

BURGESS ELEMENTARY SCHOOL COMMITTEE

Meeting of Thursday, February 7, 2013

MEMBERS PRESENT:

Katherine Alexander, Chair
Kristen Tuohey, Vice Chair
Patricia Barnicle, Tantasqua Representative
Mary Bellezza, Committee Member
Megan Panek, Secretary

ALSO PRESENT:

Erin Nosek, Superintendent; Jeffrey Zanghi, Assistant Superintendent; Deborah Boyd, Associate Superintendent; Dan Carlson, Principal; Karen Miarecki, Recording Secretary; teachers and members of the community.

Mrs. Alexander called the meeting to order at 6:30 p.m.

MINUTES

Motion 13-25

Mrs. Barnicle moved, seconded by Mrs. Bellezza, to approve the Regular Session Minutes of January 3, 2012

Discussion:

VOTE: Unanimous

New Business:

Chief Ford – Discussion around school safety, support and School Resource Officer's role: Support, safety and having a Resource Officer was discussed in detail with Chief Ford and Officer Joe Lombardi. The Committee was in agreement with the idea of supporting the role of a Resource Officer. The Committee decided the best avenue for future discussion would be to hold a Public Forum for all to be involved/included.

FINANCIAL REPORT

- No Significant variances

Motion 13-26

Mrs. Barnicle moved, seconded by Mrs. Panek, to present the budget of \$9,349,055.00 at the March Public Hearing.

Discussion:

VOTE: Unanimous

COMMUNICATIONS

- SWCEC – Annual Report 2011-2012
- Teachers 21 – Improving Instruction and Learning Through Supervision and Evaluation
- Massachusetts Model System for Educator Evaluation Part III
- Massachusetts Model System for Educator Evaluation Part IV
- Operating Budget Manual. Will be available for all at the Public Hearing.

PRINCIPAL'S REPORT

Mr. Carlson reviewed the Principal's Report, which was included in the packet. Following are the topics discussed in detail (the full report can be viewed upon request):

Enrollment Data: Total K-6 876/ Total PK-6 960

Academic Achievement Update: - MCAS Preparation and other academic achievement assessments:

- Administration meets bi-weekly with grade level and special education teachers to identify specific strategies to assist struggling students.
- STAR Progress Monitoring – Identifies students who have not made progress in recent STAR tests.
- Inclusion/co-teaching consultants Donna Simone and Karen Maring will visit in the spring, working with co-teaching teams to implement inclusion practices in the Special Education Classrooms.
- Ongoing grade level discussions to identify strategies for students struggling with independent work.
- Early STAR Reading Reports to diagnose specific weaknesses such as sound/symbol relations, phonemic awareness, vocabulary, comprehension, structural analysis and identify high-risk students.
- Intervention, small group, 1:1 instruction.

Professional Development:

- On January 29th teachers selected from a menu of professional development sessions including a variety of assistance (full description provided in Principal's Report).
- Pilot administer ELA and Math Common Assessments tied directly to the new Common Core Standards.

Community Programs:

Community Programs involving students and staff:

- Thanksgiving Food Baskets, Holiday Food/Gift Program, Festival of Giving Trees, Holiday Wreaths, Toys for Tots, Music Department Performance at Senior Center, Preschool Operation First Response, Soles4Souls, Heifer Read to Feed Program and Valentines for Veterans.

After-School Enrichment Program:

Spring program to start between February and April Vacations, classes will be held on Wednesday afternoons.

PTO News:

- Annual February Penny Drive is underway
- PTO is considering use of their playground funds to improve Burgess trail
- The PTO will sponsor a Grade One Movie Night on March 15th

Upcoming Events:

February Calendar of Events is on the Burgess website

STAR Data will be on an upcoming agenda to discuss in detail; possibly having someone come in to provide information

SUPERINTENDENT'S REPORT

Dr. Nosek reviewed the Superintendent's Report:

- Ted Foundation - thanks expressed to all – very well done
- January 29th – Responses regarding Remedial Special Education
- Provided Ten Purposes for Executive Session (handed out at meeting)– Certain protocols to follow

- Discussed notifying parents of lockdowns after they have happened; this will be implemented using Connect Ed.
- Superintendent Evaluation Guide – FYI (provided in packet)

PUBLIC ACCESS I

Connect Ed – Discussion on cell phone numbers vs. home phone numbers. The system allows only one number to be utilized. In the future with the new Connect 5 to be implemented, it will allow two numbers to be placed in the system. In case of emergency it will automatically call the other number provided.

Questions answered by Mr. Carlson:

- In the future, parents will be notified of lockdowns after they have occurred, utilizing Connect Ed.
- The high school is still being utilized as an emergency shelter.

SUBCOMMITTEE REPORTS

Discussed added value options.

TANTASQUA REPRESENTATIVE

Mrs. Barnicle reviewed the Tantasqua Representative Report:

- The meeting was preceded by a workshop on evaluating the Superintendent under the new Massachusetts Educator Evaluation System. MASC Staff Member Michael Gilbert presented.
- Geography Bee Winner at the Jr. High – Ben Garrett. He will participate in a statewide assessment that will determine if he qualifies for the State competition at Clark University next month.
- College planning assemblies – Were held for the Junior Class on January 7th and 8th.
- Skills USA r – The process of selecting students to compete in our March District Conference; 75-80 students will be attending this event.

OLD BUSINESS

- Reminder: March School Committee Meeting will be held at 6:00 p.m., with the Public Hearing on the proposed FY 14 Budget at 7:00 p.m.

PUBLIC ACCESS II

N/A

Motion 13-27

At 7:50 p.m., Mrs. Bellezza moved, seconded by Mrs. Barnicle to adjourn the meeting.

Discussion:

Vote: Unanimous

Respectfully submitted,

Megan Panek
Secretary

MP/km