1st Quarter Report - Sent electronically

PRINCIPAL'S REPORT

Dr. Hosterman reviewed the Principal's Report. The full report is available for review.

Highlights:

- November 1, 2017 - Professional Development Day - Social Emotional Learning for all students
- Voluntary student/parent survey for all children Grades 3-6. Collecting data about students' perceptions of safety, emotional support needs, and care needs while at school.

MCAS Presentation:

MCAS Report presented by Dr. Hosterman and Dr. Nosek, highlighting the following:

- Brookfield Elementary School participated in the first round of the Next Generation MCAS in the spring of 2017. The 2017 assessment will be utilized as the baseline for future achievement.
- Commendations/Positive Trends
- Improvement Opportunities

- Reviewed the assessment system
- General Achievement Level Definitions - Next Generation Tests (starting 2017)
- Legacy Tests
- MCAS - Alt Achievement Levels and Descriptors
- PARCC (Administered in 2015-2016)
- Grade/Subject Code Acronyms
- Massachusetts School and District Profiles
- Reviewed ELA and Mathematics School Achievement and Growth by Grade

SUPERINTENDENT’S REPORT

- Joint meeting - Tuesday 6:00 p.m. at the Jr. High School
- Jeff Zanghi will be leaving December 31st
- Deb Grimaldi will be leaving December 31st - Interview process underway; seven applicants to be interviewed.
- School Committee Vacancy Process- Members need to provide written notice when leaving the committee.

TANTASQUA REPRESENTATIVE

- Financial Report - FY18 Encumbered - \$18,636,000; Budgeted - \$26,759,777; Expended (70%). Revenues: \$26,153,707 Budgeted; \$7,284,593 Received (28%)
- Staff Reports were reviewed by Mr. Gilrein (Junior High Principal), Mr. Lucas (TRHS Principal) and Mr. Wood (Technical Director/Principal).
- Subcommittee Reports were provided - Highlights include SATs/PSATs, Humanities Scholars, Leadership Conference, MASC Officer workshop, Mr. T Competition, Pep Rally and The Crucible. Ad Hoc Evaluation - Completed Superintendent Evaluation forms due November 9th.
- Other Business: The committee approved an Environmental Science trip for an ecology tour of Costa Rica in April 2018. Reviewed Enrollment data. Joint Committee Meeting to be held on November 21, at 6:00 p.m. in the Junior High Library. Mr. Valanzola will serve as the MASC Annual Meeting delegate with Mr. Gillmeister as alternate.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC ACCESS II

None

Motion 18-09

At 6:42 p.m. Mr. Hill moved, seconded by Mrs. Cunningham to adjourn the meeting.

VOTE: All in favor

Respectfully submitted,

Kyle Hill
Secretary

KH/km