

BROOKFIELD ELEMENTARY SCHOOL COMMITTEE

Meeting of Tuesday February 13, 2018

MEMBERS PRESENT

Kyle Hill, Chair/Secretary
Megan Cunningham - Vice Chair
Andy Dunn

ALSO PRESENT

Dr. Erin Nosek, Superintendent; Mrs. Deborah Boyd, Associate Superintendent; Dr. Kathleen Hosterman, Principal; teachers and members of the community

The meeting was called to order at 6:00 p.m.

MEETING MINUTES

Motion 18-22

Mrs. Cunningham moved, seconded by Mr. Hill, to approve the minutes of January 9, 2018 Regular Session.

Discussion:

VOTE: Unanimous

Motion 18-23

Mrs. Cunningham moved, seconded by Mr. Hill, to approve the minutes of January 9, 2018 Joint Committee Meeting with the Board of Selectmen.

Discussion:

VOTE: Unanimous

FINANCIAL REPORT

Reviewed the financial report:

- No significant variances; good shape for FY18

Motion 18-24

Mrs. Cunningham moved, seconded by Mr. Hill, to bring forward the budget amount of \$3,067,233 to the March Public Hearing.

Discussion:

VOTE: Unanimous

Motion 18-25

Mrs. Cunningham moved, seconded by Mr. Hill, to support the 2019 Capital Plan items totaling \$173,000 to be funded by School Choice.

Discussion:

VOTE: Unanimous

PTO REPORT

- Gingerbread House Event - Very successful
- Teacher Breakfast took place
- Spring Dance - "Family and Me" - Family activity
- Parents Night Out- To be held in the fall

PUBLIC ACCESS

None

COMMUNICATIONS

MASC Legislative Bulletin - FYI provided in packet

PRINCIPAL'S REPORT

Dr. Hosterman reviewed the Principal's Report; which was included in the packet. The full report is available for review.

Highlights:

- Journey of Joy - Throughout the month saw a significant decrease in incident reporting from the previous year
- Dr. Hosterman provided the School Choice update based upon the census. Currently there are 26 Brookfield Students data and pre-school students per the census. The past year Brookfield Elementary School was not able to accept any new School Choice Students due to class sizes; this is year to year dependent. School Choice money is a revolving fund; only school committee can vote to spend.

SUPERINTENDENT’S REPORT

- New Department of Education Elementary Commissioner - Jeff Riley was selected among three finalists.
- High School Update - Sprinklers in field house and hallway have been activated. Pool Pack Heating Coil - Needs to be manufactured separately.
- Archery Tournament - Received permission from the town fire chief to hold the event.
- Science Pilots - Very successful so far. Curriculum for National Geographic Trial; two trials going on.

TANTASQUA REPRESENTATIVE

Staff Reports - A few highlights below:

- Mr. Gilrein - TRJHS Student Council Sponsored Spirit Week, Musical performances by Chorus, Band and Hand Chimes groups, Grade 7 ELA unit on "A Christmas Carol", National Geography Bee and Honor Roll Breakfast.
- Mr. Lucas - Department Spotlight: Foreign Language, National Honor Society - Annual Food Drive; Student Council - Warrior Day of Service; Chorus - Annual Tantasqua Show Choir; Band - Ten students performed at Mechanics Hall on January 13th.
- Mr. Wood - Department Spotlight: Guidance - QCC Programs, ASVAB results, college admission packets; Hospitality/Culinary - Cornerstone Cafe, Worcester's Best Chef Competition on January 28th; CAD - UMass Amherst Design and Engineering Field Trip; IT - Refurbishing surplus computers to be donated to needy families in the district; Electrical - Installed outlets in custodial for Zamboni floor cleaner to charge and many other projects; Health Careers - Units focusing on Meeting Basic Human Needs.
- Subcommittee Reports were provided by Tech Students, Student Council and Technical
- Other Business - Tastefully Ted event at the Publick House on February 2nd, Professional Development on January 12th, Distribution of Assistant Superintendent duties/contacts list and Facilities update.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

PUBLIC ACCESS II

None

Motion 18-26

Mr. Hill moved, seconded by Mrs. Cunningham to adjourn the meeting at 7:03 p.m.

VOTE: All in favor

Respectfully submitted,

Kyle Hill
Secretary

KH/km