

**BURGESS ELEMENTARY SCHOOL COMMITTEE**  
Meeting of Thursday, June 4, 2012

---

**MEMBERS PRESENT:**

Katherine Alexander, Chair  
Kristen Tuohey, Vice Chair  
Patricia Barnicle, Tantasqua Representative  
Megan Panek, Secretary  
Mary Bellezza, Committee Member

**ALSO PRESENT:**

Mr. Dan Durgin, Superintendent; Dan Carlson, Principal; Mrs. Deborah Boyd, Business Manager; Karen Miarecki, Recording Secretary; Teachers and members of the community.

Mrs. Alexander started the Regular Session at 6:00 p.m.

Mrs. Alexander started the meeting by expressing the committee's gratitude toward Mr. Durgin for all that he has done over the years and best wishes to his future endeavors.

**MINUTES**

**Motion 12-30**

Mrs. Barnicle moved, seconded by Mrs. Bellezza to approve the minutes of May 3, 2012 Regular Session

Discussion:

VOTE: Unanimous

**FINANCIAL REPORT**

- Ending the year in good shape
- Mrs. Boyd suggested purchasing a used (in great shape) bus to implement into the bus fleet. Will utilize year-end monies toward the bus; committee is in support of.

**Motion 12-31**

Mrs. Bellezza moved, seconded by Mrs. Barnicle to approve payroll warrants to be official by signature of one school committee member.

Discussion:

VOTE: Unanimous

**COMMUNICATIONS**

- TELLS Initial Results- Mr. Durgin provided results from the survey; provided in packet
- 2009-2012 SIP Update – FYI in packet
- May 4<sup>th</sup> Professional Development – FYI in packet; encouraging Common Core Report Card

**PRINCIPAL'S REPORT**

Mr. Carlson reviewed the Principal's Report, which was included in the packet, below were the topics discussed in detail (the full report can be viewed upon request):

### **Student/Staff Recognition**

- Thanks and congratulations offered to Bill Emrich, Dan Michoff, Robert Krilovich and all the staff and students who assisted in presenting the annual Memorial Day Program on May 25<sup>th</sup>.
- Jog-A-Thon – Raised almost \$13,000.00 for the PTO.
- Camp Canavan is scheduled for June 6<sup>th</sup> ( Mr. Emrich and Mrs. Canavan spend the night on the roof)
- District All-Arts Day- Commend Julie Vinton and all her students for their efforts
- Best wishes goes out to Christine Sagalyn, Grade One teacher, upon her retirement after twenty years of service
- The following teachers received Community Service Learning Grants – Jayne Kackley- Messages from Massachusetts, Deborah Campbell – Operation First Response, Elizabeth Ramirez- pencils for Sale and Lynne McSweeney- Twirling for Freedom
- Great East Music Festival – Members of the Fifth and Sixth Grade Band performed on May 18<sup>th</sup>. They were awarded a Gold Medal for their performance, congratulations to Mr. Minchoff and the Fifth and Sixth Grade Band

### **Staff Openings:**

Following anticipated positions: Grade One Teacher and Consulting Teacher for Integration

### **Donation:**

The family of Laurie Placella has donated a Bach Trumpet, approximate value of \$300.00, to the Music Department. A note of thanks has been mailed; the committee will be asked to accept this donation.

### **Events:**

The month of June will be busy, with a number of field trips scheduled, field days for grades 1-6, and the grade six picnic and preschool graduations. Full calendar details are located on the website.

### **Motion 12-32**

Mrs. Bellezza moved, seconded by Mrs. Panek to accept the donation of a Bach Trumpet, approximate value of \$300.00, to the Music Department

Discussion:

VOTE: Unanimous

Ted Grant Awards – Provided to Emily Parent and Alicia Peck

### SUPERINTENDENT'S REPORT

Mr. Durgin reviewed the Superintendent's Report:

- Publick House – Celebration for all new teachers
- Class Day/Graduation – Wonderful ceremony
- Joint Meeting – June 19<sup>th</sup> @ 6:00 p.m.
- Step up Day – June 14<sup>th</sup>

Mr. Durgin expressed his thanks/appreciation for all the years he has been with the committee

PUBLIC ACCESS I

Mrs. Alexander inquired on the formation of classes over the summer; Mr. Carlson noted that the applications will be passed out in July for placements

SUBCOMMITTEE REPORTS

- One small leak in the new building; air conditioning unit – all fixed
- There was theft on the old building south of roof – copper flashing

TANTASQUA REPRESENTATIVE

Mrs. Barnicle reviewed the Tantasqua Representative Report:

- School Resources Officer – Voted “No” 12-2, process never came before the school committee
- Contract all set with new superintendent
- Class Day – Great ceremony

OLD BUSINESS

**Motion 12-33**

Mrs. Panek moved, seconded by Mrs. Barnicle to approve Policy EBB-1 (JLCE-1) on Second Reading and Vote for Adoption

Discussion:

VOTE: Unanimous

NEW BUSINESS

**Motion 12-34**

Mrs. Barnicle moved, seconded by Mrs. Bellezza to approve Policy KDD on First Reading

Discussion: With grammatical changes noted by the committee

VOTE: Unanimous, as amended

**Motion 12-35**

Mrs. Bellezza moved, seconded by Mrs. Tuohey to appoint the Superintendent to represent the Southern Worcester County Educational Collaborative

VOTE: Unanimous

PUBLIC ACCESS II

Discussed the budget; not looking to change the school budget

**Motion 12-36**

At 6:45 p.m., Mrs. Barnicle moved, seconded by Mrs. Tuohey, to adjourn the meeting.

Discussion:

Vote: Unanimous

Respectfully submitted,  
Megan Panek  
Secretary

MP/km