

BURGESS ELEMENTARY SCHOOL COMMITTEE

Meeting of Thursday, October 4, 2012

MEMBERS PRESENT:

Katherine Alexander, Chair
Kristen Tuohey, Vice Chair
Patricia Barnicle, Tantasqua Representative
Megan Panek, Secretary

ABSENT:

Mary Bellezza, Committee Member

ALSO PRESENT:

Erin Nosek, Superintendent; Deborah Boyd, Associate Superintendent; Dan Carlson, Principal; Karen Miarecki, Recording Secretary; teachers and members of the community.

Mrs. Alexander called the meeting to order at 7:00 p.m.

MINUTES

Motion 13-05

Mrs. Panek moved, seconded by Mrs. Barnicle to approve the minutes of September 6, 2012 Regular Session

Discussion:

VOTE: Unanimous

FINANCIAL REPORT

- Title I grant funds have not yet been applied to budgeted salaries and will eliminate most professional salary shortfalls showing.
- Technology and Custodial salary shortfalls are due to work done on building project and will be reimbursed.
- Special Ed. Assistants: Three more on staff than budgeted due to new needs. Funding will be covered by excess in Special Ed tuitions due to changes in placements since budgeting.

COMMUNICATIONS

- MA Dept. ESE – Update on Potential USED Federal Funding Reductions – FYI
- DESE Parent Survey Results – Review of results; great to be used as a discussion point, sharing with school council

PRINCIPAL'S REPORT

Mr. Carlson introduced the new staff members present at the meeting.

Mr. Carlson reviewed the Principal's Report, which was included in the packet, below were the topics discussed in detail (the full report can be viewed upon request):

- Reviewed Enrollment Data – Total K-6 878, Total PK-6 958
Professional Development –
- Early Release, September 26th, Professional Development included DRA Training for Kindergarten, Study Island planning for grade one, development of a Producers and

Consumers Unit for grade two. Assessment/MCAS analysis and Action Plans for grades 3-6, Xerox copier training was available and specialists met with departments.

- On October 15th and 18th the inclusion consultants (Donna Simone and Karen Martin) will visit all inclusion classrooms.
- ELA Common Assessment Team – Continue their work from last year and the Math Common Assessment Team will begin to select common assessments.
- MCAS Alternate Assessment Training – will be held this month for a number of staff members
- Congratulations to Pat Donato who was selected by the state once again to be an MCAS ALT training specialist

Burgess Academic Remediation Program – 30-week Academic Remediation Program for identified students in need of assistance. The program will offer one-day per week, two-hour tutoring sessions for Title 1 and Special Education students. The program is scheduled to run from mid-October through the end of May.

Burgess School Website – The Burgess website now has approximately 35 teacher web pages

School Improvement Council – Met on September 10th. Karen Dawber was elected Co-Chairperson and Heather Adamson as Secretary.

Camp Bourndale – September 12-14th, sixth grade students accompanied by chaperones spent three great days at Camp Bourndale, the 23rd attending year. Teachers were pleased with the manner in which the students conducted themselves while at camp, the level of instruction from camp instructors and the attention given to the group.

New Life Fellowship – For the Thanksgiving holiday, the New Life Fellowship will donate food items gathered by the local church and deliver to the school; items will be placed in food baskets for the needy.

Burgess Extended Day Program going very well/smoothly regarding location, pick-up, and drop off.

Mr. Carlson provided a handbook for viewing; developed by the coordinator.

Mrs. Alexander expressed her gratitude/compliments regarding the great ribbon cutting event at the school.

SUPERINTENDENT'S REPORT

Dr. Nosek reviewed the Superintendent's Report:

- Expressed thanks to the School Committee and staff involved for the great ribbon cutting; many wonderful comments on the event have been received.
- Joint Meeting – October 16th
- Elementary Curriculum – Title 1 Parent Workshop – Looking at three separate workshops. Informative for parents of Title 1 children.
- MCAS Data – Expanding enrichment opportunity

Upcoming Agenda's – November for SMARTboard, December for MCAS

Mr. Carlson noted it is a privilege to work with the new staff.

PUBLIC ACCESS I

N/A

SUBCOMMITTEE REPORTS

Building – Still on schedule

- Fencing on backstop up
- Hydro-seed will be completed before season ends, additional seeding/bushes to be completed in the spring
- Project to be complete by spring 2013
- The storage building is moving ahead; restroom has been implemented as well

TANTASQUA REPRESENTATIVE

Mrs. Barnicle reviewed the Tantasqua Representative Report:

- Newly elected Subcommittee Chairs include:
 - ✓ Budget – Sheila Noyes Miller
 - ✓ Technical – Susan Waters
 - ✓ Curriculum – Michelle Fitzgerald
 - ✓ Bylaw & Policy – Bill Haggerty
 - ✓ Negotiations – Howie Fife
 - ✓ Building and Physical Plant – Gary Galonek
 - ✓ Legislative – Bill Gillmeister
- School Uniforms – Long discussion on the possibility for district (Pre K – 12). This topic will be brought to Union 61.
- Union 61 met to discuss the Superintendent’s goals for the year.

OLD BUSINESS

NEW BUSINESS

- Updated Job Description – Head Custodian – (Tabled to the November meeting)

PUBLIC ACCESS II

N/A

Motion 13-06

At 7:50 p.m., Mrs. Barnicle moved, seconded by Mrs. Panek, to adjourn the meeting.

Discussion:

Vote: Unanimous

Respectfully submitted,

Megan Panek
Secretary

MP/km