

## **BROOKFIELD ELEMENTARY SCHOOL COMMITTEE**

Meeting of Tuesday January 9, 2018

### MEMBERS PRESENT:

Kyle Hill, Chair/Secretary

Megan Cunningham - Vice Chair / Tantasqua Representative

Andrew Dunn

### ALSO PRESENT:

Dr. Erin Nosek, Superintendent; Deborah Boyd, Associate Superintendent; Dr. Kathleen Hosterman, Principal; teachers and members of the community

The meeting was called to order at 6:00 p.m.

### MEETING MINUTES

#### **Motion 18-18**

Mrs. Cunningham moved, seconded by Mr. Hill, to approve the minutes of December 12, 2017 Regular Session.

Discussion:

VOTE: Unanimous

### FINANCIAL REPORT

Reviewed the financial report:

- No significant variances; good shape for the start of the year

#### **Motion 18-19**

Mrs. Cunningham moved, seconded by Mr. Hill, to support creating a new job description for Head Cook; keeping the same number of staff

Discussion:

VOTE: Unanimous

### PTO REPORT

No Meeting

### PUBLIC ACCESS

None

### COMMUNICATIONS

None

### PRINCIPAL'S REPORT

Dr. Hosterman reviewed the Principal's Report; which was included in the packet. The full report is available for review.

Highlights:

- Winter Enrichment Program - Offering Introduction to Spanish, Wonder Book Club, Candy Making, Arts and Crafts, Lego Robotics, Intermediate Crocheting, and Quilting Class.
- Reviewed the "January Journey of Joy - 2018 Calendar" - Includes activities revolving around "Teamwork, Integrity, Greatness, Engaging and Respectful". Many wonderful events planned.

### SUPERINTENDENT'S REPORT

- Brenda McCann has been hired as the new Administrative Assistant
- Friday is a Full PD Day Schedule- Motivational Speaker will be providing his story for refocusing. Will be reviewing Google, Special Ed, and Ted Foundation will host a grant workshop.

- Dr. Kathleen Hosterman will be the point for Atlas Curriculum Mapping (online)
- Update on High School - Mechanical failure with the sprinkler line (split in half); due to record breaking cold

FY19 DRAFT BUDGET REVIEW

Deborah Boyd provided the process for reviewing the FY19 Budget. Tonight, will be the first look, reviewing the budget page by page; no voting will take place. February will be reviewing the budget again addressing anything that may be pressing, with the obligation to vote the bottom line dollar on what to bring forward to the March Public Hearing. March is the formal hearing; the finalized amount will be voted for the warrant.

Dr. Kathleen Hosterman and Deborah Boyd reviewed the FY19 Budget and Capital Plan- (Facilities, Technology and Media); page by page discussing any inquiries that arose.

TANTASQUA REPRESENTATIVE

Staff Reports - A few highlights from the report below:

- Mr. Gilrein - Hour of Code, Archaeological Dig/Social Studies, Annual Thanksgiving Food Drive, Compassion Cards, A Christmas Carol study/trip, National Junior Honor Society Induction Ceremony, November Student of the Month, Earth View
- Mr. Lucas - Department Spotlight: Math, National Honor Society - Annual Food Drive, Student Council - Pep Rally, Toy Drive, Chorus/Show Choir - Tantasqua in the Spotlight, Guidance - College and Career Planning Presentation, History - Lions Club Youth Speech Competition, Band - THS Winter Concert
- Mr. Wood - Junior High /Visit Grade 8 Parents' Night events were a huge success, Carpentry and Electrical - Community Service at Sturbridge Senior Center, Health Careers - Hands Only CPR Challenge, Craft Fair - 120+ crafters - total profit = \$9000, Culinary and Hospitality - Bay Path Chowder Fest winners, CAD - Projects include cottage/bridge design, IT - Driver Ed Computers/Software, Business Tech - Creative logos/slogans
- Subcommittee Reports were provided from Budget/Building & Physical Plant, Curriculum, By-Law and Policy and Negotiations.

UNFINISHED BUSINESS:

**Motion 18-20**

Mrs. Cunningham moved, seconded by Mr. Hill, to approve Policy EFA School Meal Charges on Second Reading and Adoption

Discussion:

VOTE: Unanimous

NEW BUSINESS

None

PUBLIC ACCESS II

None

**Motion 18-21**

At 7:30p.m., Mr. Hill moved, seconded by Mrs. Cunningham to adjourn the meeting.

VOTE: All in favor

Respectfully submitted,

Kyle Hill  
Secretary

KH/km