

## **BROOKFIELD ELEMENTARY SCHOOL COMMITTEE**

Meeting of Tuesday December 12, 2017

### MEMBERS PRESENT:

Brian Oxman, Chair  
Megan Cunningham - Committee Member  
Kyle Hill, Vice Chair/Secretary

### ALSO PRESENT:

Dr. Erin Nosek, Superintendent; Deborah Boyd, Associate Superintendent; Dr. Kathleen Hosterman, Principal; teachers and members of the community

The meeting was called to order at 6:00 p.m.

### MEETING MINUTES

#### **Motion 18-10**

Mrs. Cunningham moved, seconded by Mr. Hill, to approve the minutes of November 14, 2017 Regular Session.

Discussion:

VOTE: Unanimous

### FINANCIAL REPORT

Reviewed the financial report:

- No significant variances; good shape for the start of the year

#### **Motion 18-11**

Mrs. Cunningham moved, seconded by Mr. Hill, to support Pilot of Cafeteria Staffing Change as presented for Brookfield/Holland

Discussion:

VOTE: Unanimous

### PTO REPORT

- Gift Card Fundraisers taking place
- Gingerbread Event - 51 families signed up for the Friday\_night event
- Teachers Breakfast - Will be provided next Tuesday as a “thank you” to teachers

### PUBLIC ACCESS

None

### COMMUNICATIONS

None

### PRINCIPAL’S REPORT

Dr. Hosterman reviewed the Principal’s Report; which was included in the packet. The full report is available for review.

Highlights:

- First Lego League Competition – Robotics and research event on ways to help with the world’s water supply.
- Christmas/Winter Concert – Takes place on December 13, at 1:30 p.m. and December 20, at 7:00 p.m.
- Custodial Staff – Two new hires; will be wonderful additions to the staff

### SUPERINTENDENT’S REPORT

- Massachusetts School Building Authority – Received Level 1 for the building as it is in great shape and does not need repairs.
- Joint School Committee Meeting – Calendar and Central Office Budgets were approved.
- Board of Selectman – Scheduled to potentially meet (if the selectmen are available; Erin will advise) on 1/9 @ 5:30 to meet regarding school committee vacancy.

TANTASQUA REPRESENTATIVE

- Joint Committee Meeting was held
- Superintendents Evaluation – Raving reviews
- MASC Conference
- New Administrative Assistant – Brenda McCann

UNFINISHED BUSINESS:

None

NEW BUSINESS

**Motion 18-12**

Mrs. Cunningham moved, seconded by Mr. Hill, to approve Policy EFA School Meal Charges on First Reading.

Discussion:

VOTE: Unanimous

REORGANIZATION

Mr. Oxman opened the reorganization for the Brookfield School Committee with a formal request for nominations for Chair.

**Motion 18-13**

Mrs. Cunningham moved, seconded by Mr. Hill to nominate Kyle Hill as Chair for the Brookfield Elementary School Committee

Discussion:

VOTE: Unanimous

**Motion 18-14**

Mr. Hill moved, seconded by Mr. Oxman to nominate Megan Cunningham as Vice Chair for the Brookfield Elementary School Committee

Discussion:

VOTE: Unanimous

**Motion 18-15**

Mr. Oxman moved, seconded by Mr. Hill to nominate Megan Cunningham as Tantasqua Representative for the Brookfield Elementary School Committee

Discussion:

VOTE: Unanimous

**Motion 18-16**

Mr. Oxman moved, seconded by Mrs. Cunningham to nominate Kyle Hill as Secretary for the Brookfield Elementary School Committee

Discussion:

VOTE: Unanimous

PUBLIC ACCESS II

Dr. Erin Nosek presented Brian Oxman with a plaque of congratulations for all the years of service provided on the School Committee; he will be deeply missed. He guided the committee through a very challenging time.

**Motion 18-17**

At 6:37 p.m., Mr. Hill moved, seconded by Mrs. Cunningham to adjourn the meeting.

VOTE: All in favor

Respectfully submitted,

Kyle Hill  
Secretary

KH/km